

Transport for London

Minutes of the Meeting

Committee Rooms 4-5, City Hall, The Queen's Walk, London
10.35am, Wednesday 21 September 2011

Members

Boris Johnson	Chairman
Daniel Moylan	Deputy Chairman
Peter Anderson	Member
Claudia Arney	Member
Charles Belcher	Member
Isabel Dedring	Member
Christopher Garnett	Member
Judith Hunt	Member
Eva Lindholm	Member
Steven Norris	Member
Bob Oddy	Member
Patrick O'Keeffe	Member
Tony West	Member
Keith Williams	Member
Steve Wright	Member

Staff

Steve Allen	Managing Director, Finance
Mike Brown	Managing Director, London Rail and London Underground
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Leon Daniels	Managing Director, Surface Transport
Michèle Dix	Managing Director, Planning
Vernon Everitt	Managing Director, Marketing and Communications
Stephen Golden	Head of Equalities and Inclusion, Group HR (for part)
Peter Hendy	Commissioner
Terry Morgan	Non Executive Chairman, Crossrail
Tricia Riley	Human Resources Director (for part)
Mike Strzelecki	Director of Safety, London Underground (for part)
Clive Walker	Interim Director of Internal Audit
Shamus Kenny	Head of Secretariat

42/09/11 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Baroness Grey-Thompson and Sir Mike Hodgkinson.

The following interests were declared: Daniel Moylan as a Councillor for the Royal Borough of Kensington and Chelsea, a director of the London Transport Museum and Chairman of Urban Design London; Peter Anderson as a director of the Canary Wharf Group plc in relation to Crossrail and the Jubilee line upgrade; Christopher Garnett as a

member of the Olympic Delivery Authority and non-executive director of Aggregate Industries Limited; Steven Norris as a Board Member of the London Development Agency, as Chairman of AMT-Sybex Limited, as a non executive director of Initiate Limited, as Chairman of Saferoad BLG Limited and as an adviser to Dragados SA; Bob Oddy on taxi related issues; Tony West as a member of Bexley Council's Public Transport Sub-Committee; and Steve Wright on matters relating to private hire vehicles.

43/09/11 Minutes of the Meeting held on 29 June 2011

The minutes of the meeting held on 29 June 2011 were approved as a correct record and the Chairman was authorised to sign them.

44/09/11 Matters Arising and Actions List

The Actions List was noted.

45/09/11 Commissioner's Report

The Commissioner introduced his report, which provided an overview of major issues and developments since the report to the meeting on 29 June 2011 and updated Members on significant projects and initiatives.

The Commissioner highlighted the TfL response to some of the civil disturbances in August. The Mayor, Members and the Commissioner commended TfL staff and contractors for the considerable efforts made, in many cases at great personal risk, to ensure that Londoners were able to complete their journeys during those extremely challenging events. Transport services were only withdrawn or curtailed where circumstances made it impossible to continue.

The Commissioner informed Members that the Marine Accident Investigation Branch was investigating an incident, on 3 August 2011, which resulted in a fatal injury to a Woolwich Ferry crew member following a fall from the ferry.

The Board echoed the Commissioner's thanks to Richard Parry, who would be leaving TfL at the end of the month, for his considerable contribution to the organisation over the last 19 years. Members also thanked Ellen Howard, who had recently left TfL, for her support on corporate governance and legal matters.

The Board welcomed the information on TfL's contribution to delivering a successful 2012 Games. This would be a regular feature in future reports.

Members would be provided with a heat map showing the reductions in delay on the road network in London through initiatives such as the use of Split Cycle Offset Optimisation Technique technology on traffic signals, and the implementation of the London Permit Scheme for roadworks. **[ACTION: Leon Daniels]**

Members would also be provided with information on the percentage of cyclists using the Cycle Superhighways that were new cyclists and those that had diverted from other routes; and the percentage of motorists that had moved to Auto Pay on Congestion

Charging that were individuals and those that were fleet operators.

[ACTION: Leon Daniels]

The Board noted the Commissioner's report.

46/09/11 Operational and Financial Performance and Investment Programme Reports – Fourth Quarter 2010/11

Steve Allen introduced the Operational and Financial Performance and Investment Programme Reports for the first quarter of 2011/12 (1 April – 25 June 2011).

Good progress was reported on the Tube upgrades, including the introduction of the new Jubilee line timetable in August, the imminent introduction of the more frequent off-peak service on the Victoria line and 10 air conditioned trains now operating on the Metropolitan line. Although bus ridership was also higher than target, income was below budget as passengers were buying the most appropriate ticket for their journey.

TfL had contributed to the successful opening of Westfield Stratford City, through effective public transport provision at Stratford Station, including the new DLR service at Stratford International and the effective management of the local road network.

Just prior to the meeting of the Board, the Mayor had launched TfL's new Roadworks Initiative. This was intended to help minimise delay and disruption to road users and pedestrians.

Mike Brown would submit a paper to the Rail and Underground Panel on the options to provide passenger information through or supported by the use of Wi-Fi and smart phone applications.

[ACTION: Mike Brown]

The Board noted the report.

47/09/11 Independent Investment Programme Advisory Group Annual Report

Steve Allen introduced the first Annual Report of the Independent Investment Programme Advisory Group on TfL's delivery of its Investment Programme. The Report drew out common themes, systemic issues and lessons learnt from the Group's work during the year. Attached in response to the Report were TfL's Management Response and the Mayor's letter to the Chair of the Group.

The Board noted the Independent Investment Programme Advisory Group's Annual Report.

48/09/11 Independent Investment Programme Advisory Group Workplan

Steve Allen introduced the paper, which sought a delegation of authority from the Board to the Finance and Policy Committee to consider the Independent Investment Programme Advisory Group workplan and budget.

The Board

- 1 delegated to the Finance and Policy Committee authority to consider the Independent Investment Programme Advisory Group workplan and budget for the period up to 31 March 2013; and**
- 2 noted that, following consultation with TfL and consultation with the Secretary for State for Transport, both the workplan and budget will be submitted to the Mayor for approval.**

49/09/11 TfL Health, Safety and Environment Report 2010/11

Howard Carter introduced the Report, which informed Members of TfL's health, safety and environment performance during 2010/11.

Members commended the integrated and succinct approach of the Report, which indicated both substantial commitment to HSE throughout TfL and a generally good performance during 2010/11.

A recent report by the Office of Rail Regulation said that London Underground had the safest railway in Europe and the mainline railway was the third safest in Europe. Crime figures across all TfL transport modes continued to fall. Assaults on staff, while always unacceptable, were also low. Mike Brown and Leon Daniels would consider how the low level of crime on transport in London could be better communicated to customers.

[ACTION: Mike Brown/Leon Daniels/Vernon Everitt]

The Board noted the TfL Health, Safety and Environment Report 2010/11.

50/09/11 Project Horizon Equality Impact Assessment

Tricia Riley introduced the paper, which updated Members on the approach and progress and initial findings of the equality impact assessment (EqIA) for Project Horizon.

Project Horizon was intended to deliver a major change to how TfL operated as an organisation. It aimed to protect frontline services, deliver capital programmes and save at least 20 per cent in the cost of delivering its support services.

The paper outlined the current impacts for each work stream, the proposed mitigations that had been agreed and the on-going monitoring activity that was being put in place through the selection process. The equality implications would be kept under review while Horizon was being implemented.

TfL's organisational change procedures were being followed and staff and their union representatives were being consulted, to ensure that the project was delivered effectively.

The Board noted the paper.

51/09/11 Application for a Transport and Works Act Order to Facilitate Crossrail Works

Steve Allen introduced the paper, which sought the Board's approval for Crossrail Limited to make an application for a Transport and Works Act Order (TWAO). The TWAO was required to authorise temporary use of land at Kensal Green as a work site to facilitate Crossrail works between Old Oak Common and Paddington. The Mayor's written consent was also required to make an application for a TWAO.

The Board:

- 1 approved the submission of an application for an Order under the Transport and Works Act 1992 (TWAO) that provided all the necessary land rights and planning permissions required to implement works by Network Rail for Crossrail at Kensal Green; and**
- 2 delegated authority to the Chief Executive of Crossrail Limited (or in his absence, General Counsel) to:**
 - (a) agree the final terms of the application (including the land and interests to be subject to the order) for the TWAO;**
 - (b) obtain the Mayor's written consent to apply for the TWAO (as required by the Greater London Authority Act 1999); and**
 - (c) do everything else necessary, including signing and/or sealing any documents, agreements or notices required in connection with the submission of the application and promotion of the TWAO including responding to any objections and dealing with any public inquiry that may be held in relation to the proposals.**

52/09/11 Olympic Route Network – Arrangements with the London Boroughs

Leon Daniels introduced the paper, which sought approval from the Board to enter into separate agreements with each of the London boroughs, where required, in relation to jointly discharging the London boroughs' powers to issue Traffic Regulation Orders in order to facilitate the timely delivery of key elements of the Olympic Transport Plan.

Leon Daniels would provide Patrick O'Keeffe with a briefing note on how vehicles that broke down on the ORN would be removed. **[ACTION: Leon Daniels]**

The Board:

- 1 approved TfL entering into separate agreements pursuant to section 101 (5) of the Local Government Act 1972 with each of the relevant London boroughs for the joint discharge of their respective powers to make Traffic Regulation Orders pursuant to the Road Traffic Regulation Act 1984, in order to successfully deliver key elements of the Scheme;**
- 2 delegated authority for the discharge of that joint function to the Managing Director, Surface Transport (and in his absence, the Chief Operating Officer, Streets); and**

- 3 authorised the Managing Director, Surface Transport (or in his absence the Chief Operating Officer, Streets) to approve the terms of the agreements set out in paragraph 1 above with each of the relevant London boroughs and do everything else necessary, including signing and/or sealing the agreements or any documents or notices required in connection with the entering into of the agreements set out in paragraph 1 above.

53/09/11 Appointments to the Rail and Underground Panel and to the Board of Crossrail Limited

Howard Carter introduced the paper, which proposed the appointment of an additional Member to the Rail and Underground Panel and to re-appoint a TfL nominated non-executive director to the Board of Crossrail Limited.

The Board:

- 1 approved the reappointment of Sir Mike Hodgkinson to the Rail and Underground Panel with immediate effect; and
- 2 approved the reappointment of Sir Mike Hodgkinson as a TfL nominated non-executive director of Crossrail Limited, with effect from 8 January 2012 until 17 June 2012 and authorised General Counsel to complete any documentation in relation to such appointment on behalf of TfL.

54/09/11 Report from the Meetings of the Finance and Policy Committee – 27 July and 15 September 2011

The Chairman of the Committee, Peter Anderson, gave an update to the Board on the meetings of the Finance and Policy Committee held on 27 July and 15 September 2011.

The Board noted the report.

55/09/11 Report from the Meeting of the Safety, Health and Environment Assurance Committee – 2 August 2011

The Chair of the Committee, Tony West gave an update to the Board on the meeting of the Safety, Health and Environment Assurance Committee held on 2 August 2011.

The Committee had considered a paper on the implementation of the Mayor's Air Quality Strategy, including the delivery of local measures being funded through the new Clean Air Fund. A further briefing on the priority of the initiatives to improve air quality in London and the action being taken to get funding from Government would be presented to the Committee. **[ACTION: Howard Carter/Michèle Dix]**

The Board noted the report.

56/09/11 Any Other Business

There being no further business, the meeting closed at 12.05pm.

The next scheduled meeting would be held on Wednesday 2 November 2011 at 10.00am.

Chair: _____

Date: _____