



# PHV/302

## Private Hire Vehicles (London) Act 1998 Vehicle Related Exemption Form.(PHV)

For LTPH use:				

### Vehicle Related Exemptions

The Private Hire Vehicles (London) Act 1998 and The Private Hire Vehicles (London PHV Licences) Regulations 2004 provide certain exemptions from the vehicle licensing criteria.

### Exemptions

A limited number of exemptions are available for Private Hire Vehicles (PHVs) that meet strict criteria. The exemptions available are listed below. If you wish to apply for an exemption for your vehicle/s please tick the appropriate box and complete all relevant sections:

- Exemption from displaying front and rear licence discs  Complete sections A, B, C, G & I
- Exemption from displaying rear licence disc only  Complete sections A, B, D, G & I
- Exemption from seatbelt/seating capacity requirements  Complete sections A, B, E, G & I
- Exemption from the right hand drive requirements  Complete sections A, B, F, G & I

### PLEASE NOTE:

- This form is not to be used for an application related to exemptions regarding the vehicle age limits as introduced by the Mayors Air Quality Strategy. Such applications should be made by completing form PHV/301 that is available to download from our website [www.tfl.gov.uk/tph](http://www.tfl.gov.uk/tph)
- Any application for exemptions relating specifically to a licensed driver cannot be made via this form. Such forms can be requested by calling 034 3222 4444.

### Please return completed form and supporting evidence to:

[tphvehicleexemptions@tfl.gov.uk](mailto:tphvehicleexemptions@tfl.gov.uk) or if you do not have access to e-mail to the following postal address:

London Taxi and Private Hire  
2<sup>nd</sup> Floor  
230 Blackfriars Road  
London  
SE1 8NW

**A** **Personal Details**

<b>A1</b>	Surname/family name	
<b>A2</b>	Forename(s)	
<b>A3</b>	Address	
<b>A4</b>	Telephone number	
<b>A5</b>	Email	
<b>A6</b>	Relationship to vehicle/s	

**B** **Details of Operator Accepting Bookings for Vehicle/s**

<b>B1</b>	Name of Operator	
<b>B2</b>	Licence number of Operator	

**C** **Exemption from Displaying Front and Rear Licence Discs**

The granting of this exemption will only be in **exceptional circumstances** to applicants who can (a) provide sufficient evidence to confirm that the displaying of front and rear licence discs is unnecessary due to the services provided by the operator and (b) will have a detrimental effect to the customer/s using the services of that operator.

**C1** Please confirm which type of application you are submitting:

New application  Proceed to Section C3

Renewal application  Proceed to Section C2

*(To be classed as a renewal application you must have been granted this exemption for the same vehicle/s within the last 12 months)*

Request to add additional vehicles to a previously granted exemption  Proceed to Section C2





**E**

**Exemptions from Seatbelt/Seating Capacity Requirements**

The granting of this exemption will be limited to applicants who can provide appropriate evidence to confirm that due to the age and/or the original vehicle manufacturer’s construction, the current vehicle licensing criteria related to seatbelt and seating capacity requirements is not applicable. Due to passenger safety being Transport for London’s main priority, this type of exemption will only be granted in **exceptional circumstances** and only to those applicants that can demonstrate the need to operate a specialist vehicle (e.g. vintage/historical vehicle) due to the services they offer their customers.

**E1** Please confirm which type of application you are submitting:

- New application  Proceed to Section E3
- Renewal application  Proceed to Section E2

*(To be classed as a renewal application you must have been granted this exemption for the same vehicle/s within the last 12 months)*

**E2** Please confirm that no details have changed since your exemption was granted and that the original justification remains valid.

- Reasons for requiring the exemption have not changed  Proceed to Section G
- Change to the reasons for requiring the exemption  Proceed to Section E3

**E3** For new applications or where there has been changes since your last exemption was approved, TfL require a full business case to confirm why an exemption is required. As a minimum please provide the following:

- Details of your business and the service offered
- Details as to why it would be inappropriate for the current seatbelt or seating capacity requirements to be met.

Please state your business reasons below (attach additional evidence as appropriate)


*(Please continue on separate sheet if required)*

**E4** Proceed to section G

**F**

**Exemption from the Right Hand Drive Requirements**

The granting of this exemption will be limited to applicants who can provide appropriate evidence to confirm that conforming to the right hand drive requirements is not possible due to the services and type of vehicles being used by a particular operator. Please also note that if you are looking to licence a vehicle that has been imported into the UK it may require additional certification in order to be licensed. Please see TPH Notice 03/12 available on the TfL website for further information.

**F1** Please confirm which type of application you are submitting:

- New application  Proceed to Section F3
- Renewal application  Proceed to Section F2

*(To be classed as a renewal application you must have been granted this exemption for the same vehicle/s within the last 12 months)*

**F2** Please confirm that no details have changed since your exemption was granted and that the original justification remains valid.

- Reasons for requiring the exemption have not changed  Proceed to Section G
- Change to the reasons for requiring the exemption  Proceed to Section F3

**F3** For new applications or where there has been changes since your last exemption was approved, TfL require a full business case to confirm why an exemption is required. As a minimum please provide the following:

- Details of the vehicle/s and why you have chosen to licence them as a private hire vehicle
- Details of your business and the service offered
- Details as to why other vehicles with right hand drive steering could not provide the same service

Please state your business reasons below (attach additional evidence as appropriate)


*(Please continue on separate sheet if required)*

**F4** Proceed to section G

**G****Vehicle Details**

**G1** Please identify the vehicles you are applying for below and indicate which exemption should be considered for each.

VRM	Make	Model	Exemption Type

*Further vehicle details can be added to the table on page 8 of this application form.*

**G2** Please read the Data Protection statement below and proceed to section I.

**H****Data Protection**

Transport for London (TfL) its subsidiaries and service providers will use your personal information (including any references to your health, ethnic origin, nationality, or previous criminal convictions), for the purpose of assessing your application, administering the licensing regime, and equal opportunities monitoring. Your personal information will be properly safeguarded and processed in accordance with the requirements of the Data Protection Act 1998. Further information, including a full copy of the Taxi & Private Hire Privacy notice, is available at [tfl.gov.uk/privacy](https://tfl.gov.uk/privacy).

**I****Declaration**

I declare that all the information provided on this form is true to the best of my knowledge. I understand that the granting of an exemption from the vehicle requirements can be refused if any statements are subsequently found to be false. I undertake to keep TfL informed of any changes to any details provided on this form. I understand that a failure to do so will constitute a breach of the conditions under which exemption may be granted and, as such, may lead to the withdrawal of exemption, if granted.

Signature

Date

D	D	M	M	Y	Y	Y	Y
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<b>Vehicle Details Cont'd</b>
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<b>VRM</b>	<b>Make</b>	<b>Model</b>	<b>Exemption Type</b>