



Enforcement Operations Agreement

Schedule 2

Appendix 15 – Appeal Pack

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Service Operations Directorate
Transport for London
4th Floor, Palestra
197 Blackfriars Road
Southwark London SE1 8NJ

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2. Congestion Charging - Example of an Appeal Pack
3. Traffic Enforcement - Example of an Appeal Pack

The contents of this Appendix are intended to be illustrative examples of the type of an Appeal Pack. These examples are not exhaustive and their format and/or the information and data contained within is subject to change. Where one example of a category of information is provided, this does not necessarily characterise all information in that category.

1. Appeal Pack Contents

SECTION	TITLE	CONTAINS
A	Evidence Checklist	Evidence Checklist
B	Case Summary	CASE SUMMARY - currently may include reference to screen shots
C	Penalty Charge Notices, Witness statements and Photographs	(1) PENALTY CHARGE NOTICE (2) WITNESS STATEMENT (3) EVIDENTIAL RECORD (4) CERTIFICATE OF SERVICE
D	Registered keeper details	(4) TICKET HISTORY(s)
E	Correspondence, Notice of Rejection and Representations	REPRESENTATION / CUSTOMER EVIDENCE, NOTICE OF REJECTION PLUS any other incoming or outgoing correspondence relevant to the current rep/PCN i.e. Further Evidence Requests, Third Party Auth Requests etc. Any correspondence incoming or outgoing pertinent to the case
F	Clamp / Remove payment details	Not used
G	Meter / pay and display maintenance record	Not used
H	Map/Site report	Not used
I	Payment Details (PCN Appeals Only)	Payment Details (PCN Appeals Only)
J	Miscellaneous Evidence	ADDITIONAL EVIDENCE which may include Screen Shots, T&C's, previous PCN's, previous reps, previous accept letters.
JI	Call recordings	These are going to be sent manually

2. Congestion Charging - Example of an Appeal Pack

Important information. Please read.

This leaflet aims to help you understand what action you need to take once you have received a Penalty Charge Notice (PCN) - to either to pay it, or challenge it by making a representation.

Please do not ignore the PCN

We have sent the PCN to you because our records show that:

- You are the registered keeper of the vehicle or have been identified as the person who has hired the vehicle;
- The vehicle was photographed being used within the Congestion Charging zone at the time and date shown on the PCN; and
- We have no record of payment for the Congestion Charge or the vehicle being exempt or registered for a 100% discount for the relevant date

Paying the PCN - If you pay the correct amount, no further action will be taken

Please remember:

- You only have 14 days to pay at the discounted rate. No further reminders will be sent.
- If payment is received after the 14 days but before 28 days, you must pay the PCN in full.

Payment can be made in the following ways:

- Online at www.cclondon.com This is the quickest option.
- By phoning the call centre on 0333 2001000. We accept all major credit and debit cards.
- By post - Send a cheque or postal order to Congestion Charging, PO Box 4783, Worthing, BN11 9PT. Please write the PCN number on the back of the cheque or postal order, and enclose the payment slip from the bottom of the PCN. You must allow enough time for us to receive your payment within the time limit.

If you pay less than the amount shown on the PCN (e.g. £10) or if we receive it after the Penalty Charge has increased, we will take it as part payment and you will still have to pay the outstanding amount. We will send you a letter telling you about this.

If you fail to pay we may have to instruct the bailiffs and this may result in your goods being seized.

Challenging the PCN

If you have received a PCN and you disagree with it, you may be able to challenge it. The first stage of this process is called making a representation. You can get more information on challenging the PCN over the page or online at www.cclondon.com

Protect yourself from receiving PCNs - Register For Congestion Charging Auto Pay

Congestion Charging Auto Pay is an automated payment system. We'll automatically record the number of charging days a vehicle travels within the charging zone each month and bill your debit or credit card at the end of each month. For further details or to register go to www.cclondon.com or call us on 0845 900 1234.

Transport for London



PATAS
PO Box 280
Chertsey
KT16 6BW



Transport for London
Congestion Charging
PO Box 4783
Worthing
BN11 9PT

Phone 0333 2001000
www.cclondon.com

21st November 2012

Dear Sir/Madam

Please find listed below the details for the enclosed case that Transport for London wish to contest:

Case Number:
Penalty Charge Notice:
Appellants Name:

Kind regards

Elizabeth Bates
Appeals Officer
Enforcement Department



ALGTEC Forms
Version: 6.01 13/7/2009



EVIDENCE CHECKLIST

Transport for London
Road User Charging Appeal

Case Reference No:

9	1	2									
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Appellant Surname/Company _____ Initials _____

VRM:

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Type of Appeal: PCN only Clamp/Removal

Scheduled Hearing Date: 14/01/13 Hearing Type: ~~POSTAL~~/PERSONAL
(Please delete as appropriate)

We have confirmed the following information with the details held on record:	Please tick
1. Vehicle Registration Mark	✓
2. Penalty Charge Notice(s)	✓
3. The Appellant is the person to whom the Penalty Charge Notice was sent	✓

We have enclosed the following types of evidence:	Please tick
A. Evidence Checklist	✓
B. Case Summary	✓
C. Penalty Charge Notice(s) Statements by Witnesses & Photographs Certified copy Penalty Charge Notice	/
D. Registered Keeper Details	✓
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)	/
F. Clamp/Removal Payment details	
G. Meter/Pay and Display Maintenance Record	
H. Map/Site Report	
I. Payment Details (PCN Appeals Only)	
J. Additional/	
TOTAL NUMBER OF FORMS (INCLUDE THIS ONE)	<u>5</u>

I confirm that the Appellant has been sent copies of all evidence in accordance with the Adjudicators' requirements.	Date Sent to Appellant: <u>21/11/12</u>	Signature: <u>[Signature]</u>
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ALGTEC Forms
Version: 6.01 13/7/2009



EVIDENCE FORM

Transport for London
Road User Charging Appeal

Case Reference No:

9	1	2							
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EVIDENCE TYPE	Please tick one	Total no. of sheets *
B. Case Summary	<input checked="" type="checkbox"/>	4
D. Registered Keeper Details	<input type="checkbox"/>	
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)	<input type="checkbox"/>	
F. Clamp/Removal Payment details	<input type="checkbox"/>	
G. Meter/Pay and Display Maintenance Record	<input type="checkbox"/>	
H. Map/Site Report	<input type="checkbox"/>	
I. Payment Details (PCN Appeals Only)	<input type="checkbox"/>	
Ji Additional Evidence	<input type="checkbox"/>	
Jii Unscannable Evidence	<input type="checkbox"/>	
* INCLUDE THIS SHEET	<input type="checkbox"/>	4

NOTES FOR THE ADJUDICATOR:

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CASE SUMMARY

Appellant Name:
Case Reference Number:
PCN:

On the 15th August 2012 a Blue Ford Streetka Convertible registration number was captured on camera at St Giles High Street/Shafesbury Avenue, within the Congestion Charging Zone. Further evidence of the camera location capturing this image is detailed on the Evidential Record found in section C. The Evidential Record provides evidence of the use or keeping of a vehicle on a road in the charging area to which the Central London Congestion Charging Scheme Applies without payment of the appropriate charge.

All efforts were made by Transport for London (TfL) to match this vehicle's registration mark (VRM) to those that had bought a valid charge for that day or those who are exempt from the charge.

The VRM was sent to the Driver and Vehicle Licensing Agency (DVLA) requesting details of the registered keeper as held on the DVLA database. The protocols in place request the keeper information as held by the DVLA for the date of the contravention. The details supplied by the DVLA can be found in Section D. Upon receipt of these details a manual check was carried out to ensure the details supplied by the DVLA did match the vehicle in the image taken by the camera.

The Appellant was as a result issued with a Penalty Charge Notice (PCN) through the post informing them of the contravention and the associated penalty charge that is payable, a copy of which can be found in Section C.

The Appellant subsequently made a representation. TfL investigated the representation and no grounds could be established that would warrant a decision to either cancel the PCN or transfer their liability. A Notice of Rejection was sent to the Appellant duly addressing all points raised in the Appellants representation. Copies of the representation and the Notice of Rejection can be found in Section E.

In their representation the Appellant has explained they are contesting the penalty as their vehicle was not allowed to be removed from the zone before time due to the fact that it was involved in a police investigation that was beyond their control. The Appellant has provided a CAD reference number, C. 15Aug12.

A request for further evidence to be supplied within 21 days, such as a copy of an immobilisation/removal release sheet or equivalent confirming that the vehicle was within the zone as a direct result of an enforcement action, was sent to the Appellant. As no response was received within the timescale a Notice of Rejection was issued.

An appeal has been received in which the Appellant has stated they believe this is not acceptable or fair due to the fact the relevant documents were sent to prove that they had no choice but to drive during charging hours. The Appellant has explained their vehicle was not

impounded but was secured in a taped off crime scene, as part of a police investigation and was being examined.

The Appellant has mentioned they had provided a CAD reference which the police gave them and states the police feels this is sufficient enough not to be charged the congestion charge, due to the fact their vehicle was helping in a police investigation; therefore not liable for the payment.

We have noted the Appellant has said they have sent relevant documents, and would confirm that we have not received any documentation in regard to the police investigation only reference C 15Aug12. We would advise if the Appellant can provide further evidence, the evidence should be sent to PATAS.

Whilst we have noted the Appellant's circumstances at the time of the contravention, however there is a responsibility for the appropriate charge to have been paid within the time and manner as specified within the Congestion Charging Scheme Order. Therefore, after fully considering the facts of the case, including all the payment options available for the charging scheme, TfL have decided not to exercise our discretion and will not be cancelling the PCN due to the circumstances described.

Whilst TfL acknowledge the reference number C 15Aug12 they have supplied; however TfL would advise that the Appellant moved their vehicle from the zone within the Congestion Charge operational hours and as such should have paid the charge.

We would also point out that TfL cannot be held responsible for any advise provided by unofficial sources and individuals that may have resulted in the Appellant driving their vehicle in the zone during the congestion charging hours.

We should like to bring to the Adjudicators attention of the fact that motorists are made aware they are about to cross the boundary of the Charging Zone because there are regulatory Congestion Charging Zone entry and exit road traffic signs at the side of the road.

All other traffic signs and road markings in Authorisation such as the Congestion Charging markings on the actual carriageway are non-regulatory but have been provided at some points to inform motorists that they are approaching or driving within the Congestion Charging Zone.

For the Adjudicator's information the Appellant's VRM has been clearly captured travelling within the zone during charging hours. We have confirmed that the Evidential Record is accurate and the VRM has been captured correctly. The Adjudicator's attention is brought to both the Evidential Record and the Authorised Officer Witness Statement provided in Section C. We would like to confirm that our records clearly show that both locations are within the Congestion Charge Zone.

The Congestion Charge Scheme Order requires payment of a charge for a vehicle using the charging zone during charging hours. This requirement applies equally to vehicles that enter or leave the zone during charging hours. Vehicles travelling within the Zone during its operational hours are regarded as being a cause of, and contributing to, congestion.

For the Adjudicator's information appeal ground 'I was not the person liable at the time of the contravention', has been ticked, which we believe was ticked by the Appellant.

TfL would like to take this opportunity to draw to the Adjudicator's attention, that as the registered keeper of a vehicle it is the Appellant's responsibility to limit the use of their vehicle and to ensure that only persons with their express permission are using the vehicle at any time. It is also the Appellant's responsibility to ensure that any person driving the vehicle with their permission is made aware of their legal responsibilities regarding adherence to any road charges, tolls, fines or other restrictions in place as, ultimately they will be held responsible, as the registered keeper of the vehicle for any infringement of these charges.

With relation to the Congestion Charge, it is the Appellant's responsibility as the registered keeper to ensure that a charge is purchased for travel through the Charging zone on each separate day that the vehicle is used. This payment must be either made in advance of, or on the day of travel at a charge of £10.00 or by midnight of the following charging day at a charge of £12.00, in order to avoid a Penalty Charge. TfL would like to further clarify that liability for this payment remains with the registered keeper, regardless of whom is driving the vehicle at the time of contravention and that this legal liability can only be transferred in specific instances where the vehicle is subject to a hire agreement, sold prior to or bought after the date of contravention. Liability may also be removed where it can be shown the vehicle was stolen.

The Appellant has stated they believe this is not acceptable or fair, TfL would like to draw attention to the fact that the Consolidated Greater London (Central Zone) Congestion Charging Order 2004 (The Scheme Order), at Article 4 imposes a charge upon a vehicle which is used in the Congestion Charging Zone at any time during charging hours. The legislation imposes strict liability. Article 12 of The Scheme Order provides that a Penalty Charge shall be payable for each day where the charge has not been paid in full, in the manner and within the time which it is required to be paid.

When considering representations and appeals, TfL fully consider all the circumstances including any mitigating factors presented and whether it would be appropriate to apply our discretion over the enforcement of the PCN. In this instance TfL have made the decision not to exercise that discretion. TfL do not consider that the mitigating factors present give reason to cancel the PCN because since the vehicle was caught travelling through the zone during charging hours a charge should have been purchased. It is clear that the PCN has been correctly issued and its enforcement was legally valid

TfL have rechecked the original representation and all of its PCN processes and is fully convinced that due diligence has been performed in the aspects relating to this case and therefore the appeal should not be allowed.

Signed:

Dated: 21st November 2012



Name: E Bates
Appeals Officer

ALOTEC Forms
Version: 6.01 13/7/2009



EVIDENCE FORM C

Transport for London Road User Charging Appeal

Case Reference No:

9	1	2							
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EVIDENCE TYPE	Please Tick One	Total No. Of Sheets*
C. Penalty Charge Notice(s) and Statements by Witnesses/Photographs INCLUDE: Full Penalty Amount : <input type="text" value="£ 120 - 00"/> Amount Currently Pending : <input type="text" value="£ 60 - 00"/>	✓	9
* INCLUDE THIS SHEET		9

NOTES FOR THE ADJUDICATOR:

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Congestion charging



Transport for London

Penalty Charge Notice The Road User Charging (Charges & Penalty Charges) (London) Regulations 2001 as amended, The Road User Charging (Enforcement & Adjudication) (London) Regulations 2001 as amended and The Greater London (Central Zone) Congestion Charging Order 2004 as varied.

To: _____

Issue date: 20/08/2012

Penalty Charge Notice number: _____

Automated payment reference: _____

This Penalty Charge Notice has been sent to you as the registered keeper/person liable of the following vehicle:

Registration Mark: _____
 Make: _____
 Model: **S1KEE**

For the following: the use of a vehicle on a road in the charging area to which a charging scheme applies without payment of the appropriate charge, at the time and location stated below:

Location: **Shaftesbury Avenue**
 Date: **15/08/2012** Time: **14:31**

If you do not respond before the end of the period of 28 days beginning with the date of service of this notice a Charge Certificate may be issued which would increase the penalty charge to **£180**. Failure to then pay the increased penalty charge may result in the outstanding balance being registered as debt in the County Court.

You have 14 days beginning with the date of service of this notice to pay the discounted penalty charge of **£60**. If this is not paid by **05/09/2012** then the full penalty charge of **£120** is payable.

If you fail to pay the penalty charge or make representations by **19/09/2012** a Charge Certificate may be issued which would increase the amount payable to **£180**.



Penalty charge payment details

Please complete the details and sign below as necessary



Tick to indicate payment method:

By cheque/postal order Penalty Charge Notice number _____

By credit/debit card Vehicle registration mark S1KEE

Automated payment reference 500

Tick box to authorise payment of **£60** **£120**

Card Number _____

Valid from (mmyy) _____ Expiry date _____ Maestro issue number (if applicable) _____

Name on card (block capitals) _____

Signature _____ Date _____

Service of this Notice

Under the Interpretation Act 1978 s.7, unless the contrary is proved, service is deemed to have been effected at the time when this Penalty Charge Notice would be delivered in the ordinary course of post.

Liability for this penalty charge lies with you, the registered keeper or hirer. You are advised to pay the penalty charge or, if you wish to, dispute this notice in the form of a representation. This can be done in writing by completing and returning the representation section provided on pages 3 and 4 of this notice.

The images displayed on the front of this notice were taken at the time of the contravention. They show the image of the number plate and the image of the vehicle in the lane taken by the camera when the contravention occurred. The contravention is also supported by additional colour images.

How to pay your Penalty Charge

To pay by the internet (using a credit/debit card)

This is the quickest and easiest way to pay your penalty charge and ensures your payment is immediately credited. You can also request a receipt electronically or by post. Please visit www.cclondon.com/paypenalty and follow the links to pay the penalty charge.

To pay via the call centre (using a credit/debit card)

Telephone the call centre on 0333 200 1000, where you can use the automated telephone response system to pay the penalty charge. Listen to the options carefully and please have this Penalty Charge Notice and your credit/debit card available. You **MUST** wait until your payment is confirmed to you by the automated payment system.

Please note: You can also continue after the payment confirmation to request a receipt of payment by post. Calls may be monitored or recorded for administration purposes.

To pay by post

If paying by post please ensure your payment is received by the date shown on the front of this notice allowing time for any postal delay. Using the tear-off strip overleaf please complete the required details to pay by credit/debit card, cheque or postal order. Cheques or postal orders should be made payable to 'Congestion Charging London' and be crossed and endorsed 'Account Payee' **Write the Penalty Charge Notice number on the reverse of your cheque. Do NOT send cash through the post.** Please send your payment with the completed penalty charge payment slip to: **Congestion Charging, PO Box 4783, Worthing BN11 9PT.**

Data Collection Notice

Transport for London (TfL), its subsidiaries and service providers, will use your personal information (including data captured by camera) for the purposes of customer services and administration, the enforcement of road user charging schemes, the provision of travel related information, customer research and fraud prevention. Your personal information will be properly safeguarded and processed in accordance with the requirements of the Data Protection Act 1998.

We may share your information with the Driver and Vehicle Licensing Agency, local authorities and other organisations for the administration (including verification of discount entitlement) and enforcement of road user charging schemes; the prevention and detection of crime and protection of public funds. TfL randomly selects and monitors vehicles subject to a discount to identify possible fraudulent use. If you persistently fail to pay any road user charges due or attempt to defraud TfL, we may record your vehicle's movements to assist in tracing persistent evaders and those committing fraud.

In certain circumstances, TfL may also share your personal information with the police and other law enforcement agencies for the purposes of the prevention and detection of crime.

To make representations against the penalty charge

Listed below are the formal grounds on which you may make a representation or an appeal as laid down under regulation 13 of the Road User Charging (Enforcement and Adjudication) (London) regulations 2001 as amended. If none of these grounds are applicable you may still make a representation. You can make a representation in writing.

Where appropriate please provide evidence to support your representation.

Written representations must be returned to: **Congestion Charging, PO Box 4783, Worthing BN11 9PT.** Your representation may be disregarded if it is received more than 28 days after service of this notice.

On receipt of your representation, TfL will consider it and all the relevant evidence. If your representation is rejected you may appeal to an independent adjudicator before the end of the period of 28 days beginning with the date of service of the notice of rejection (unless the adjudicator allows more time). You may make additional representations on any of the six statutory grounds upon appeal. TfL will comply with the adjudicator's directions. Please remember to complete all sections of the representation form and enclose any relevant supporting evidence.

Representations against the notice

1. I was not the keeper at the time of the contravention e.g. I have never been the keeper, I ceased to be the keeper, I became the keeper after the date of the contravention. **Please provide as much supporting evidence as possible e.g. a copy of a receipt for the sale of the vehicle or a copy of the notification of change of keeper sent to the DVLA and provide the details of the person liable.**

Name

Address

Postcode

Buyer / Seller

Date bought/sold/notified DVLA

(Cross out where not applicable)

If you have not notified the DVLA that you no longer have the vehicle, you should write to Vehicle Customer Services, VIP 16/LCC/D13, DVLA Swansea, SA99 1BL providing the date of sale and the name and address of the person who bought the vehicle.

2. I had paid the congestion charge due for the vehicle used on that date, at the time and in the manner required by the charging scheme. **Please enclose proof of payment and/or enter the receipt number below.**

3. In the circumstances, no penalty charge is payable under the charging scheme e.g. I was not within the charging area during charging hours (please provide all evidence to support your representation).
4. The vehicle was used or kept without my consent e.g. stolen (please provide an explanation, the crime reference number and the name of the police station to which it was reported if applicable).
5. The penalty charge exceeds the amount payable in the circumstances of the case, e.g. I have been requested to pay a penalty charge amount above that detailed in the regulations (please provide an explanation and all required evidence to support such a representation).
6. We are a vehicle hire firm and the vehicle was hired under an agreement at the time and the person liable signed a statement of liability for any resulting penalty charges. **Vehicle hire firms must provide copies of all relevant documents which provide the name and address of the hirer and their signed copy of the statement of liability. Hire agreements provided must be in accordance to section 66 of The Road Traffic Offenders Act 1988 which contains all relevant particulars required under Schedule 2 of The Road Traffic (Owner Liability) Regulations 2000.**



Penalty Charge Notice Number

Date of contravention

Vehicle registration mark

Details of your representation

Continue on a separate sheet if necessary. Please ensure that any additional sheets are clearly marked with the Penalty Charge Notice number(s).

I confirm the details of my representation are correct to the best of my knowledge. I realise that making a false statement may result in prosecution and a fine upon conviction to level five of the standard scale (currently £5,000).

Signature

Date

Please print name

If you are making a representation on behalf of a hire firm please provide the information below.

Name of hire firm

Your position

Current telephone number

Page 4 of 4

Please send your payment or representation to:
Congestion Charging, PO Box 4783
Worthing BN11 9PT

Authorised Officer Witness Statement

Case No:

PCN No:

I, Elizabeth Bates, am an authorised officer working on behalf of Transport for London for the purposes of article 6 of the Road User Charging (Enforcement and Adjudication) (London) Regulations 2001 as amended.


This statement is true to the best of my knowledge and belief. I make it knowing that, if it is tendered as evidence, I shall be liable for prosecution if I wilfully state anything that I know to be false or do not believe to be true.

I provide as evidence in the above case a true evidential record showing captured images of the vehicle within the Congestion Charging Zone. The contravention location is Shaftesbury Avenue. The camera location is shown on the evidential record. I certify that these images were produced and encrypted at the time of capture from the Numberplate Recognition System (NRS).

If the evidential record was captured by enforcement cameras used for the original Congestion Charging Scheme Zone which use systems held at our image centre, this is reflected in the source media field by CNRS (Cabinet Numberplate Recognition System). If the evidential record was captured by the new enforcement cameras used for the extended zone, no entry will be shown in the source media field as the NRS system is provided by Roadside Numberplate Recognition Systems, which feed directly into our image centre via a dedicated communication link. If the evidential record was captured by a mobile camera from a Mobile Patrol Unit (MPU) using Mobile Numberplate Recognition System (MNRS) then this is reflected in the source media field on the evidential record.

I further certify that the NRS/MNRS and associated camera equipment used at the location and time specified is a prescribed device for the purposes of article 6 of the Road User Charging (Enforcement and Adjudication) (London) Regulations 2001 as amended.

The evidential record shows four photographs. One in black and white from which the plate patch (VRM) is taken together with three colour contextual images. Please see the reverse of the Evidential Record in Section C for more information.

Signed: 

Dated: 21st November 2012

Name: E Bates

Position: Appeals Officer

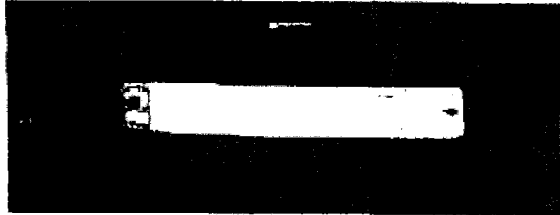
Transport for London



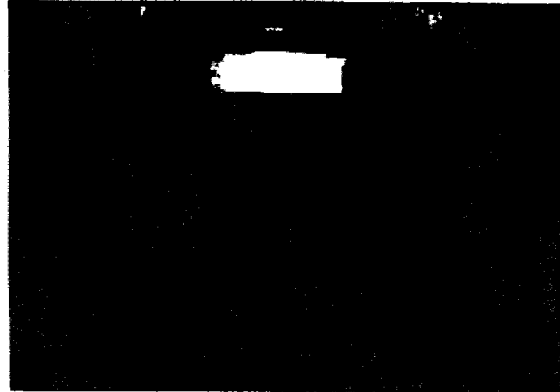
Assured Vehicle Number Plate:
 Location of Camera:
 Lane:
 Date Time of Capture: 15/08/2012 14:31:57

Evidential Record:	Printed Date:	21/11/2012
Printed By:	Workstation:	TfL CSR
Session ID: 1881596	Frame Counter:	00000000628866
Session Start Time: 11:02	Session End Time:	15:02
Colour Camera ID:	Source Media:	

Plate Patch



Monochrome Image



Colour Contextual



Colour Contextual Before



Colour Contextual After



MAYOR OF LONDON



Understanding your Evidential Record

Assured Vehicle Number Plate:	Your vehicle registration number.		
Location of Camera:	A description of where the camera is situated.		
Lane:	The lane in which the vehicle was travelling.	Date Time of Capture:	The date and time the camera recorded these images.
Evidential Record:	This is a unique number given to each record created.	Printed Date:	The date on which this record was printed.
Printed By:	The ID of the user who printed this document.	Workstation:	The name of the computer that requested the print.
Session ID:	This is a unique number given to each session.	Frame Counter:	The frame in the session in which this image was taken.
Session Start Time:	The time at which the session started.	Session End Time:	The time at which the session ended.
Colour Camera ID:	The unique identification given to each camera.	Source Media:	If the image was taken by a mobile camera this is the mobile patrol unit's identification.

Plate Patch:

The image of the number plate taken by the camera when the record was created.

Monochrome Image :

The image of the vehicle in the lane taken by the camera when the record was created.

Colour Contextual:

The image taken from the colour camera gives further information on the location of the vehicle where the record was created.

Colour Contextual Before:

The image taken from the colour camera 1/4 a second before the monochrome image. These images signify that the vehicle was travelling in the zone.

Colour Contextual After:

The image taken from the colour camera 1/4 a second after the monochrome image. These images signify that the vehicle was travelling in the zone.

EMF_ER

Certificate of Service

Case No:

PCN No(s):

I, Elizabeth Bates, am an authorised officer working on behalf of Transport for London for the purposes of article 6 of the Road User Charging (Enforcement and Adjudication) (London) Regulations 2001 as amended.

I should like to state that an exact replica of this evidence pack has been sent to the Appellant.

Signed: 

Dated: 21st November 2012

Name: Elizabeth Bates

Position: Appeals Officer

ALCUTEC Forms
Version: 6.01 13/7/2009



EVIDENCE FORM

Transport for London
Road User Charging Appeal

Case Reference No:

9	1	2							
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EVIDENCE TYPE	Please tick one	Total no. of sheets *
B. Case Summary		
D. Registered Keeper Details	✓	5
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)		
F. Clamp/Removal Payment details		
G. Meter/Pay and Display Maintenance Record		
H. Map/Site Report		
I. Payment Details (PCN Appeals Only)		
Ji Additional Evidence		
Jii Unscannable Evidence		
* INCLUDE THIS SHEET		5

NOTES FOR THE ADJUDICATOR:

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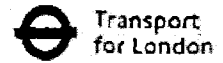
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Run on: 21/11/2012 12:27:54

1 of 4



Ticket History

**For PCN: - VRM:
Central London Congestion Charge Scheme**

Ticket Number	Name	Contravention Date	Issued to
TF57728286	Camera Enforcement		

Contravention Location:	PCN	2
Finally settled:	PCN Still Open	

Notes

27/08/2012 10:18:01 System User PCN on hold for the queue : OnLine Representations

Contacts

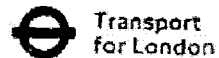
20/08/2012 00:00:00	System User	
27/08/2012 10:18:05	System User	
27/08/2012 10:18:06	System User	SubmittedBy=Named Individual ReasonForCommunication=Other
10/09/2012 14:06:15	MSHAHZAD	001enq : CONTACT RECEIVED
10/09/2012 14:11:00	MSHAHZAD	001enq : customer states that vehicle was not allowed to be removed from the congestion charging zone as it was involved in a police investigation, provides CAD 1164, will request proof to show vehicle was in the zone as a direct result of an enforcement action.
10/09/2012 14:15:42	System User	Workflow Item Assigned to User
08/10/2012 08:19:37	MSHAHZAD	001enq : CONTACT RECEIVED
08/10/2012 08:23:21	MSHAHZAD	R23 ENFORCEMENT ACTION OR BROKEN DOWN : reject the customer states that the car was not allowed to be removed from the congestion charge area before time due to the fact it was involved in police investigation, provides CAD reference CAD 1164, evidence was requested to show vehicle was in the zone as a direct result of enforcement action but none provided to date.
08/10/2012 08:33:31	System User	Workflow Item Assigned to User
08/10/2012 08:34:14	MSHAHZAD	001enq : CONTACT RECEIVED
13/11/2012 05:09:47	System User	

Payments

Run By: EBATES

Run on: 21/11/2012 12:27:54

2 of 4



Ticket History

For PCN: ; - VRM:
 Central London Congestion Charge Scheme

Events

17/08/2012 14:57:07	CVVC_Batch	Loaded
17/08/2012 14:57:08	CVVC_Batch	Photograph added
17/08/2012 14:57:09	CVVC_Batch	Photograph added
17/08/2012 14:57:10	CVVC_Batch	Photograph added
17/08/2012 14:57:11	CVVC_Batch	Photograph added
17/08/2012 14:57:12	CVVC_Batch	Photograph added
20/08/2012 00:56:04	BATCH	PCN issued
21/08/2012 00:02:35	JJOSEPH	PCN Enforcement notice service date set to 22/08/2012 included in Batch no.1293591411
21/08/2012 00:02:39	JJOSEPH	PCN Posted date set to 20/08/2012 included in Batch no. 1293591411
21/08/2012 00:18:51	System User	Image scanned to case - No Workflow item created on 20/08/2012 00:00:00
27/08/2012 10:18:09	System User	On hold: Representation Received
27/08/2012 10:18:09	System User	WorkFlow item Created - Correspondence Received on 27/08/2012 10:18:05
10/09/2012 14:06:15	MSHAHZAD	Contact added
10/09/2012 14:06:15	MSHAHZAD	Post NTO Correspondance
10/09/2012 14:06:16	MSHAHZAD	Off hold no compensate
10/09/2012 14:11:00	MSHAHZAD	On hold: Additional Evidence Reqd
10/09/2012 14:11:00	MSHAHZAD	Contact added
10/09/2012 14:11:00	MSHAHZAD	Post NTO Correspondance
10/09/2012 14:16:38	MSHAHZAD	WorkFlow item Created
10/09/2012 14:17:07	MSHAHZAD	Workflow item created 27/08/12 closed
12/09/2012 05:25:06	System User	Image scanned to case - No Workflow item created on 10/09/2012 14:15:42
08/10/2012 08:19:37	MSHAHZAD	Contact added
08/10/2012 08:19:37	MSHAHZAD	Post NTO Correspondance
08/10/2012 08:19:38	MSHAHZAD	Off hold no compensate
08/10/2012 08:19:38	ICPSADMIN	Uplifted to Full Rate
08/10/2012 08:23:20	MSHAHZAD	Rep received
08/10/2012 08:23:21	MSHAHZAD	On hold: Representation Received
08/10/2012 08:23:21	MSHAHZAD	Contact added
08/10/2012 08:23:21	MSHAHZAD	Reject rep. Reset discount
08/10/2012 08:23:21	MSHAHZAD	Offer £60.00 until 21/11/2012
08/10/2012 08:23:21	ICPSADMIN	Reverted to Discount Rate
08/10/2012 08:23:22	MSHAHZAD	Reverted to Discount Rate
08/10/2012 08:34:14	MSHAHZAD	Contact added
08/10/2012 08:34:14	MSHAHZAD	Post NTO Correspondance
08/10/2012 08:34:15	MSHAHZAD	Off hold no compensate
08/10/2012 08:34:31	MSHAHZAD	Workflow item created 10/09/12 closed
10/10/2012 05:35:19	JJOSEPH	CC data Buffered by 3 day(s) as Representation response Letter sent included in batch 1295646333
10/10/2012 06:04:04	System User	Image scanned to case - No Workflow item created on 08/10/2012 08:33:31
13/11/2012 05:09:48	System User	Image scanned to case - No Workflow item created on 13/11/2012 05:09:48
13/11/2012 08:18:46	RNAJIB	On hold: APPEAL RECEIPT
13/11/2012 08:18:46	RNAJIB	Appeal received

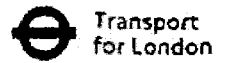
Run By: EBATES

Run on: 21/11/2012 12:27:54

4 of 4



Ticket History



For PCN: - VRM: !
Central London Congestion Charge Scheme

PCN	Issued	Street	VRM	Offence	Make	Colour	Clamp	Ram	Time	Userid
TF57728286	15/08/2012 14:31:5			17			NO	NO	17/08/2012 14:57	CVVC Batch

***** End Report *****

Representation

Reference number: RE10025342
 Submission time: 10:18 AM, 27 Aug 2012

This representation is for the following PCN(s) for:

PCN	Date and time of contravention	Location	Contravention Type	Date of issue	Status	Amount Due
	Wed, 15 Aug 2012 14:31:57	Shaftesbury Avenue	Congestion Charging	20 Aug 2012	Unpaid - discounted rate	£60

The reason for representation

Another reason

Supporting evidence

Attached documents:

None provided.

Additional comments:

I would like to contest this penalty charge notice on the grounds that my car was not allowed to be removed from the congestion charge area before time due to the fact that it was involved a police investigation that was beyond my control. The CAD reference number for this is 5aug12. if you require more information on this case. Yours sincerely Corinne Facey.

Your Contact Details

We will write to you using the address on the PCN
 Phone number
 Email address

I confirm the details of my representation are correct to the best of my knowledge. I realise that making a false statement may result in prosecution and a fine upon conviction up to level five of the standard scale (currently £5000).

10 September 2012

Dear

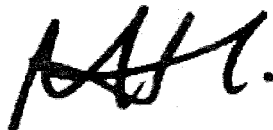
**Penalty Charge Notice
Vehicle Registration**

Thank you for your recent representation against the issue of the above mentioned Penalty Charge Notice(s) for Vehicle Registration Mark (VRM) :

To assist in considering your representation further, can you please provide the following additional evidence such as copy of immobilisation/removal release sheet or equivalent providing that the vehicle was within the congestion charging zone as a direct result of an enforcement action.

This evidence must be returned to us within 21 days from the date of this letter and it should be sent to Congestion Charging, PO Box 4783, Worthing, BN11 9PT. Please note, any evidence which is not received within the stipulated time frame may not be considered.

Yours sincerely



M Shahzad

Enforcement Operations

08 October 2012

Dear

Penalty Charge Notice :
Vehicle Registration :

Notice of Rejection

Thank you for your recent representation against the issue of the above mentioned Penalty Charge Notice(s) (PCN(s)) for Vehicle Registration Mark (VRM)

In your representation, you have stated that the car was not allowed to be removed from the congestion charge area before the time. You have indicated that, the vehicle was involved in a police investigation that was beyond your control and have provided CAD reference as CAD1164.

Transport for London (TfL) would like to point out that a letter was issued to you on 10.9.2012 requesting additional evidence. In this letter TfL requested copy of immobilisation/removal release sheet or equivalent to show that the vehicle was within the charging zone as a direct result of an enforcement action to be provided within 21 days. We must state that as this requested information/evidence has not been provided within the stipulated time, our response to your representation is below, based on the information already provided.

Your VRM has been clearly captured travelling within the zone during charging hours. We have confirmed that the Evidential Record is accurate and the VRM has been correctly captured by our camera systems. Our records clearly show that the location of the contravention is within the Congestion Charging Zone.

Motorists are made aware when they are about to cross the boundary of the Charging Zone as there are regulated Congestion Charging Zone entry and exit road traffic signs at the side of the road. Furthermore, the boundaries of the Congestion Charging Zone are well publicised and explicitly detailed on advertising literature and CCLondon.com.

Whilst we have noted the circumstances of your representation, there is a responsibility for the appropriate charge to have been paid for the use of a vehicle on a road within the Congestion Charging Zone.

TfL would like to point out that the appropriate charge must be paid if a vehicle travels within the Congestion Charging Zone during charging hours irrespective of the distance travelled and the time spent within the zone. This is because any vehicle travelling within the zone during the prescribed hours is a cause of congestion, and contributing to congestion no matter how brief the journey.

Since no congestion charge has been purchased for the contravention date, we can confirm that the penalty charge notice has been issued correctly.

When considering representations and appeals, TfL fully consider all the circumstances including any mitigating factors presented and whether it would be appropriate to apply our discretion over the enforcement of the PCN. In this instance TfL have made the decision not to exercise that discretion. TfL do not consider that the mitigating factors present give reason to cancel the PCN because it is the registered keeper's responsibility to ensure that the charge is purchased for the use of vehicle within the charging zone during the charging hours. It is clear that the PCN has been correctly issued and its enforcement was legally valid.

We have to advise you, therefore, that grounds for representation have not been established and this letter is issued as a formal Notice of Rejection under the Road User Charging (Enforcement and Adjudication) Regulations 2001 (as amended).

You should now make payment for the outstanding Penalty Charge Notice. The amount owed is listed at the foot of this Notice. Please note that the Notice should be paid within 14 days to qualify for this discounted sum. The Notice will increase to the full amount if not paid and this should be paid within 28 days.

To pay via the internet (using a credit/debit card) please visit our website at www.cclondon.com/paypenalty. Please have your Penalty Charge Notice number(s), Vehicle Registration Mark and your credit/debit card available.

To pay via our Enforcement call centre (using a credit/debit card) please telephone 0333 200 1000 where you can use the automated telephone response system to pay the Penalty Charge(s) at any time. Alternatively you may speak to a representative during its opening hours of 08:00-20:00 Monday to Friday or 09:00-15:00 on Saturday; it is closed on Sundays and Bank Holidays. Please have your Penalty Charge Notice number(s), Penalty Charge Notice payment reference number(s) and your credit/debit card available (Please note that calls may be monitored or recorded for administration purposes).

Alternatively, you may pay by post by tearing off the payment slip(s) at the bottom of the relevant enforcement notice(s) and completing the required details to pay by using credit/debit card, cheque or postal order. All cheques and postal orders should be made payable to 'Congestion Charging London' and be crossed and endorsed 'Account Payee'. Write the Penalty Charge Notice number(s) on the reverse of your cheque or postal order. Do NOT send cash through the post. Please send your payment to Congestion Charging,

PO Box 4783, Worthing, BN11 9PT.


You may appeal to the Parking and Traffic Appeals Service, an independent adjudication service, against this decision on specified grounds within 28 days of the date of service of this letter. The adjudicator will consider your appeal and make an independent decision, which Transport for London will comply with. You should be aware that in prescribed circumstances, the Adjudicator may award costs against you if the appeal is considered frivolous or vexatious or that the conduct in making, pursuing or resisting the appeal was wholly unreasonable. Equally costs may be awarded against Transport for London if the adjudicator considers that the disputed decision was wholly unreasonable.

If you wish to appeal to the Parking and Traffic Appeals Service, please read, complete, sign and send the attached form within 28 days of the date of service of this letter to Parking and Traffic Appeals Service, PO Box 280 Chertsey KT16 6BW

If you do not follow any of the prescribed actions within 28 days of the date of service of this letter, a Charge Certificate will be issued. This increases the charge by 50% of the original amount. If the increased Penalty Charge Notice is not then paid, then Transport for London will apply to the County Court to recover the charges which will incur a further charge of £7 per Penalty Charge Notice.

PCN Number	Outstanding Balance
	£60.00

Yours sincerely



M Shahzad

Enforcement Operations

Transport for London



Transport for London
Congestion Charging
PO Box 4783
Worthing
BN11 9PT

Phone 0333 2001000
www.cclondon.com

21st November 2012

Dear

Central London Congestion Charging

Case Number:

Penalty Charge Notice:

The Parking and Traffic Appeals Service have recently informed Transport for London (TfL) of your application to appeal the decision to reject your representation relating to the above-mentioned Penalty Charge Notice (PCN). Following a review of your original representation, the Notice of Rejection letter and all of the subsequent documentation that you have provided, TfL wish to contest this appeal.

Please find enclosed an exact copy of the evidence that has been submitted to the PATAS in response to your application. The Adjudicators will consider this evidence along with any further representations that you make, whether in writing or in person, before making such directions as they consider appropriate.

Please check the contents of this pack thoroughly. If you believe documentation is missing then please do not hesitate to contact TfL who will be happy to provide a further copy.

As the case is now subject to an appeal we are unable to deal with any other questions on this subject. For any further queries or to obtain further information as to the appeals procedure you need to contact Parking and Traffic Appeals Service directly. Their contact details are:

Parking and Traffic Appeals Service, PO Box 280 Chertsey KT16 6BW

Alternatively you may contact them on 020 7747 4700

Please note that this appeal relates to the above PCN only. If you have any further PCNs not subject to this or any other appeal you need to contact TfL directly.

Yours Sincerely

Elizabeth Bates
Appeals Officer

MAYOR OF LONDON



VAT number 756 2769 90

How can I challenge the PCN?

You can challenge the PCN by making a representation. You can make a representation in writing. Just making a phone call will not get the PCN cancelled. You have 28 days to make a representation. This is a legal requirement. If you make a representation after 28 days, you will need to explain the reasons why it is late. If you believe you have a valid reason, such as you were away or ill, please provide proof. If you have just forgotten, we do not have to consider your representation.

Who can challenge the PCN?

It is normally only the person the PCN has been issued to who can make a representation. Do not pass the PCN to someone else such as the driver or new owner to write in. If we have sent the PCN to a company and you are asked to deal with it, please explain your authority to do so.

What can I say?

There are six official grounds (reasons) for making a representation. However, you may also explain any other circumstances not covered by these grounds. We will carefully consider these. This can include 'mitigating' circumstances as to why you should not have to pay the penalty charge. **Please give with your representation, any supporting evidence such as receipts, documents or statements and fully explain the circumstances.**

The following are examples of why you may make a representation. You can get more through information from our website at www.tfl.gov.uk/cclondon

I paid – You need to have paid for both the vehicle and the contravention date shown on the notice. If you have the receipt, please check the vehicle's number plate and the date shown on it to see if they match. If they don't, this is why you got the PCN. If you notice a mistake like this, you can still make a representation and we may decide to cancel it. If you don't have the receipt, please try to provide some other information such as a copy of your credit or debit card statement, date of payment and the credit or debit card number and we will try to trace your payment. If you have no proof, you may still make a representation but it will be very hard to prove that you paid. We will always check our records. Please make sure that you check your receipt every time you pay to make sure that all the details are accurate.

I have a blue badge – Please provide evidence to confirm that the blue-badge holder has registered with Congestion Charging and that we have been given details of the vehicle the discount applies to for the contravention date shown on the PCN.

I am a resident in the zone – If you believe you are registered as a resident with Congestion Charging, please provide proof. You will also need to have paid the Congestion Charge correctly and should provide proof as shown earlier. Remember to provide as much information as possible to support your representation.

It was outside the charging hours or I was only leaving the zone – Our clocks are very accurate and we will not normally let people off for this reason. Just leaving the zone is not a valid reason for not paying and we are likely to reject your representation.

I was diverted or got lost – Please give as many details as possible, including the time and place of the diversion and if you spoke with a police officer. We will check our records to confirm these details. If you drove in the Congestion Charging zone because you got lost, swerved or wanted to avoid traffic, these are not usually valid reasons and we will probably reject your representation.

It's not my car – If you have sold or bought the car before or after the contravention date, follow the advice on the PCN. If you think your vehicle's number plate may have been copied, please explain why you think it is not your car and enclose supporting evidence such as proof your vehicle wasn't there, photographs showing differences or confirmation from the police.

I forgot to pay the congestion charge – If there are no reasons why you forgot to pay, we are likely to reject your representation and you will have to pay the penalty charge.

If it was an emergency or there were other circumstances – Please explain in detail what stopped you from paying the Congestion Charge or why you had to enter the zone. For example, you may have been prevented from paying the Congestion Charge due to a medical emergency. Always provide as much information as possible, enclosing any supporting information, and fully explain your circumstances.

What will TfL do?

When we receive your letter we will put the PCN on hold. We will consider all the circumstances and fully investigate what you say. We will tell you in writing what our decision is. Always read our response as we will often tell you how to avoid any further PCNs. If you haven't had a response after 21 days, please call to check that we have received your representation. If we ask you to pay, we will explain why, explain any other options and how to pay.

Remember do not ignore any letters.

If you make a representation, always give as much supporting evidence as you can. You can get more information from our website at www.tfl.gov.uk/cclondon

3. Traffic Enforcement - Example of an Appeal Pack

ALGTEC Forms
Version: 6.0.0 05/12/08
G:drive Pas/Forms



EVIDENCE FORM

Transport for London

Case Reference No:

212

EVIDENCE TYPE	Please tick one	Total no. of sheets *
B. Case Summary	√	4
D. Registered Keeper Details		
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)		
F. Clamp/Removal Payment details		
G. Meter/Pay and Display Maintenance Record		
H. Map/Site Report		
I. Payment Details (PCN Appeals Only)		
Ji Additional Evidence		
Jii Unscannable Evidence		DVD/Video
* INCLUDE THIS SHEET		5

NOTES FOR THE ADJUDICATOR:

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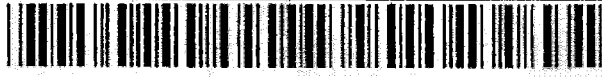
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ALGTEC Forms
Version: 6.0.0 05/12/08
G:\drive Pas/Forms



EVIDENCE CHECKLIST

Transport for London

Case Reference No:

Appellant Surname: Initials:

VRM:

Scheduled Hearing Date: Hearing Type:

We have confirmed the following information with the details held on record:	Please tick
1. Vehicle Registration Mark	<input checked="" type="checkbox"/>
2. Penalty Charge Notice(s)	<input checked="" type="checkbox"/>
3. The Appellant is the person to whom the NtO/Enforcement Notice was sent	<input checked="" type="checkbox"/>

We have enclosed the following types of evidence:	Please tick
A. Evidence Checklist	<input checked="" type="checkbox"/>
B. Case Summary and Traffic Management Order	<input checked="" type="checkbox"/>
C. Penalty Charge Notice(s) and PA's/CEO's notes Statements by Witnesses & Photographs Certified copy Penalty Charge Notice	<input checked="" type="checkbox"/>
D. Registered Keeper Details and Notice to Owner/Enforcement Notice	<input checked="" type="checkbox"/>
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)	<input checked="" type="checkbox"/>
F. Clamp/Removal Payment details	<input type="checkbox"/>
G. Meter/Pay and Display Maintenance Record	<input type="checkbox"/>
H. Map/Site Report	<input checked="" type="checkbox"/>
I. Payment Details (PCN Appeals Only)	<input checked="" type="checkbox"/>
J. Additional/Unscannable Evidence	<input checked="" type="checkbox"/>
TOTAL NUMBER OF FORMS (INCLUDE THIS ONE)	8

I confirm that Appellant has been sent copies of all evidence in accordance with the Adjudicators' requirements.	Date Sent to Appellant: <u>03/12/2012</u>	Signature:
--	--	----------------

total of 11 seconds, before exiting the box junction at 14:47:00. Whether the vehicle was causing an obstruction or not, or in the box junction for a short time, vehicles are not permitted to stop in the box junction for any duration at any time.

The appellant entered the box junction when there clearly was not sufficient room to clear it. The appellant should have waited at the entrance of the junction until there was enough space to clear it.

TfL would like to contest this appeal. Reference is also made to the enclosed photographic evidence (type C). The vehicle is observed at 14:46:46, 14:46:52 and the close up photograph taken at 14:46:54. TfL would like to advise that the photographs that are provided on the PCN are primarily used to confirm that it was the appellant's vehicle that was in contravention.

TfL would also like to refer to the Notice of Rejection dated 30 October 2012 (under evidence type E), which gave the appellant an opportunity to make an appointment to view the CCTV footage at our office or purchase a copy, which would confirm the appellant's vehicle in contravention. A DVD copy of the CCTV footage is enclosed with the Evidence Appeal Pack which has been sent to the appellant.

The onus is on the driver to be aware of and comply with road markings as laid out in the Highway Code. TfL would like to make reference to The Highway Code: Section 174: Box junctions. These have criss-cross yellow lines painted on the road (see other road markings section). You MUST NOT enter the box until your exit road or lane is clear. However, you may enter the box and wait when you want to turn right, and are only stopped from doing so by oncoming traffic, or by other vehicles waiting to turn right. At signalled roundabouts you MUST NOT enter the box unless you can cross over it completely without stopping. Law TSRGD regs 10(1) & 29(2).

TfL would like to respond to the appellant's grounds of appeal. TfL can confirm that the appellant's vehicle entered the box junction before their exit road was clear and whilst the vehicle ahead was still travelling through the box junction. As a result of their actions the appellant had to stop their vehicle inside the box junction when the vehicle in front stopped due to stationary traffic ahead. The proper course of action for the appellant would have been to wait at the entrance of the box junction until the way ahead was sufficiently clear for their vehicle to travel through the box junction to the other side without stopping.

TfL acknowledge that in practice many driver's follow other vehicles into box junctions on the assumption that the traffic will continue to flow smoothly, so that their own vehicles will not have to stop in the junction. However, it is the driver's responsibility to ensure that a correct judgement is made when attempting to cross over a yellow box junction, as whilst following the flow of traffic into a yellow box junction, your exit road is not clear and you are unable to ascertain the movements of the vehicle in front.

MOVING CONTRAVENTION APPEAL CASE SUMMARY

FROM: TRANSPORT FOR LONDON / **DATE: 03/12/2012**

APPELLANT	
CASE REFERENCE NUMBER	
PENALTY CHARGE NOTICE	
VEHICLE REGISTRATION	
DATE/TIME OF CONTRAVENTION	
LOCATION OF CONTRAVENTION	EAST INDIA DOCK RD / CHRISP ST
JUNCTION/ROAD RESTRICTIONS	NO STOPPING AT ANY TIME

The above vehicle registration was seen in a yellow box junction.

Box Junctions are identified as having criss-cross yellow lines painted on the road. (See digital image enclosed under evidence type H).

Box Junctions are enforced in accordance with the requirements of Part II of Schedule 19 of the Traffic Signs Regulations and General Directions 2002 (TSRGD), Please see enclosed under evidence type B.

The Traffic Signs Regulations and General Directions 2002, regulation 29(2), states that a vehicle is not permitted to remain stationary within a Yellow Box Junction.

Therefore, in order to comply with regulation 29(2), a driver must not allow their vehicle to enter and stop in the box junction for any reason other than the exception given in Schedule 19, 7(2), which allows stopping in the box junction for the purpose of turning right.

In this instance, the appellant vehicle was not observed attempting to turn right. Transport for London (TfL) are also able to confirm that this box junction is fully compliant with the requirements set out within the Traffic Signs Regulations and General Directions 2002. In light of this and upon viewing the CCTV footage, TfL are satisfied that a contravention occurred.

The appellant is appealing on the grounds that the contravention alleged by the Authority on the Penalty Charge Notice (PCN) did not occur.

TfL would like to advise that the appellant vehicle was observed by a CCTV Enforcement Camera, stationary within a yellow box junction at the above location on 2.

TfL would like to refer to the CCTV evidence (type Jii). The appellant is seen to enter the box junction before the exit was clear at and stopped within the box junction from to and was stationary for a

Excerpt from

Traffic Signs Regulations and General Directions 2002

PART II

SIGNIFICANCE OF BOX JUNCTION MARKINGS

Interpretation of Part II of Schedule

6. In this Part of this Schedule -

(a) "box junction" means the area of carriageway marked with yellow cross-hatching at a junction between two or more roads on which there has been placed the road marking shown in diagram 1043 or 1044; and

(b) a reference (however expressed) to a vehicle which is stationary or stops within a box junction includes a vehicle which is stationary whilst part of it is within the box junction.

Prohibition conveyed by markings in diagram 1043 or 1044

7. (1) Except when placed in the circumstances described in paragraph 8, the road markings shown in diagrams 1043 and 1044 shall each convey the prohibition that no person shall cause a vehicle to enter the box junction so that the vehicle has to stop within the box junction due to the presence of stationary vehicles.

(2) The prohibition in sub-paragraph (1) does not apply to any person -

(a) who causes a vehicle to enter the box junction (other than a box junction at a roundabout) for the purpose of turning right; and

(b) stops it within the box junction for so long as it is prevented from completing the right turn by oncoming vehicles or other vehicles which are stationary whilst waiting to complete a right turn.

Prohibition conveyed when markings are placed in conjunction with signs in diagrams 615 and 811

8. When the road marking shown in diagram 1043 or 1044 is placed in conjunction with the signs shown in diagrams 615 and 811 on an area of carriageway which is less than 4.5 metres wide at its narrowest point, the road marking shall convey the prohibition that no person shall cause a vehicle to enter the box junction so that the vehicle has to stop within the box junction due to the presence of oncoming vehicles or other stationary vehicles beyond the box junction.

TfL can confirm that a contravention occurs when the vehicle becomes stationary within the box junction. The only exemption for stopping within the yellow box junction is for the purpose of completing a right turn. TfL are satisfied upon viewing the CCTV footage that a contravention did occur and that the PCN was issued correctly.

Whilst the above vehicle may not have necessarily impeded other road users, it must be understood that to exempt one vehicle when others are respecting the box junction regulations could be seen as unfair, and ultimately defeat the purpose of box junction enforcement. Yellow box restrictions are in place to reduce congestion and increase traffic flow; the road marking itself is sufficient to indicate to motorists that the relevant prohibition is in place and only vehicles that contravene the restrictions are given PCN's.

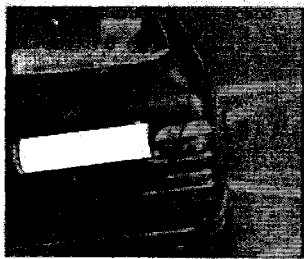
It has been confirmed by the DVLA that Mr [REDACTED] is the registered keeper of the vehicle registration [REDACTED] and therefore presumed to be the owner at the time of the contravention and therefore is liable for this penalty charge notice. Moving contraventions are enforced under the London Local Authorities Act & Transport for London Act 2003.

Digital images, and a site plan of the junction in question advising drivers of the restriction in force, are enclosed (evidence type H).

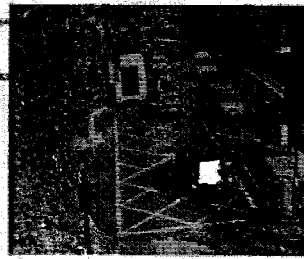
A signed witness statement, together with still photographs taken by the camera which clearly show the vehicle in contravention, is also enclosed (evidence type C).

The amount due is £130.00.

Jennifer Adams-Lee
Appeals Officer
For Transport for London



CERTIFIED CHEQUE



HOW TO PAY

Postal payments

Payment can be made by completing the payment slip overleaf and returning it by post, with the payment, to "Transport for London", PO BOX 4532 BN13 1XZ. Cash should not be sent by post. Please ensure that the penalty charge notice number is written on the reverse of the cheque/postal order. The payment slip overleaf **must** accompany every payment. Please note that receipts will not be issued unless requested and accompanied by a stamped addressed envelope.

All cheques and postal orders must be payable to: "Transport for London" and crossed "a/c payee".
Post dated cheques will not be accepted.

Telephone payments

Telephone payments (24 hours, Mon to Sat) on **0845 603 4545** or **020 8253 7000**

Online payments

You can pay online at www.tfl.gov.uk/redroutepayments

Payment by credit or debit card



We accept payment by Mastercard, Visa, Delta, Switch, Amex or Diners Club. Your credit or debit card statement will show a payment to "TfL Red Route PCN".

Enquiries

For general enquiries, telephone 0845 603 4545 or 020 8253 7000 Monday to Friday - 08:00 to 21:00 hours, Saturday - 09:00 to 15:00 hours.

ALGTEC Forms
Version: 6.0.0 05/12/08
G:drive Pas/Forms



EVIDENCE FORM C

Transport for London

Case Reference No:

212

EVIDENCE TYPE	Please Tick One	Total No. Of Sheets*
C. Penalty Charge Notice(s) /Statements by Witnesses/Photographs INCLUDE: Penalty Amount : <input data-bbox="678 1088 971 1173" type="text" value="£130.00"/>	√	7
* INCLUDE THIS SHEET		8

NOTES FOR THE ADJUDICATOR:

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Penalty charge notice continued

How to make representations (written challenge against the penalty charge)

If you believe one or more of the grounds listed below applies to your case, complete the form enclosing all evidence that supports your representation. If your representation is accepted, the penalty charge notice will be cancelled. If your representation is rejected, you may appeal to an independent parking and traffic adjudicator. Your representation must be received before the end of the period of 28 days beginning with the date on which this notice is served otherwise it may be disregarded.

However, if you wish to take advantage of the discount amount, you must ensure that your representation is received in the 14 day period beginning with the date of this notice. The representations may include mitigating circumstances, not listed below, as to why you believe that a penalty charge is not payable. The penalty charge will be held at the discount amount whilst we consider your representations.

Representations

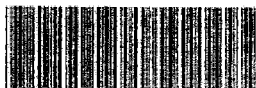
You can make representations on any of the five grounds listed below. Please indicate which grounds by ticking the box and give details in the space provided.

- I was not the owner of the vehicle at the time or never was the owner of the vehicle in question – if you sold the vehicle before the date of the contravention or bought it after the date, you must tell us the name and address of the person who bought it from you or sold it to you, if you know it, and please supply whatever evidence of the sale you may have (e.g. a sales receipt)
- There was no contravention of a prescribed order or failure to comply with an indication given by a sign – please explain why you think there was no contravention i.e. why there was no failure to drive the vehicle in the way shown on the sign
- The vehicle was being used without your consent at the time of the contravention – if the vehicle had been stolen or used without your consent, please provide details such as the police crime reference or insurance claim
- We are a vehicle hire firm and the person hiring the vehicle had signed a statement accepting liability of any penalty charge notice – please supply a copy of the signed agreement (statement of liability) including the name and address of the hirer
- The penalty charge exceeded the amount applicable in the circumstances of the case - if you think you are being asked to pay more than you should legally pay

Note: if you do not provide the relevant information, it may not be possible to consider your representation.

Details:

(Please continue on another sheet of paper if necessary)



Penalty charge notice.

Please make sure you sign the following declaration if you want us to consider your representations.

I confirm that the above information is correct to the best of my knowledge. I understand that making a false statement may result in prosecution and a possible fine of up to £ 5,000

Signature _____ Date _____

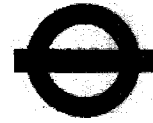
Name in BLOCK CAPITALS _____

Data Protection Act

Transport for London and the Metropolitan Police Service will use your personal data collected in the process of issuing this penalty charge notice, and any subsequent information collected, for the purpose of: issuing penalty charge notices and subsequent administration including appeals; traffic management; policing purposes; monitoring the performance of traffic wardens/parking attendants; transfer to their agents for administration purposes; and the transfer to third parties, where necessary, for all of the above purposes and for statutory and regulatory compliance, the prevention and detection of crime and the apprehension of offenders.

Transport for London

CERTIFIED COPY



Penalty charge notice

Road Traffic Act 1991 (as amended)
London Local Authorities Acts 1990 to 2003

To:

Liability for the penalty charge lies with you, the owner.

Vehicle registration mark:

Penalty charge notice:

Date of this notice: 27 September 2012

Notice is hereby served to the owner of vehicle registration mark V346HLF

INEAST INDIA DOCK RD / CHRISP ST

on 22/09/2012 at 14:46 hrs

In the circumstances given above Transport for London has reasonable cause to believe that the following contravention was being or had been committed.

Contravention code: 31

Contravention description: Entering and stopping in a box junction when prohibited

The alleged contravention was seen and recorded by camera operator number RNC/023 who was observing real time pictures from a camera at the time stated and has been recorded on digital storage media

DO NOT IGNORE THIS NOTICE

A penalty charge of £130 is payable before the end of the period of 28 days beginning with the date of this notice. If the penalty charge is paid before the end of the period of 14 days beginning with the date of this notice, the amount of the penalty charge will be reduced by 50%. If you fail to pay the penalty charge or make representations before the end of the period of 28 days beginning with the date of service of this notice, a charge certificate may be issued to you increasing the penalty charge payable to £195 (less any monies already received). Failure to pay the increased amount may result in a county court order against you and a warrant being issued to bailiffs.

How to contact us

Please note that representations against this penalty charge notice must be made in writing to: Transport for London, PO Box 4532, BN13 1XZ or by email to enquiries@tflcroydon.co.uk
For general enquiries, telephone 0845 603 4545 or 020 8253 7000 Monday to Friday - 08:00 to 21:00, Saturday - 09:00 to 15:00 hours.

MAYOR OF LONDON



From

Payment Slip

Vehicle registration mark:

Penalty charge notice:

Total amount due £65

Type of payment

Cheque Postal order Mastercard Visa Delta Switch Amex Diners Club

My card number is

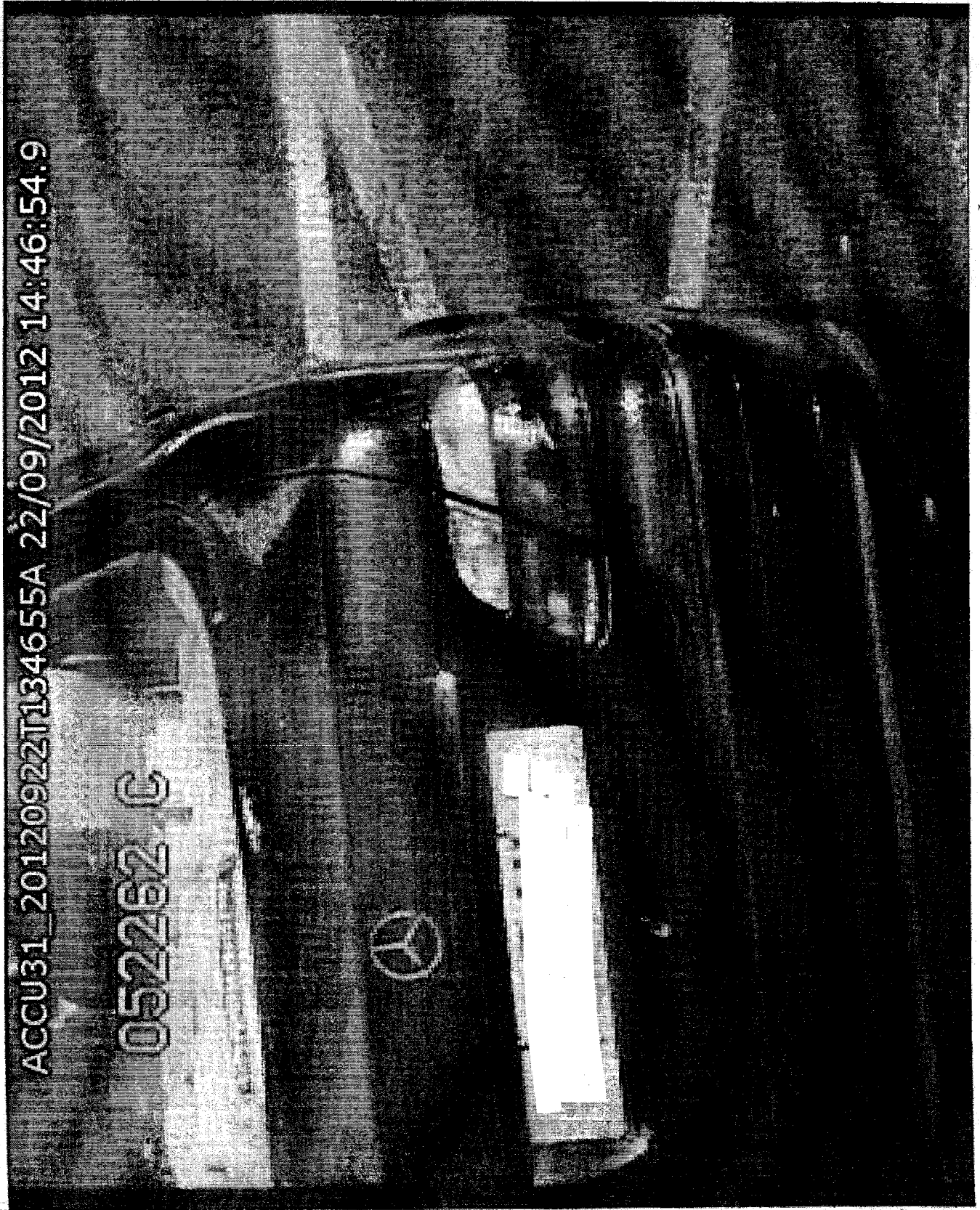
Switch issue no. Start date of card Expiry date of card

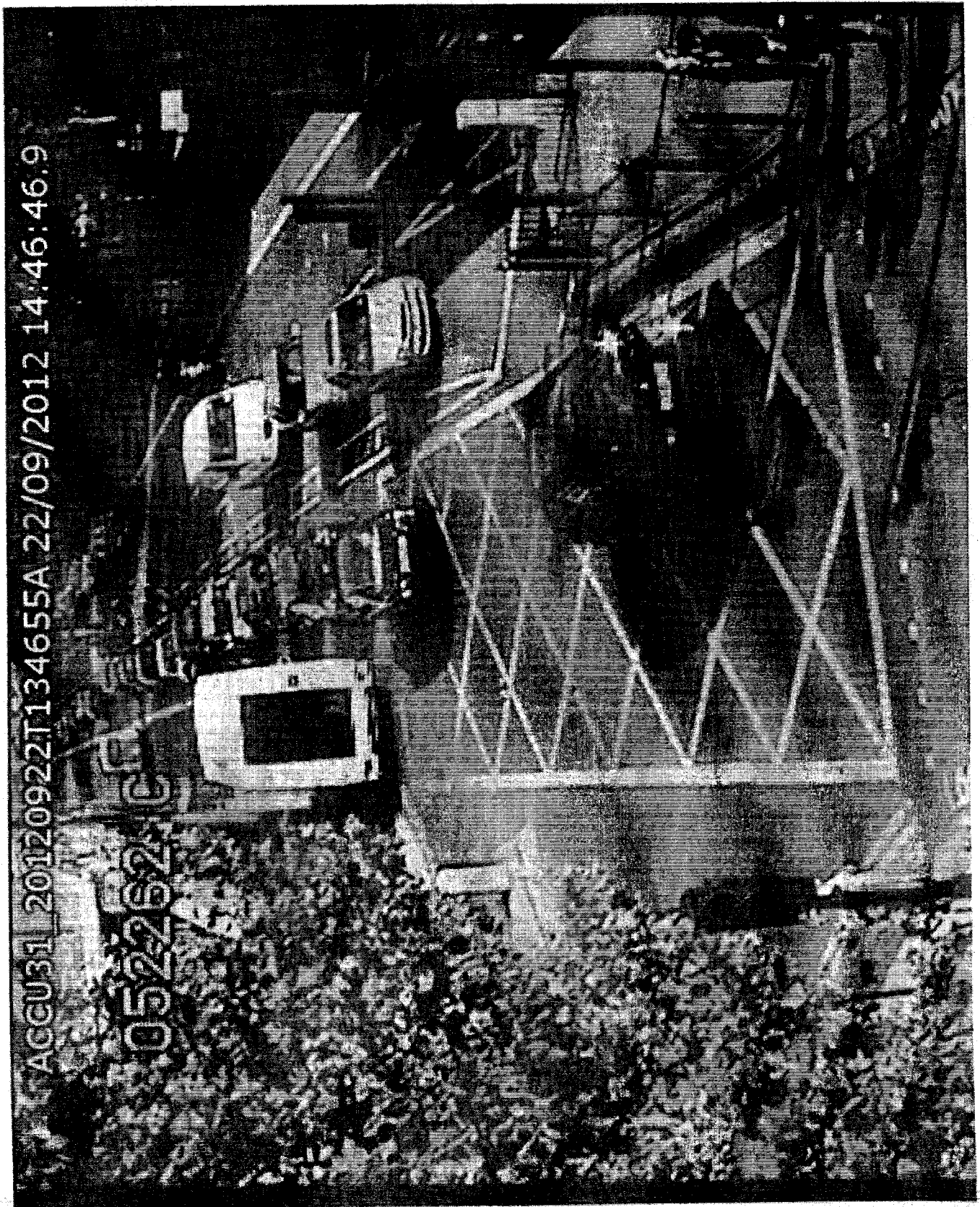
Name (as on card)

Card holder's address

Signature

Total paid







Authorised Officer Witness Statement (Moving Traffic Contraventions)

v Transport for London

PATAS Case No:

PCN No:

I, Jennifer Adams-Lee am an authorised officer of Transport for London

This statement is true to the best of my knowledge and belief. I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything that I know to be false or do not believe to be true.

In evidence in the above case, I produce three (3) still photographs; frame numbers 14:46:46.9, 14:46:52.3 and 14:46:54.9. I certify these were produced from evidence pack.

I further certify:

-That these were produced in accordance with the Code of Practice for the Operation of CCTV Enforcement Cameras;

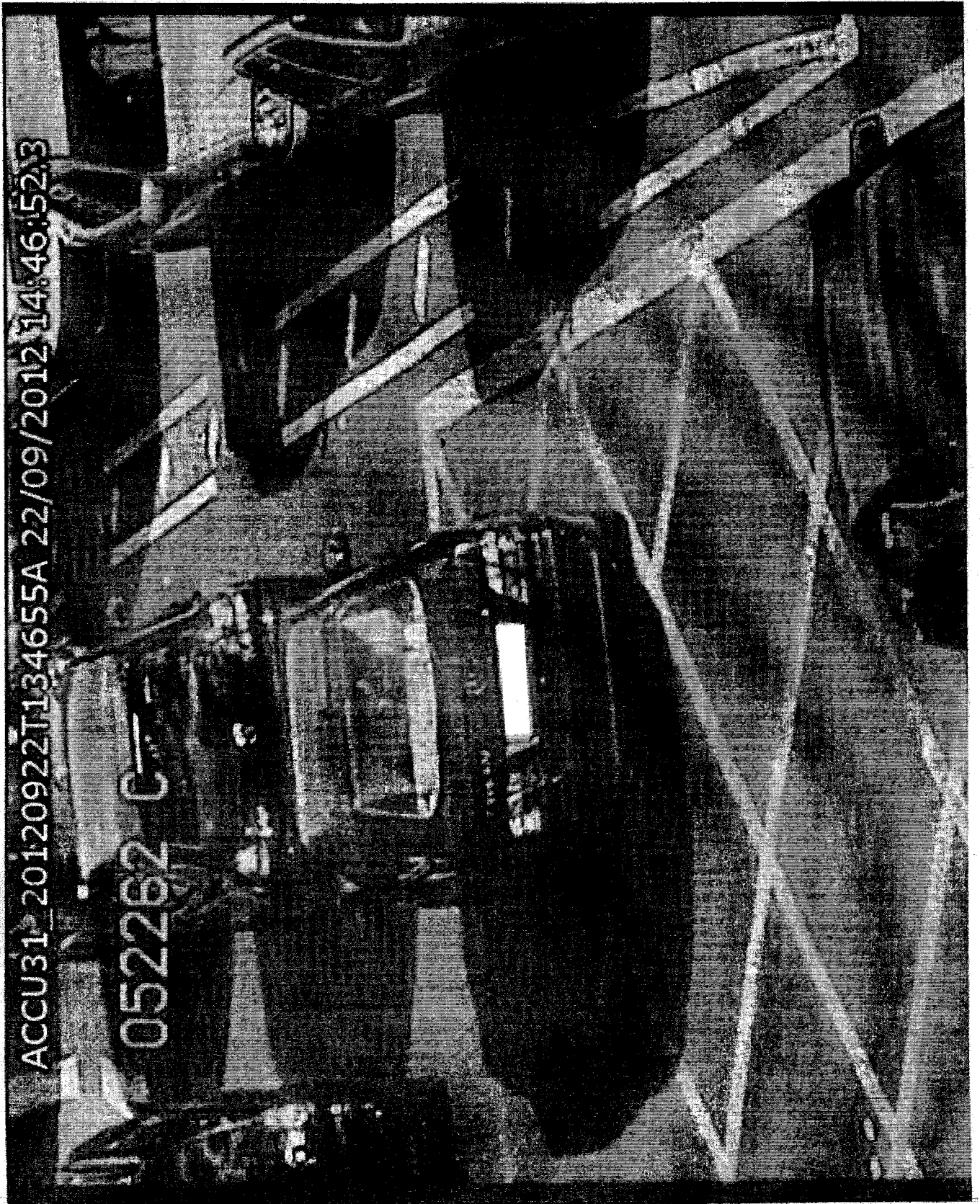
- That, to the best of my knowledge and belief, all conditions subject to which approval was given were satisfied.

On _____ at _____ a motor vehicle registration _____ is seen entering and stopping in a yellow box junction when prohibited (31 Entering and stopping in a box junction when prohibited). The vehicle entered and stopped in the yellow box junction located at the junction of East India Dock Rd / Chrisp St.

Signed.....


Name: Jennifer Adams-Lee

Position: Appeals Officer



Case Status Report

STATUS REPORT - 29/11/2012

RTA Moving Traffic PCN

Client: Transport for London

Case Ref.:

REGISTERED OWNER/HIRER:

VEHICLE DETAILS:

VRM:

CONTRAVENTION DETAILS:

Notice Date: 22/09/2012 14:46:52

Contravention: 31 (Entering and stopping in a box junction when prohibited)

Location: EAST INDIA DOCK RD / CHRISP ST

	Discount	Full Charge	Migration	Video	Debt Reg	CCert	TOTAL
Amounts	65.00	65.00	0.00	0.00	0.00	0.00	130.00
Cleared	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Balance	65.00	65.00	0.00	0.00	0.00	0.00	130.00
Aw. Clear	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BALANCE OUTSTANDING:							130.00

ADDITIONAL INFORMATION:

Tape Number:

Frame Start: 14196100

Camera Type: ACCU

Name For Notice: EAST INDIA DOCK RD / CHRISP ST

DVLA Colour:

Country Of Origin: United Kingdom

Hand-Held ID: DTES

PATAS Case Number:

PATAS Hearing Date:

PATAS Evidence Due Date: 10/12/2012

PATAS Hearing Time: 17:30

PATAS Type of Hearing: Personal

STATIONARY CAMERA: 1

PEZ Code: D-00000_00849_YB

Issue Type: PCN

Incident Due Date: 20121006

DTES SERIAL NO:

CASE NOTES:

- 19/11/2012 10:12:50

- Logged by: Mr M Dada

" Notification In Time Appeal, now registered as an appeal with case number and hearing date allocated

CASE HISTORY:

(22/09/2012) Initial Debt: £ 130.00

(27/09/2012) (Imported from file). Case posted

(27/09/2012) (Imported from file (cross-references found)). Case posted (other Cases found during Cross-Reference search)

(12/10/2012) (Issued - Correspondence Received). Incoming - Correspondence

(12/10/2012) Received phone call: Ref [9342354] advised to wait a reply

(30/10/2012) (Manually cleared Referral). Cleared workgroup referral to refer to user LEE.WILKINSON (Mr LEE WILKINSON)

(30/10/2012) Case Referred: To user LEE.WILKINSON (Mr LEE WILKINSON), Referral Code ISS

CORRES (Issued - Correspondence Received)

(30/10/2012) Formal Representation - REJECT - Reset Discount Period

ALGTEC Forms
Version: 6.0.0 05/12/08
G:drive Pas/Forms



EVIDENCE FORM

Transport for London

Case Reference No:

2	1	2			
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EVIDENCE TYPE	Please tick one	Total no. of sheets *
B. Case Summary		
D. Registered Keeper Details	√	1
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)		
F. Clamp/Removal Payment details		
G. Meter/Pay and Display Maintenance Record		
H. Map/Site Report		
I. Payment Details (PCN Appeals Only)		
Ji Additional Evidence		
Jii Unscannable Evidence		DVD/Video
* INCLUDE THIS SHEET		2

NOTES FOR THE ADJUDICATOR:

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For all enquiries, please telephone 0845 603 4545

Our Ref:

Your Ref: LW

Date: 30 October 2012

Dear

Penalty Charge Notice

Vehicle Registration Mark:

Date & Time of Issue:

Location of Contravention: EAST INDIA DOCK RD / CHRISP ST

Notice of Rejection
London Local Authorities Act 1990 to 2003

Thank you for your representation received 12 October 2012 regarding the above penalty charge notice.

Please be advised Transport for London are in receipt of correspondence received 12 October 2012 from regarding the above Penalty Charge Notice (PCN). In order to adhere to the requirements of the Data Protection Act of 1998, I can only respond to the registered keeper of the vehicle. As it has been confirmed that you are the registered keeper of the vehicle, I have investigated the representation made and responded to yourself.

I have considered your representation in accordance with the requirements of the above Act and regret to advise that you have not established grounds or suitable reason for the penalty charge notice to be cancelled.

The reasons for the rejection are as follows:

Please be advised that your vehicle was observed by a CCTV Enforcement Camera, stationary within a yellow box junction at the above location on 22 September 2012.

Upon investigation I can confirm that your vehicle moved unnecessarily into the box junction. Our CCTV evidence clearly shows your vehicle entering the box junction. Your vehicle stopped in the box junction from to and was stationary for a total of 11 seconds.

ALGTEC Forms
 Version: 6.0.0 05/12/08
 G:\drive Pas/Forms



EVIDENCE FORM

Transport for London

Case Reference No:

2	1	2	
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EVIDENCE TYPE	Please tick one	Total no. of sheets *
B. Case Summary		
D. Registered Keeper Details		
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)	✓	6
F. Clamp/Removal Payment details		
G. Meter/Pay and Display Maintenance Record		
H. Map/Site Report		
I. Payment Details (PCN Appeals Only)		
Ji Additional Evidence		
Jii Unscannable Evidence		DVD/Video
* INCLUDE THIS SHEET		7

NOTES FOR THE ADJUDICATOR:

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The Traffic Signs Regulations and General Directions 2002, regulation 29(2) states that a vehicle is not permitted to remain stationary within a Yellow Box Junction.

Therefore, in order to comply with regulation 29(2) a driver must not allow their vehicle to enter and stop in the box junction for any reason other than the exception given in Schedule 19, 7(2) which allows stopping in the box junction for the purpose of turning right.

I have noted your comments stating that you was driving along East India Dock Road and as you was entering the Yellow box junction the car in front was moving very slowly and it hadn't cleared the box junction. Since you could only see the left part of the east end of the box junction it looked like there was enough space for your car outside the box. You then drove over the yellow lines and when you come towards the end of the box junction and realized that the yellow lines on the left side were faded and a large part of my car was still inside the box junction. But you didn't obstruct any car turning right to the junction. Please note that I have viewed the CCTV footage of the contravention I must advise that your vehicle enters the box junction whilst your exit isn't clear which can cause further congestion and disruption. The correct procedure is for the driver to wait at the entrance of the box junction until the junction was clear before entering it. The still images extracted from the CCTV footage shows your vehicle to have moved unnecessarily into the box junction.

Arrangements may be made to view the video evidence free of charge by telephoning our office on 0845 603 4545. Alternatively, if you wish to obtain a copy of the video this can be made available at a fee of £10, which must be paid in advance.

In this instance, your vehicle was not observed attempting to turn right. I am also able to confirm that this box junction is fully compliant with the requirements set out within the Traffic Signs Regulations and General Directions 2002.

In light of this and upon viewing the CCTV footage, I am satisfied that a contravention occurred. I am therefore unwilling to cancel this Penalty Charge Notice. I have enclosed photographic evidence of the contravention, which clearly shows the vehicle in a stationary position within the yellow box junction.

The options available to you at this stage are:

1. To pay the charge by 13 November 2012. If you choose to pay, because you wrote to us during the 14 days period when you had the option of paying the penalty charge at the reduced rate, we have decided to offer you extra 14 days from the date of this letter during which you can pay the reduced amount of £65.00. Regretfully, if you have not paid the reduced amount by the end of the 14 days period, the full charge of £130 will be payable.

Or

2. To appeal, you should read the notes attached to the form accompanying this letter, then complete the form and send it to the Parking and Traffic Appeals Service at the address on the form. Please note that you must appeal within 28 days.

Correspondence History

Date Logged: 27/09/2012 06:07:18 (Outgoing document)
Type: LIB RTA Moving - PCN
Summary: Case posted

Date Logged: 12/10/2012 10:01:07 (Incoming document)
Type: Incoming - Correspondence
Summary: From: Enquiries.TFLCroydon@nslservices.co.uk

To: Enquiries TFL Croydon
<Enquiries.TFLCroydon@nslservices.co.uk>

Subject:

Penalty Charge

Notice:

Registration mark:

hi,

My name is N

and i was the driver of the car on the day of the co=
ntravention. I was driving
along East India Dock Road and as i was entering=
the Yellow box junction the
car in front was moving very slowly and it had=
cleared the box junction. Since
i could only see the left part of the east=
-end of the box junction it looked
like there was enough space for my car o=
outside the box. I then drove over the
yellow lines and when I come towards =
the end of the box junction I realized
that the yellow lines on the left si=
de were faded and a large part of my car
was still inside the box junction.=
However, i did not obstruct any car turning
right to the junction or any o=
ther car coming out from my left. It was the car
behind me (which was in th=
e middle of the box junction) that might have caused
a problem.

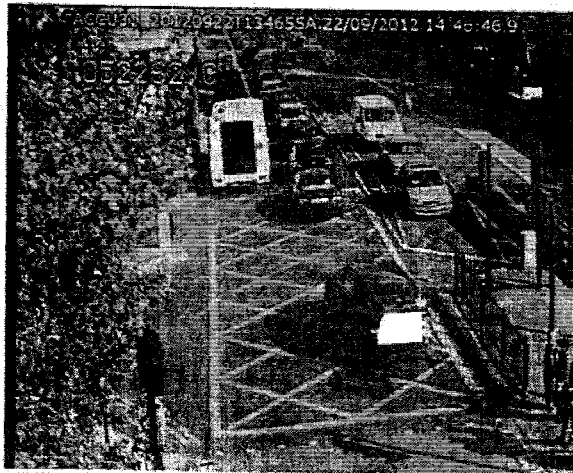
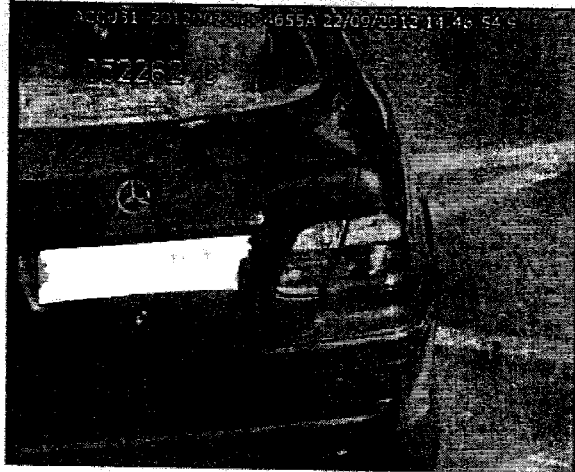
Given all of these and also the fact that this this is my first
penalty cha=
rge in this country (moved to UK 5 weeks ago) I would appreciate if
you cou=
ld cancel the ticket.
My e-mail:

Address:

Yours faithfully

Maria Ghira

Click



beginning with the date of service of this notice of rejection, and that there are set grounds for appeal, which are explained in the notes. Please note that if your appeal is unsuccessful then the amount payable will be £130 (being the original Penalty Charge).

The Adjudicator will consider the appeal, based on the evidence provided by both sides, and make a decision, which is final and binding on both parties. A copy of any evidence we supply will be sent to you before the appeal is heard. You should be aware that there are limited grounds for an Adjudicator to award costs in connection to an appeal, which are explained in the notes. Also please note that if you appeal and are unsuccessful, you will no longer be able to pay the penalty charge at the reduced amount, unless the Adjudicator finds otherwise.

If you do not pay or appeal within 28 days, beginning with the date of service of this notice of rejection, we may issue a charge certificate, at which stage the penalty charge will increase by 50% to £195. If the increased penalty charge is then not paid within a further 14 days, we may apply to the county court to recover the charge as if it were a debt payable under a County Court Order and this may result in bailiffs being used to recover the debt. Please note that a representation or appeal cannot be made after the charge certificate has been issued.

If you appeal, we are required to provide you with copies of all the evidence that we want the Traffic Adjudicator to consider. You will have the option of requesting the attendance of the person who signed the evidence statement, provided a notice period of three working days is given to the Authority. The Adjudicator, in special circumstances, may vary the notice period.

It is advised that you to deal with this matter now by paying or appealing. If you have any questions regarding this you may call our helpline on 0845 603 4545 and speak to a representative between 9am and 9pm, Monday - Friday.


HOW TO PAY

Please note that receipts will not normally be issued for payments unless requested. All cheques/postal orders must have your vehicle registration and Penalty Charge Number written clearly on the back, and be made payable to Transport for London and crossed "a/c payee". Post-dated cheques will not be accepted.

a). Payment can be made by post to:
Transport for London, Traffic Enforcement Notice Processing Service, PO Box 4555,
BN13 1XY (PLEASE DO NOT SEND CASH IN THE POST)

b). Credit/Debit card payments may be made BY TELEPHONE on 0845 603 4545.

Yours Sincerely


K Folami
Transport for London

ALGTEC Forms
Version: 6.0.0 05/12/08
G:drive Pas/Forms



EVIDENCE FORM

Transport for London

Case Reference No:

2	1	2							
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EVIDENCE TYPE	Please tick one	Total no. of sheets *
B. Case Summary		
D. Registered Keeper Details		
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)		
F. Clamp/Removal Payment details		
G. Meter/Pay and Display Maintenance Record		
H. Map/Site Report	✓	2
I. Payment Details (PCN Appeals Only)		
Ji Additional Evidence		
Jii Unscannable Evidence		DVD/Video
* INCLUDE THIS SHEET		3

<p>NOTES FOR THE ADJUDICATOR:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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Please ask for/reply to:
Tel: 0845 603 4545

Your ref:
Our ref: TFL/JAL
Date: 03/12/2012

Dear

Penalty Charge Notice:
Case Ref:

Please find enclosed a copy of Transport for London's Case Summary that has been forwarded to the Parking & Traffic Appeals Service.

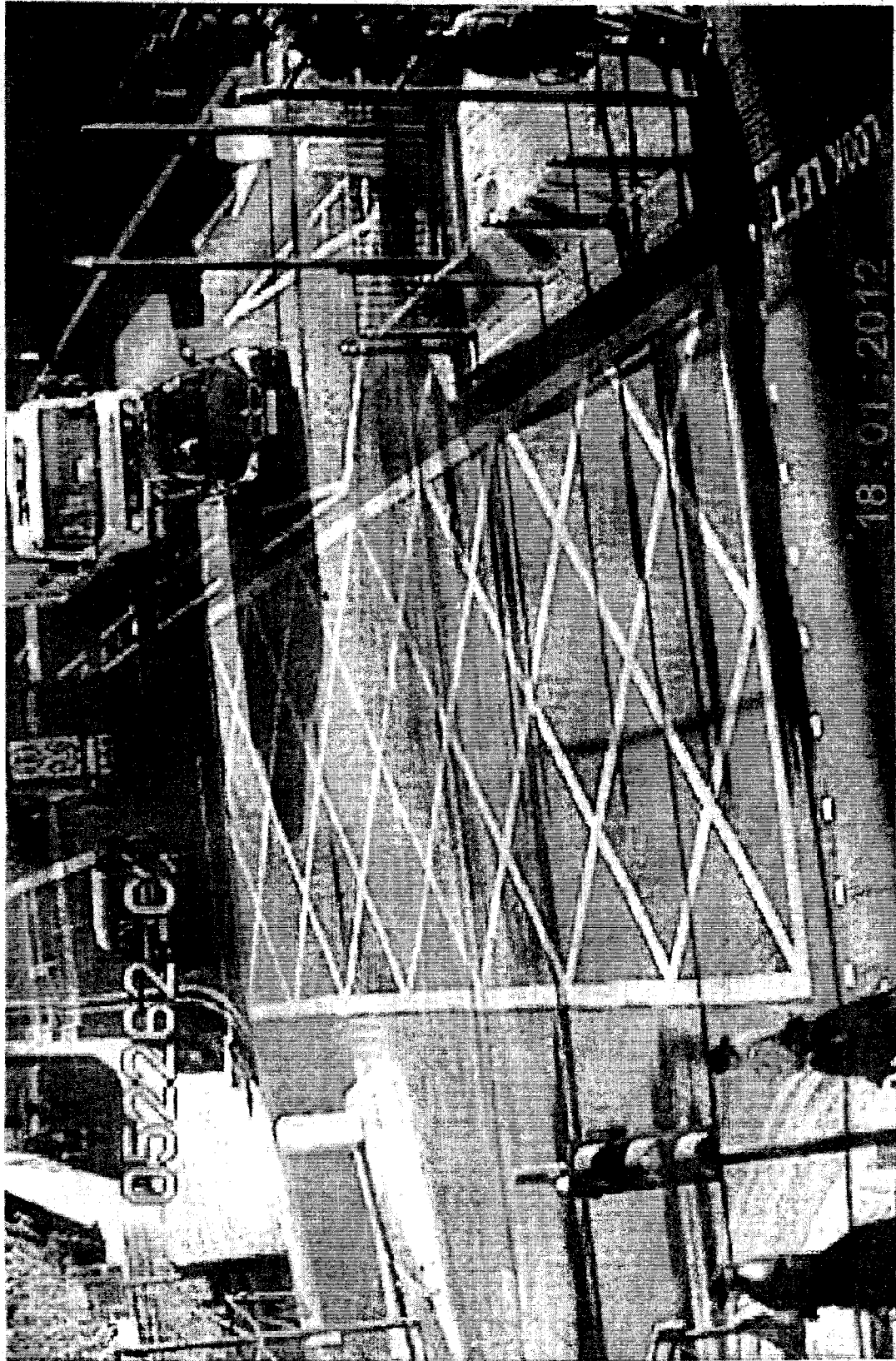
Please direct any comments or further evidence you may have to the Parking & Traffic Appeals Service ensuring you quote the Case Reference Number.

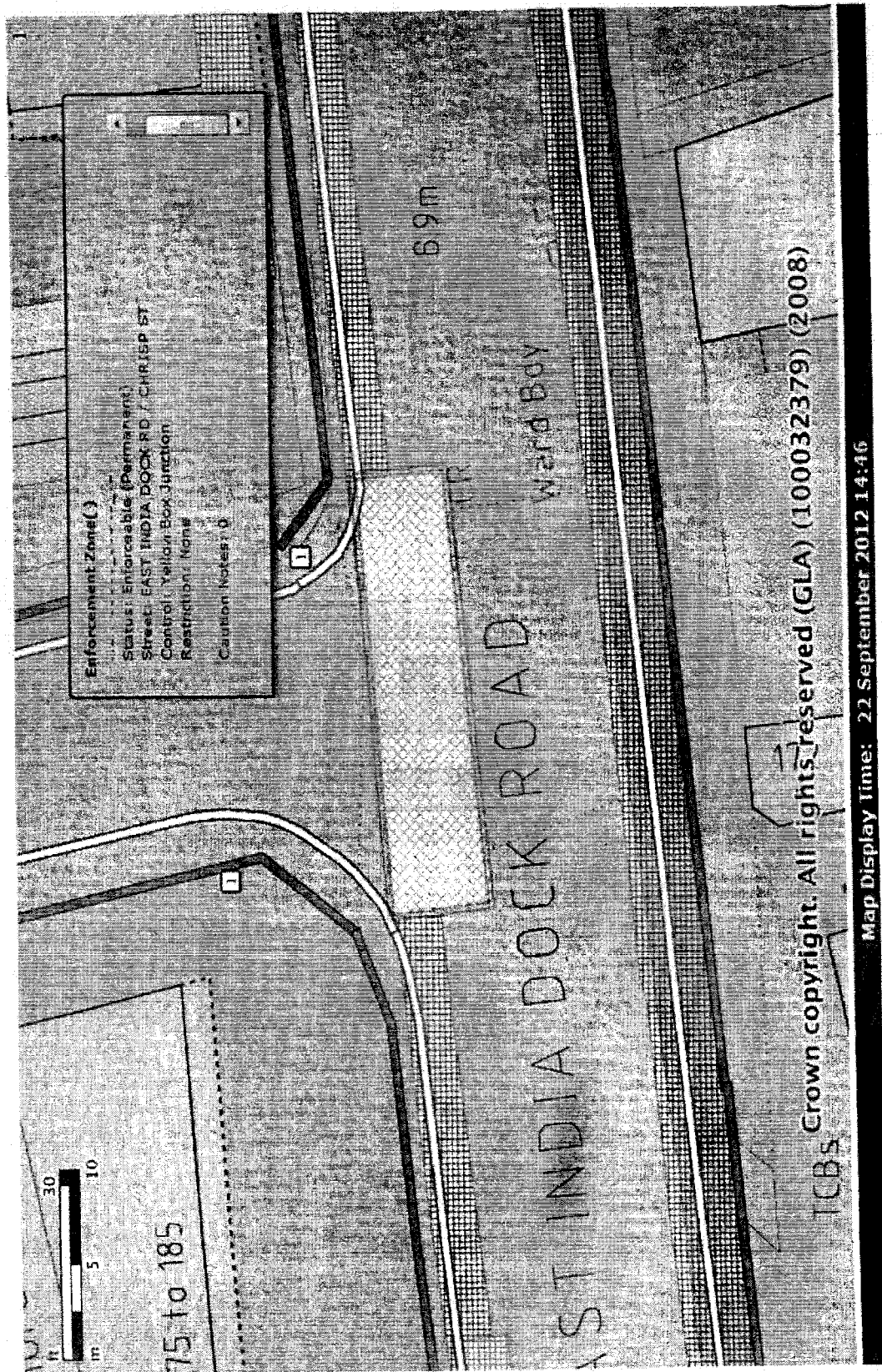
Parking and Traffic Appeals Service
PO Box 279, Chertsey
Surrey
KT16 6BU
Tel: 020 7520 7200

Yours sincerely

Stella Osibona
For Transport for London

Encs





Payment History Report

PAYMENTS (as of 29/11/2012)

No Payments have been made

REFUNDS (as of 29/11/2012)

No Refunds have been made

(30/10/2012) Sent a Letter: Ref [9403743] Manual progression
 (19/11/2012) (Issued - Increase to Full Charge). Automatic Progression
 (19/11/2012) Received Letter: Ref [9475041] Incoming - PATAS Appeal
 (19/11/2012) Received Letter: Ref [9475041] - Scanned document
 (19/11/2012) Field 'PATAS Case Number' changed from '' to '2120583787'
 (19/11/2012) Field 'PATAS Hearing Date' changed from '' to '20/12/2012'
 (19/11/2012) Field 'PATAS Evidence Due Date' changed from '' to '10/12/2012'
 (19/11/2012) Field 'PATAS Hearing Time' changed from '' to '17:30'
 (19/11/2012) Field 'PATAS Type of Hearing' changed from '' to 'Personal'

Current State: PATAS APPEAL (PATAS - Appeal Received)
 Civil Enforcement Officer: Mr Gift Nduka IN John Elechi - RNC/023

PAYMENTS
 none

REFUNDS
 none

EVENT LOG:

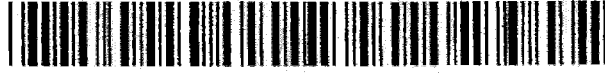
(27/09/2012) FILE_IMP	Imported from file. Case posted
(27/09/2012) FILE_XR	Imported from file (cross-references found). Case posted (other Cases found during Cross-Reference search)
(12/10/2012) ISS CORRESP	Issued - Correspondence Received. Incoming - Correspondence
(12/10/2012) INC CALL GEN	Incoming - Call - General. Incoming - Call - General
(30/10/2012) CLEAR REFERRAL	Manually cleared Referral. Cleared workgroup referral to refer to user LEE.WILKINSON (Mr LEE WILKINSON)
(30/10/2012) DISC REP REJ	Formal Representation - REJECT - Reset Discount Period
(19/11/2012) ISS FULLCH	Issued - Increase to Full Charge. Automatic Progression
(19/11/2012) PATAS APPEAL	PATAS - Appeal Received. Incoming - PATAS Appeal

Transactions Report

TRANSACTIONS (as of 29/11/2012)

Transaction Date	Account Code	Clear Date	Income	Debt	Bank Suspense	Write-Off	Cancel Description
22/09/2012	14:46:52 Discount	22/09/2012	-130.00	130.00	0.00	0.00	0.00 Initial Debt
22/09/2012	14:46:52 Discount	22/09/2012	65.00	-65.00	0.00	0.00	0.00 Case posted
19/11/2012	04:01:29 Full Charge	19/11/2012	-65.00	65.00	0.00	0.00	0.00 Automatic Progression

ALGTFIC Forms
 Version: 6.0.0 05/12/08
 C:\drive Plus\Forms



EVIDENCE FORM

Transport for London

Case Reference No:

21

EVIDENCE TYPE	Please tick one	Total no. of sheets *
B. Case Summary		
D. Registered Keeper Details		
E. Correspondence, Representations and Notice of Rejection (include covering letter sent with the evidence to the appellant)		*
F. Clamp/Removal Payment details		
G. Meter/Pay and Display Maintenance Record		
H. Map/Site Report		
I. Payment Details (PCN Appeals Only)		
Ji Additional Evidence	✓	2
Jii Unscannable Evidence	✓	1 DVD
* INCLUDE THIS SHEET		4

NOTES FOR THE ADJUDICATOR:

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