

**TRANSPORT FOR LONDON**

**ENVIRONMENT, CORPORATE AND PLANNING PANEL**

**SUBJECT: TERMS OF REFERENCE OF THE ENVIRONMENT, CORPORATE AND PLANNING PANEL**

**DATE: 6 OCTOBER 2010**

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**1 PURPOSE AND DECISION REQUIRED**

1.1 To inform the Panel of the Terms of Reference under which it operates.

**2 BACKGROUND**

2.1 At its meeting on 23 June 2010, the Board considered the implementation of the review of Committees and Panels it had agreed in 2009. In the light of experience following a full annual cycle of the meetings of the Panels, and the publication of the Mayor's Transport Strategy and a number of other environmental strategies for consultation, it was agreed to combine the Environment and Planning and Corporate Panels from 1 July 2010.

2.2 The Board established the Environment, Corporate and Planning Panel, with the terms of reference and membership outlined in Appendix 1.

**3 RECOMMENDATION**

3.1 The Panel is asked to NOTE the report.

**4 CONTACT**

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## ENVIRONMENT, CORPORATE AND PLANNING PANEL

### Membership

<b>Chair</b>	Baroness Tanni Grey-Thompson
<b>Vice Chair</b>	Sir Mike Hodgkinson
<b>Members</b>	Peter Anderson Judith Hunt Eva Lindholm Steven Norris Patrick O’Keeffe Tony West
<b>In attendance</b>	Any Board Member may attend and with the Chair’s agreement other persons may attend all or any part of a meeting
<b>Secretary</b>	To be agreed by General Counsel
<b>Quorum</b>	Three members

### Frequency of Meetings

- 1 The Panel shall meet at least four times a year or at such greater frequency as determined by the Chair.

### Terms of Reference

- 2 The Panel will advise on issues relating to planning functions and environmental policy and corporate matters, in particular:
  - (a) comment on the development of TfL’s strategic, environmental and corporate objectives and monitor their implementation;
  - (b) monitor TfL’s approach to external communications and stakeholder relations including with the London Boroughs and businesses;
  - (c) monitor integration of the Transport Strategy and plans with other Mayoral, national and international strategies and frameworks for transport and related issues such as the environment and sustainability;
  - (d) monitor the implementation of Equalities and Inclusion initiatives;
  - (e) monitor cross-modal application of corporate matters including policies, accommodation, employment practices, equality and inclusion and Information Management; and
  - (f) monitor the development and implementation of GLA Group Shared Services.

### Procedure

- 3 Where consideration is given by the Panel to a matter with significant financial consequences, a summary of any recommendations will be provided to the Finance and Policy Committee. Similar reports will also be provided to the Audit Committee or the Safety, Health and Environment Assurance Committee if one or both Committees should be made aware of the Panel’s deliberations.