

**Board**



**Date: 8 November 2016**

**Item: Matters Arising, Actions List and Use of Delegated Authority**

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**This paper will be considered in public**

**1 Summary**

1.1 This paper informs the Board of progress against actions agreed at previous meetings. There has been no use of authority delegated by the Board.

**2 Recommendation**

2.1 **The Board is asked to note the actions list and the use of authority delegated by the Board.**

**List of appendices to this report:**

Appendix 1: Board Actions List

**List of Background Papers:**

Minutes of the meetings of the Board on 19 July and 22 September 2016.

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## Appendix 1

### Board Actions List (reported to the meeting on 8 November 2016)

Action from the meeting held on 22 September 2016:

Minute No.	Item/Description	Action By	Target Date	Status/Note
74/09/16	<b>Commissioner's Report – TfL's contribution to affordable housing</b> Members would be provided with more information on how TfL is contributing to the Mayor's affordable housing agenda.	Graeme Craig	January 2017	On Finance Committee forward plan.
74/09/16	<b>Commissioner's Report – Cycle Superhighways evaluation</b> The timeline for a report to the Board on the evaluation of Cycle Superhighway usage and lessons learned from their design and location, as well as the construction process, would be notified to Members.	Leon Daniels	30 November 2016	On Programmes and Investment Committee forward plan.
75/09/16	<b>Finance Report – Bus Safety Programme reporting requirements</b> It was agreed that the Bus Safety Programme should include specific targets and that the data reported to the Safety, Sustainability and Human Resources Panel (SSHHP) should include details on bus staff safety (injuries and assaults), injuries to other road users impacted by buses and trend analysis over the medium and long term.	Leon Daniels	17 November 2016	On SSHHP forward plan.
75/09/16	<b>Finance Report – Low emission technology buses</b> Further information would be provided to the Safety, Sustainability and Human Resources Panel (SSHHP) on the factors that determined TfL's approach to low emission bus technologies.	Leon Daniels	March 2017	On SSHHP forward plan.
75/09/16	<b>Finance Report – TfL's customer service approach</b> A detailed report on TfL's customer service approach would be submitted to the Customer Service and Operational Performance Panel (CSOPP).	Vernon Everitt	23 November 2016	On CSOPP forward plan.
75/09/16	<b>Finance Report – Technology, big/open data and innovation</b> Effective deployment of technology, big/open data and innovation were core to enabling TfL to deliver for the Mayor, customers and users and staff. While papers would be brought to Committees and Panels, Vernon Everitt would also engage with interested Members to help develop TfL's strategy.	Vernon Everitt	November 2016	A meeting with Members has been scheduled.

75/09/16	<b>Finance Report – Finance and Quarterly Performance Report content</b> Members suggested that future reports include more commentary on how TfL was bearing down on costs and driving up efficiency and should provide information on targets and key performance indicators in addition to the performance statistics.	Ian Nunn	November 2016	Completed. Additional detail has been added and the reports continue to evolve.
79/09/16	<b>Appointments to Committees and Panels and the TfL Nominee for Crossrail Limited – Chairs’ coordination meeting.</b> The Deputy Chair of TfL would meet with the chairs of the Committees and Panels to discuss and coordinate the forward agendas.	Howard Carter	8 November 2016	A meeting has been scheduled for 8 November 2016.
82/09/16	<b>Report of the meeting of the Finance and Policy Committee held on 27 July 2016 – IIPAG review</b> The Audit and Assurance Committee (AAC) would be engaged in the review of the Independent Investment Programme Advisory Group (IIPAG), along with the Programmes and Investment Committee (PIC).	Ian Nunn	13 October 2016	The AAC considered the terms of reference on 13 October 2016.

#### Actions from previous meetings:

Minute No.	Item/Description	Action By	Target Date	Status/Note
52/07/16	<b>Operational and Financial Performance and Investment Programme Reports – Fourth Quarter 2015/16 – Social Needs Transport</b> Leon Daniels would provide a note to Members on the work to restructure the Dial-a-Ride service and the other options to assist people who were unable to use public transport.	Leon Daniels	23 November 2016	On CSOPP forward plan.
60/07/16	<b>Modern Slavery Statement</b> A regular report on TfL’s ethical procurement activities would be provided to the Safety, Sustainability and Human Resources Panel (SSHRRP).	Ian Nunn	March 2017	On SSHRRP forward plan.