

Transport for London

Minutes of the Board

The Chamber, City Hall, The Queen's Walk, London
10.00am, Tuesday 30 September 2008

Members

Boris Johnson	Chair, Board Member
Peter Anderson	Board Member
Charles Belcher	Board Member
Dame Tanni Grey-Thompson	Board Member
Sir Mike Hodgkinson	Board Member
Judith Hunt	Board Member
Eva Lindholm	Board Member
Daniel Moylan	Board Member
Steven Norris	Board Member
Bob Oddy	Board Member
Patrick O'Keeffe	Board Member
Kulveer Ranger	Board Member
Tony West	Board Member
Keith Williams	Board Member
Steve Wright	Board Member

Staff

Steve Allen	Managing Director, Finance
David Brown	Managing Director, Surface Transport
Ian Brown	Managing Director, London Rail
Howard Carter	General Counsel
Naomi Connell	Director of Finance and Support Offices, LU
Stephen Critchley	Chief Finance Officer
Vernon Everitt	Managing Director, Marketing and Communications
Mary Hardy	Director of Internal Audit
Peter Hendy	Commissioner
Ellen Howard	Director of Corporate Governance
Malcolm Murray-Clark	Managing Director, Planning
Douglas Oakervee	Executive Chairman, CLRL
Valerie Todd	Managing Director, Group Services
Mike Robinson	Head of Secretariat

44/09/08 Apologies for Absence and Declarations of Interest

The Mayor welcomed the public and the newly appointed Board Members to the meeting. The new Members were Charles Belcher, Dame Tanni Grey-Thompson, Daniel Moylan, Bob Oddy, Keith Williams and Steve Wright. He also welcomed back Patrick O'Keeffe and Tony West who had both rejoined the Board.

Apologies for absence had been received from Christopher Garnett and Tim Parker. Also, from Michèle Dix and Tim O'Toole.

Daniel Moylan declared an interest in his capacity as Deputy Leader of the Royal Borough of Kensington and Chelsea with regard to the consultation on the western extension to the congestion charge zone, the proposed bicycle hire scheme, the Notting Hill Carnival and Local Implementation Plan funding.

45/09/08 **Minutes of the Meeting held on 30 July 2008**

The minutes of the meeting held on 30 July 2008 were approved as a correct record and signed by the Chair.

46/09/08 **Matters Arising and Actions List**

The Board noted the Actions List.

47/09/08 **The Commissioner's Report**

Peter Hendy introduced his report and welcomed new and returning Members to the Board. He advised of TfL's progress in relation to a number of initiatives to fulfil key Mayoral policies. He drew the Board's attention in particular to the steps TfL was taking to smooth traffic flow including a review of traffic signals and the establishment of a taskforce to review current proposals and to implement new ones.

He advised of frustration with the Department for Transport's position in relation to the London Permit Scheme. The rejection would significantly delay the process and it may now take until April 2010 for an approved system to be put in place.

On 9 September, the PPP Arbiter had issued Guidance in relation to the restated terms for Tube Lines Limited. The Guidance suggested a potential shortfall in excess of £1bn. TfL had written to the DfT requesting funding of the shortfall.

Pending a final settlement, Transys had made an interim payment of £1m to TfL following Oyster system failures on 12 and 25 July.

The Commissioner said that the cause of the recent fires on the TX4 56 registration plate taxis had been identified and all affected owners were being notified by the manufacturer LTI, in order to programme the remedial work required. Licences would remain suspended only until the work has been carried out.

The re-tendering process for buses would see 50 per cent of articulated buses removed by summer 2010 and 80 per cent by May 2012. The Commissioner confirmed that there was a detailed assessment process for the new Routemaster bus design competition. Details would be sent to Members on request. **[ACTION: Secretariat]**

The 'velib' cycle hire scheme was being progressed. The Mayor confirmed that all funding options were being explored, including private sponsorship.

Any licensed PHV driver convicted of touting would now have their licence revoked. The Commissioner agreed that the Government should be pressed to introduce enforcement powers to seize unlicensed private hire vehicles.

[ACTION: David Brown]

Members questioned the term of the proposed Crossrail franchise. TfL would go back to the Government in relation to this. **[ACTION: Ian Brown]**

The Board noted the report.

With the agreement of the Mayor, Nina Tuckman briefly spoke to the Board and outlined her objection to the proposed Thames Gateway Bridge.

48/09/08 Operational and Financial Performance and Investment Programme Reports – First Quarter 2008/09

Steve Allen introduced the report and the tabled presentation and outlined the key workforce and financial data for the period. Naomi Connell, David Brown and Ian Brown updated the Board in respect of London Underground, Surface Transport and London Rail in relation to operations, investment and staff. One of the highlights was an increase of 3.3 per cent passenger journeys compared to the previous year.

The Tube network would be 25 per cent step-free by 2010. Some stations were key Olympic deliverables such as Southfields, Green Park and Baker Street. Further detail regarding step-free access at Shepherd's Bush station would be provided to the Mayor. **[ACTION: Tim O'Toole]**

Progress was being made towards the targets for female, BAME and disabled staff. Figures for all modes would be provided to Patrick O'Keeffe. It was also agreed that details of the Breakthrough Strategy to increase representation at senior management level be reported to the Planning and Corporate Panel. **[ACTION: Valerie Todd]**

The statistics and measures to reduce casualties were regularly examined by the Safety, Health and Environment Committee. The Annual Health and Safety report showed that the long term trend for accidents was down. It was noted that there had been three recent cyclist fatalities, all involving HGVs. The programme of awareness raising, driver training and the distribution of safety mirrors was continuing. It was agreed that TfL would write to the Secretary of State for Transport to encourage progress on strengthening the legal requirements for safety mirrors on HGVs. **[ACTION: David Brown]**

Steve Allen explained that although capital expenditure was currently below budget, the slippage could be accommodated. The budget anticipated that not all projects within the programme would proceed as programmed and reflected the inevitable external factors that could delay projects. A report on this methodology would be provided to a future Finance Committee. **[ACTION: Steve Allen]**

The Board noted:

- 1 TfL's operational and financial performance over the first quarter of 2008/09; and**
- 2 TfL's progress on the Investment Programme over the first quarter of 2008/09.**

49/09/08 Annual Report 2007/08

Vernon Everitt introduced the report. It was noted that the annual accounts had already been published following approval by the Board in June 2008 and that the report was primarily being made available online.

The Board:

- 1 approved the 2007/08 Annual Report;**
- 2 noted that the foreword from the Mayor and introduction from the Commissioner will be added prior to publication; and**
- 3 delegated authority to the Managing Director of Marketing and Communications to make any further design or editorial changes to the Annual Report as may be required.**

50/09/08 Revised Budget 2008/09

Steve Allen introduced the report and outlined the proposed budget changes.

The Board noted the report and approved the Revised 2008/09 Budget.

51/09/08 TfL Group Annual Health and Safety Report 2007/08

Howard Carter introduced the fifth Annual Group Health and Safety Report. The report provided performance information and assurance regarding health and safety matters across the TfL Group and a number of areas had shown improvements over the year. It had been considered in detail by the Safety, Health and Environment Committee and by its independent advisers.

A breakdown of the figures for major staff injuries within London Underground would be provided to Patrick O'Keeffe. **[ACTION: Howard Carter]**

The figures for employee assaults within London Underground had risen. The figures included verbal assaults and had risen as management encouraged reporting. The figures were being monitored by management and the Safety, Health and Environment Committee, along with other trends in the report, and management action was being taken where appropriate.

The Board noted the report.

52/09/08 Community Safety Plan

David Brown introduced the report which presented TfL's second Community Safety Plan. It was a joint publication of TfL, the British Transport Police, the Metropolitan Police Service and City of London Police. The plan set out the priorities and activities to increase community safety and security across the whole transport system.

Members were updated on the issues and trials underway to improve safety on the transport network as well as the successful range of initiatives being undertaken with school children to increase their awareness of safer travel.

The Board noted the 2008/09 Community Safety Plan for Transport and Travelling in London.

53/09/08 Membership of the Board, Committees and Panels

Howard Carter introduced the report and described the Board's current Committee and Panel structure. No changes were proposed to the Committee arrangements but it was proposed that the role of the Panels could be handled more efficiently.

Board Members agreed, but considered that having three Panels rather than the proposed two would be preferable. The Panels would cover Rail and Underground, Surface Transport and also Planning and Corporate. It was also decided that the Panels should be chaired by Board Members and that the established practice of all Board Members being welcome at all meetings would continue.

The Board:

- 1 noted the Mayor's appointments to the TfL Board;**
- 2 approved the formation of three Panels:**
 - a) Rail and Underground;**
 - b) Surface Transport; and**
 - c) Planning and Corporate.**
- 3 waived the requirement for the Panels to meet at the frequency specified in Standing Orders during 2008;**
- 4 agreed that the General Counsel take steps to determine the membership of the new Panels; and**
- 5 delegated to General Counsel any further necessary changes to Standing Orders, including drafting the terms of reference of the new Panels to implement these decisions.**

54/09/08 Report from the Meeting of the Safety, Health and Environment Committee held on 16 September 2008

Sir Mike Hodgkinson introduced the report.

The Board noted the report.

55/09/08 Report from the Meeting of the Finance Committee held on 16 September 2008

Sir Mike Hodgkinson introduced the report.

The Board noted the report.

56/09/08 Any Other Business

There being no further business, the meeting closed at 11.55am. The next scheduled meeting would be held on Wednesday 5 November 2008 at 10.00am.

Chair: _____

Date: _____