

Board



Date: 19 September 2017

Item: Matters Arising, Actions List and Use of Delegated Authority

This paper will be considered in public

1 Summary

- 1.1 This paper informs the Board of progress against actions agreed at previous meetings.
- 1.2 The Chair of the Finance Committee exercised the authority delegated by the Board to take urgent action to approve the interim arrangements for the Chief Finance Officer role.
- 1.3 On 15 September 2017, the Finance Committee is expected to exercise the authority delegated by the Board to approve Taxi and Private Hire Fees. An update will be provided under the Report of the Finance Committee item on the agenda for this meeting.

2 Recommendation

- 2.1 **The Board is asked to note the actions list, the use of Chair's Action by the Chair of the Finance Committee and the use of authority delegated by the Board to the Finance Committee.**

3 Interim Chief Finance Officer Arrangements – use of Chair's Action by the Chair of the Finance Committee

- 3.1 The appointment of the Chief Finance Officer (CFO) is a matter reserved to the Board. Standing Order 114 allows the Chair of a Committee to take urgent action on matters reserved to the Board or the Committee.
- 3.2 Following the sudden death of TfL's CFO Ian Nunn on 24 July 2017, it was important that TfL had an appointed person to act as TfL's Chief Finance Officer, both in that management position but also as the statutory CFO.
- 3.3 On 26 July 2017, the Chair of the Finance Committee approved on an interim basis:
 - (a) The appointment of Simon Kilonback to the management role of CFO, which includes the leadership and management of the Finance and Procurement teams;

- (b) The appointment of Sarah Bradley as the statutory CFO for the purposes of section 127 of the Greater London Authority Act 1999;
- (c) that any one of Andrew Freeman, Andrew Pollins, Patrick Doig and Tanya Coff take over statutory CFO responsibilities if Sarah Bradley is unavailable.

3.4 The exercise of Chair's Action was reported to the meeting of the Finance Committee on 15 September 2017.

4 Taxi and Private Hire Fees – use of delegated authority by the Finance Committee

4.1 At its meeting on 19 July 2017, the Board delegated authority to the Finance Committee to approve proposals to make, amend or revoke the fees for taxi drivers and taxis, and for private hire operators, drivers and vehicles.

4.2 A meeting of the Finance Committee to consider this matter is scheduled for 15 September 2017. An update will be provided under the Report of the Finance Committee item on the agenda for this meeting.

List of appendices to this report:

Appendix 1: Board Actions List

List of Background Papers:

Minutes of previous meetings.

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Appendix 1

Board Actions List (reported to the meeting on 19 September 2017)

Actions from the meeting held on 19 September 2017:

Minute No.	Item/Description	Action By	Target Date	Status/Note
47/07/17	Finance Report: Fares income A paper would be submitted to the Finance Committee on addressing fares income and the impact on the current budget and across the five-year Business Plan. This would also be reflected in the development of the 2017 Business Plan.	Chief Finance Officer	October 2017	On Finance Committee forward plan
48/07/17	Customer and Operational Performance Report – Stakeholder Feedback Members requested that consideration be given to including stakeholder feedback in future reports.	Vernon Everitt	November 2017	This is being considered as the content of the report is developed.
49/07/17	Strategic Risk Management and Assurance Annual Report 2016/17 The Audit and Assurance Committee considered the report at its meeting on 13 July 2017 and agreed that Board wide risk discussions and allocation of risk by Committee or Panel be considered as part of the Board Effectiveness Review.	Howard Carter	November 2017	This is being considered as part of the review.
50/07/17	Draft Mayor’s Transport Strategy Members requested that the draft response be expanded to include references to working in partnership and collaboration with the TfL workforce and contractors to deliver the strategy and the leading role that TfL could play as a provider of transport in addressing the causes of climate change.	Alex Williams	July 2017	Completed. The response was amended as requested.
50/07/17	Draft Mayor’s Transport Strategy: Bank Junction Baroness Grey-Thompson DBE would discuss with Will Norman issues that had been raised with her about claimed unintended consequences of the City of London’s piloted changes to Bank junction so that they could be reviewed, along with learning from other schemes.	Will Norman	September 2017	A meeting has been arranged for 12 September 2017.

53/07/17	Elizabeth Line Operations and Transition Update Further information on the ten critical milestones remaining in the project, cost pressures and the equality and inclusion details of operational staff would be shared with Members in future reports.	Mark Wild	September 2017	Further information has been incorporated into the report on the agenda and the content of the report will continue to be developed.
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Actions from previous meetings:

Minute No.	Item/Description	Action By	Target Date	Status/Note
75/09/16	Finance Report – Bus Safety Programme reporting requirements It was agreed that the Bus Safety Programme should include specific targets and that the data reported to the Safety, Sustainability and Human Resources (SSHR) Panel should include details on bus staff safety (injuries and assaults), injuries to other road users impacted by buses and trend analysis over the medium and long term.	Leon Daniels	September 2017	On SSHR Panel forward plan.
89/11/16	Commissioner’s Report – Lorry Safety Direct Vision Standard Members requested that the Safety, Sustainability and Human Resources (SSHR) Panel receive regular updates on the number of direct vision lorries on the roads against each star category and suggestions to improve take up if required.	Alex Williams	September 2017	On SSHR Panel forward plan.
89/11/16	Commissioner’s Report – Oxford Street Pedestrianisation Members would be provided with a briefing as the plans were developed.	Leon Daniels	June and October 2017	Briefing and paper to the Programmes and Investment Committee in June and a further paper due in October 2017.

Minute No.	Item/Description	Action By	Target Date	Status/Note
05/02/06	<p>Commissioner's Report – Healthy Streets Members would have an opportunity to discuss the changes that TfL had started to make and would continue to work to embed the Healthy Streets Approach in every level of the organisation. The discussion would also consider the complexities of delivering the agenda and how TfL worked with boroughs including through Local Implementation Plans.</p>	Will Norman/ Secretariat	September 2017	Completed. Information was provided as part of the Mayor's Transport Strategy briefings. The Programmes and Investment Committee has considered a Programme of work. A briefing is scheduled for 14 September 2017. The Board review will consider how progress is reported to Committees and Panels.
38/03/17	<p>Safety, Sustainability and HR Panel – TU engagement on E&I A briefing would be provided to Bronwen Handyside on how TfL engaged with the Trade Unions on matters relating to equalities and inclusion.</p>	Tricia Wright	September 2017	Meeting being arranged.