

Transport for London

Minutes of the Programmes and Investment Committee

Conference Rooms 1 and 2, Ground Floor, Palestra, 197 Blackfriars
Road, London, SE1 8NJ

10.00am, Wednesday 30 November 2016

Members

Prof Greg Clark CBE (Chair)
Dr Nelson Ogunshakin OBE (Vice-Chair)
Ron Kalifa
Dr Alice Maynard CBE
Dr Nina Skorupska CBE
Dr Lynn Sloman
Ben Story

Staff

Mike Binnington	Commercial Finance
Sarah Bradley	Group Financial Controller (for minute 10/11/16)
Michael Bridgeland	Head of Programme Management Office Assurance
Howard Carter	General Counsel
Tanya Coff	Director of Finance, London Underground
Graeme Craig	Director of Commercial Development
Patrick Doig	Director of Finance, Surface Transport
Garrett Emmerson	Chief Operating Officer, Surface Transport
David Hughes	Director of Strategy and Service Development, LU
Simon Kilonback	Director of Group Treasury
Sir Terry Morgan CBE	Chairman, Crossrail Limited
Ian Nunn	Chief Finance Officer
Ben Plowden	Director of Surface Strategy and Planning (for minute 7/11/16))
Howard Smith	Director - Operations, Crossrail (for minute 9/11/16)
Clive Walker	Director of Internal Audit
James Stanton	Secretariat

1/11/16 Apologies for Absence and Chair's Announcements

There were no apologies for absence.

The Chair welcomed Members to the first meeting of the Programmes and Investment Committee.

2/11/16 Declarations of Interests

Members confirmed that their declarations of interests, as published on tfl.gov.uk were up to date.

3/11/16 Matters Arising and Actions List

Howard Carter explained that the outstanding actions from the Finance and Policy Committee that fell within the remit of the Programmes and Investment Committee were being reported to this Committee and were being closed out.

The Committee noted the Actions List.

4/11/16 Project Monitoring and Approvals

Ian Nunn introduced the paper. The Committee noted the forward approval programme for projects with a value in excess of £50m and details of the Project Authority granted by the Commissioner and the Managing Director Finance in accordance with delegated authority under TfL's Standing Orders. In response to questions from a Member, it was confirmed that the ticket machines being purchased were of the latest design and that the Woolwich Ferry had been assessed for accessibility.

The Committee noted:

- (a) the approval by the Commissioner of additional Project Authority of £22.07m for Woolwich Ferry Life Extension - Phase 2; and**
- (b) the approval by the Chief Finance Officer of additional Project Authority in respect of the projects and amounts set out below:**
 - (i) Bus Priority Delivery Portfolio 2016/17 – £0.80m;**
 - (ii) Concession Ticket Vending Machine Investment – £7.10m;**
 - (iii) RfL Crossrail Systems Information Programme – £9.55m;**
 - (iv) West Anglia Stations Project – £3.00m;**
 - (v) Train Systems Data-Driven Maintenance – £4.21m; and**
 - (vi) Train Modification Unit – £0.18m.**

5/11/16 Surface Intelligent Transport System (SITS)

Garrett Emmerson introduced the item. The Committee considered the request for additional budgeted Programme Authority of £3.6m to undertake procurement of Phase 1 of the Surface Intelligent Transport System. Members discussed the procedures which had been put in place to ensure that risk was properly managed and costs controlled during the initial stages of procurement. The Committee would receive a further paper and authority request prior to the award of any contract.

The Committee noted the paper and the supplemental information on Part 2 of the agenda and approved additional budgeted Programme Authority of £3.6m to undertake procurement of Phase 1 of the Surface Intelligent Transport System.

6/11/16 Structures and Tunnels Investment Programme 2 - A40 Westway Structures Refurbishment

Garrett Emmerson introduced the item. The Committee considered the request for additional budgeted Programme and Project Authority to undertake Feasibility (Stage 2) and Concept Design (Stage 3) of the A40 Westway structures refurbishment. Members noted the complexity involved in the project, including the increasing development taking place along this corridor, and welcomed the detailed work being undertaken to minimise disruption.

Members requested that a future paper to the Committee include updates on the work in progress to consider commercial and property opportunities to offset some of the costs as well as the results of an Equalities Impact Assessment. **[Action: Leon Daniels]**

The Committee noted the paper and the supplemental information on Part 2 of the agenda and approved additional budgeted Programme and Project Authority, for the amount stated in the paper on Part 2 of the agenda, to undertake Feasibility (Stage 2) and Concept Design (Stage 3) of the A40 Westway structures refurbishment.

7/11/16 Update on the implementation of the Quietways and Cycle Superhighways programmes

Garrett Emmerson introduced the paper. The Committee noted the progress made on the delivery of the Quietways and Cycle Superhighways programmes as key parts of TfL's cycling portfolio. Members welcomed the high standard to which the existing schemes had been delivered and were keen to ensure that lessons had been learnt from the experience of delivery to date.

It was recognised that it had been a 'year of delivery' in terms of cycling infrastructure for TfL. Members wished to ensure that all the benefits of the schemes were communicated, particularly with respect to pedestrians. The results of Equality Impact Assessments could be useful in highlighting improvements made to footpaths, junctions and lighting. Members also requested that the impact of the completion of works continue to be monitored and any issues addressed. **[Action: Leon Daniels]**

The Committee noted the paper and agreed that a broader discussion on cycling and walking policy, open to all Members to attend, would be held in the near future. **[Action: Leon Daniels]**

8/11/16 Cycle Superhighways

Garrett Emmerson introduced the paper. The Committee considered a request for an increase of £16.2m to the existing Authority. This would enable the delivery of the approved scope of the Cycle Superhighway programme, including the East-West Cycle Superhighway and the upgrades to existing routes, to be completed.

The Committee noted the paper and approved additional Programme and Project Authority of £16.2m to continue the Cycle Superhighways programme as described in the paper, giving a total Programme and Project Authority of £177.9m.

9/11/16 Crossrail Services and Transition

Howard Smith introduced the paper. Members agreed that regular updates should continue and requested that further detail on the proposed operating model should be given at an appropriate stage. **[Action: Mark Wild]**

In response to questions from Members, it was agreed that an opportunity to visit the Bombardier rolling stock production plant in Derby would be offered to Members in order to see the level of design and accessibility that customers could expect from trains on the future Elizabeth line. **[Action: Howard Smith/Secretariat]**

The Committee noted the paper.

10/11/16 Crossrail - Report on Sponsor Board Proceedings

Sarah Johnson introduced the item. Members noted that, given the scale and complexity of the project, the level of confidence in terms of delivery being on time and to budget was considered to be very good and requested that future updates include further detail on this. Members also agreed that it would be useful to receive an indicative programme from the Sponsor Board on upcoming items as part of the regular reporting arrangements. **[Action: Ian Nunn]**

The Committee noted the paper and the supplemental information on Part 2 of the agenda.

11/11/16 Members' Suggestions for Future Discussion Items

Howard Carter introduced the paper. Members made suggestions on areas for future discussion items for the forward programme. Members also noted the number of items to be considered at the next meeting and requested that sufficient time be available in the event that all of those items needed to be considered at the next meeting.

The Committee noted the forward programme.

12/11/16 Any Other Business the Chair Considers Urgent

There was no urgent business.

13/11/16 Exclusion of the Press and Public for Parts of the Meeting

The Committee agreed to exclude the press and public from the meeting, in accordance with paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended), when it considered the exempt information in relation to the items on: Surface Intelligent Transport System (SITS), Structures and Tunnels Investment Programme 2 – A40 Westway Structures Refurbishment and Crossrail – Report on Sponsor Board proceedings. At all other times, the meeting remained open to the press and public.

The meeting closed at 12.08pm.

Chair: _____

Date: _____