

Board



Date: 25 July 2018

Item: **Matters Arising, Actions List and Use of Delegated Authority**

This paper will be considered in public

1 Summary

- 1.1 This paper informs the Board of progress against actions agreed at previous meetings.
- 1.2 On 12 July 2018, under the authority delegated by the Board on 20 March 2018, the Chair of the Finance Committee approved a scorecard target for 2018/19 for operational improvements to sustainable travel.
- 1.3 Appendix 1 provides an update on the actions, all of which are completed or being addressed.

2 Recommendation

- 2.1 **The Board is asked to note the Actions List and the use of delegated authority.**

List of appendices to this report:

Appendix 1: Board Actions List

List of Background Papers:

Minutes of previous meetings.

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Board Actions List (reported to the meeting on 25 July 2018)

Actions from the meeting held on 23 May 2018

Minute No.	Item/Description	Action By	Target Date	Status/Note
42/05/18 (1)	Commissioner's Report – Safety and Security A note would be prepared for Members explaining the chronology of the fatigue management audit report being passed onto investigating bodies of the Sandilands incident.	Gareth Powell	July 2018	The note will be circulated to Members shortly. http://content.tfl.gov.uk/24-july-2018-board-briefing-note%20on-fatigue.pdf ¹
42/05/18 (2)	Commissioner's Report – Vision Zero Members requested a discussion on how TfL planned to meet and monitor progress toward the Vision Zero target.	Alex Williams	September 2018	This will be a component of the planned informal discussion on the Mayor's Transport Strategy and Business Planning (see action for minute number 45/05/18 (3))
42/05/18 (3)	Commissioner's Report – Streetworks impact on vulnerable road users Members requested that some analysis be completed on the impact of streetworks, including signage, as a contributory factor on injury rates to vulnerable road users. This would be reported to a future meeting of the Safety, Sustainability and Human Resources (SSHR) Panel.	Gareth Powell	September 2018	On SSHR Panel forward plan.
42/05/18 (4)	Commissioner's Report – Rapids Charging Points Members requested further details on the location of the Rapids Charging Points.	Alex Williams	May 2018	Completed. Information circulated.
42/05/18 (5)	Commissioner's Report – Responsible Procurement An informal briefing would be held on Responsible Procurement to which all Members would be invited.	Secretariat	June 2018	Completed. In addition to the SSHR Panel on 20 June, a separate briefing was held on 29 June 2018.

¹ Link to briefing note inserted after the publication of papers for the meeting.

Minute No.	Item/Description	Action By	Target Date	Status/Note
44/05/18 (1)	Annual Update on the Mayor's Transport Strategy – Active Travel Work on promoting active travel would be brought to a future meeting of the Safety, Sustainability and Human Resources Panel.	Alex Williams	September 2018	On SSHR Panel forward plan.
44/05/18 (2)	Annual Update on the Mayor's Transport Strategy – Improving Roads and Streets Conference All Members would be invited to a conference being organised with the Centre for London on 4 July 2018 on improving roads and streets.	Secretariat	June 2018	Completed.
44/05/18 (3)	Annual Update on the Mayor's Transport Strategy – Member engagement on delivery and Business Planning Proposals for Board engagement on delivery of the Strategy and the development of the next Business Plan, including a whole day discussion early in the process, would be progressed.	Alex Williams and Simon Kilonback	From July 2018	An informal briefing will be held after the Board on 25 July and a full day session on delivering the Strategy and preparation of the next Business Plan will be held in September, including plans for further engagement.

Actions from the meeting held on 30 January 2018 (there are no outstanding actions from previous meetings):

Minute No.	Item/Description	Action By	Target Date	Status/Note
06/01/18 (1)	TfL HSE Annual Report 2016/17 – Publication of the names of the bereaved Members requested that for future HSE Annual Reports TfL considers naming every person killed on one of TfL's networks.	Jill Collis	November 2018	This will be addressed in the next annual report.
06/01/18 (2)	TfL HSE Annual Report 2016/17 – Air Quality The Energy Strategy would be submitted to the Safety, Sustainability and Human Resources Panel in June 2018 and would include specific targets and timelines for delivery.	Alex Williams	June 2018	Completed.

Minute No.	Item/Description	Action By	Target Date	Status/Note
07/01/18 (2)	Commissioner's Report The Chair offered the Board a briefing on the year of events being planned across the GLA Group to promote women under the Behind Every Great City equality campaign.	Staynton Brown	May 2018	Completed.
24/03/18	Commissioner's Report – 2018/19 Scorecard Members requested that progress reviews include comparison or trend data from previous years, where this was possible.	Simon Kilonback	From July 2018	Completed.