

TRANSPORT FOR LONDON

ENVIRONMENT AND PLANNING PANEL

SUBJECT: TERMS OF REFERENCE

DATE: 21 OCTOBER 2009

1 PURPOSE AND DECISION REQUIRED

- 1.1 To inform the Panel of the Terms of Reference under which it operates. The Panel is asked to note the Terms of Reference.

2 BACKGROUND

- 2.1 The Terms of Reference were agreed at the TfL Board meeting on 24 June 2009. These are attached as Appendix 1 to this report.

3 RECOMMENDATION

- 3.1 The Panel is asked to NOTE the Terms of Reference.

4 CONTACT

- 4.1 Contact: Ellen Howard, Director of Corporate Governance
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ENVIRONMENT AND PLANNING PANEL

Membership

Chair	Sir Mike Hodgkinson
Vice Chair	Eva Lindholm
Members	Daniel Moylan Steven Norris Patrick O'Keeffe
In attendance	Any Board Member may attend and with the Chair's agreement other persons can attend all or any part of a meeting.
Secretary	To be agreed by General Counsel
Quorum	Three members

Frequency of Meetings

The Panel shall meet at least four times a year or at such greater frequency as determined by the Chair.

Terms of Reference

The Panel will advise on issues relating to planning functions and environmental policy and, in particular, undertake the following activities:

- (a) comment on the development of TfL's strategic and environmental objectives;
- (b) monitor the implementation of those objectives;
- (c) monitor the development of TfL access, inclusion and transport equality strategies;
- (d) monitor strategic involvement of engagement with boroughs, businesses and other stakeholders;
- (e) monitor integration of the Transport Strategy and plans with other Mayoral, national and international strategies and frameworks for transport and related issues such as the environment and sustainability; and
- (f) monitor strategic development of integration of different transport modes.

Procedure

Where consideration is given by the Panel to a matter with significant financial consequences, a summary of any recommendations will be provided to the Finance and Policy Committee. Similar reports will also be provided to the Audit Committee or the Safety, Health and Environment Assurance Committee if one or both Committees should be made aware of the Panel's deliberations.