

**GREATER LONDON AUTHORITY ACT 1999  
PRIVATE HIRE VEHICLES (LONDON) ACT 1998**

The Private Hire Vehicles (London) (Operators' Licences)  
(Amendment) Regulations 2023

*Made* *10 November 2023*  
*Coming into force* *1 July 2024*

Transport for London, in exercise of the powers conferred on it by sections 3(4) and 32 of the Private Hire Vehicles (London) Act 1998<sup>1</sup> and all other powers enabling it in that behalf, hereby makes the following Regulations: —

**1. Citation and commencement**

These Regulations which may be cited as the Private Hire Vehicles (London) (Operators' Licences) (Amendment) Regulations 2023 come into force on 1 July 2024.

**2. Preliminary**

The Private Hire Vehicles (London) (Operators' Licences) Regulations 2000<sup>2</sup> (“the 2000 Regulations”) are amended in accordance with the following provisions of these Regulations.

**3. Conditions**

(1) In regulation 2 –

a. For the definition of ‘firm’ substitute-

“‘firm’ has the same meaning as in section 1261 of the Companies Act 2006;”;

b. For the definition of “officer” substitute-

“‘officer’, in relation to a body corporate, means a director, manager or secretary of that body;”;

c. After “firm” insert-

“‘individual associated with the licence’ means any individual, firm, company or any other body, undertaking or other group of persons having an interest in the licence including any partner or officer or representative specifically nominated by any of the aforementioned;”.

(2) For regulation 9(4) substitute–

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<sup>1</sup> 1998 c.34; the Private Hire Vehicles (London) Act 1998 was extensively amended by Schedule 21 to the Greater London Authority Act 1999 (C.29).

<sup>2</sup> S.I. 2000/3146.

“(4)(a) If, during the currency of the licence, any individual associated with the licence is arrested and released, charged, cautioned or convicted, the operator shall, within 48 hours of such event, give the licensing authority notice containing details of the arrest and release, charge, caution or conviction.

(b) Subject to sub-paragraph (c), if during the currency of the licence—

(i) any information provided in the application for the grant of the licence, or for any variation thereof, changes; or

(ii) any driver ceases to be available to the operator for carrying out bookings, by virtue of that driver's unsatisfactory conduct in connection with the driving of a private hire vehicle,

the operator shall, within 14 days of the date of such event, give the licensing authority notice containing relevant details of the change or, in a case falling within sub-paragraph (ii), the name of the driver and the circumstances of the case.

(c) The requirement under paragraph (4)(b) to give notice of a change in the information provided in the application for the grant of a licence, or for any variation thereof, shall not apply in respect of any conviction, notice of which has been given to the licensing authority under paragraph (4)(a) of this regulation.”.

(3) After regulation 9(14) insert –

“(15A) During the currency of the licence the operator must, within 28 days of the first anniversary of the start of the licence, and thereafter within 28 days of each subsequent anniversary of the start of the licence, undertake a Basic DBS check and obtain a DBS certificate.

(15B) The operator must provide to the licensing authority upon request the Basic DBS Certificate within 7 days of that request.

(15C) The Basic DBS check required under regulation 9(15A) shall be undertaken by all individuals associated with the licence.

(15D) A DBS check under regulation 9(15A) must be obtained from the licencing authority's service provider.

(16) The operator shall keep at the specified operating centre or, where more than one operating centre is specified, at one of the operating centres, a register of all members of staff that will take bookings or dispatch vehicles.

(17) The information in the register kept under regulation 9(16) must include in relation to each member of staff included in the register –

(a) their full name,

(b) their date of birth, and

(c) the reference number and date of their last DBS check.”.

(4) In consequence of the amendment at article 3(3) above to insert new regulation 9(15) in the 2000 Regulations, in regulation 2 of the 2000 Regulations, after the definition of ‘application’, insert –

““Basic DBS check”” means a Basic check with the Disclosure and Barring Service for the purposes of Part V of the Police Act 1997 (c.50);”.

#### **4. Particulars of private hire bookings**

(1) In regulation 11 –

a. after sub-paragraph (a) insert-

“(aa) the name of the person that responded to the booking request;”, and

b. after sub-paragraph (e) insert-

“(ea) the name of the person who dispatched the vehicle;”.

(2) In regulation 11(f) delete the words “or other identification of him” and insert “and the drivers’ PHV licence number”.

(3) For regulation 11(h), substitute –

“(h) the registration mark of the vehicle”.

#### **5. Preservation of records**

After regulation 16(1)(c), insert –

“(d) each member of staff recorded in the register required to be kept under regulation 9(16) for twelve months from the date the member of staff ceased to accept bookings and dispatch vehicles;”.

Signed by authority of Transport for London



ANDREW LORD.

Commissioner

 November 2023