

Transport for London

Minutes of the Projects and Planning Panel

Committee Rooms 1 and 2, Ground Floor, Palestra
197 Blackfriars Road, London SE1
10.30am, Thursday 31 May 2012

Panel Members

Claudia Arney	Vice Chair
Isabel Dedring	Panel Member
Sir Mike Hodgkinson	Panel Member
Judith Hunt	Panel Member
Patrick O'Keeffe	Panel Member

Board Member also in Attendance

Charles Belcher	Board Member
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Staff

Steve Allen	Managing Director, Finance
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Andrew Pollins	Director of Finance, Rail and Underground

Also in Attendance

Terry Morgan	Chairman, Crossrail
David James	Chairman, Independent Investment Programme Advisory Group (IIPAG)
Nigel Quick	Member of the IIPAG
Victoria Moss	Secretariat Officer

01/05/12 Welcome

In the absence of the Panel Chairman, Daniel Moylan, the Vice Chair, Claudia Arney, chaired the meeting and welcomed Members to the first meeting of the Projects and Planning Panel.

Howard Carter set out the remit of the Panel and emphasised that while duplication of business with the Finance and Policy Committee would be avoided where possible, the requirement for decisions to be made at Committee level might necessitate some overlap. It was agreed that, following three meeting cycles, there would be a review of the effectiveness of the division of business and the flow between the two bodies.

[Action: Howard Carter]

02/05/12 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Daniel Moylan (Panel Chairman), Christopher Garnett, Baroness Grey-Thompson and Steven Norris.

The following interests were declared: Sir Mike Hodgkinson as a non-executive director of Crossrail Limited and as Chairman of Keolis UK.

03/05/12 Investment Programme Report – Fourth Quarter 2011/12

Steve Allen introduced the Investment Programme Report for the fourth quarter of 2011/12 (11 December – 31 March 2012) which was provided to inform the Panel of TfL's Investment Programme performance. The report was submitted to the Panel, rather than the Finance and Policy Committee, as the most appropriate forum for discussion under the new committee and panel structure.

The network scope of the new tunnel cleaning train project would be confirmed and provided to Members. **[Action: Andrew Pollins]**

Members congratulated all those involved with the successful completion of the Blackfriars station upgrade.

The Panel noted the report.

04/05/12 Project Monitoring – Project Approvals

Steve Allen introduced the paper which informed the Panel of project authority given by the Commissioner and the Managing Director, Finance in accordance with delegated authority under TfL's Standing Orders.

It was confirmed that funding provision for the first phase of remedial works for the Hammersmith flyover had been added to the Budget. The second phase of works was due to be undertaken in autumn 2013, for which funding provision had been made in the Business Plan.

The congestion relief work at Heathrow terminals 1, 2 and 3 had an estimated final cost in excess of £24m, of which £18m would be recovered from BAA. It was acknowledged that there had been some challenges in the delivery of this project, from which lessons had been learnt for the future.

The Panel noted the paper.

05/05/12 Any Other Business

There being no further business, the meeting closed at 10.50am.

The next scheduled meeting would be held on Wednesday 11 July 2012.

Chair: _____

Date: _____