TRANSPORT FOR LONDON

BOARD

SUBJECT: LONDON TRANSPORT MUSEUM RESTRUCTURING –

INTERNAL TRANSFER SCHEME AND AMENDMENT OF

STANDING ORDERS

MEETING DATE: 12 MARCH 2008

1 PURPOSE OF THIS REPORT

1.1 To seek the Board's in principle approval for an internal transfer scheme under the Greater London Authority Act 1999 ("GLA Act") as part of the restructuring of the London Transport Museum and also approval to amend TfL's Standing Orders as a consequence of this restructuring.

2 DECISION REQUIRED

- 2.1 That the Board:
 - (a) approves in principle the making of an internal transfer scheme as part of the restructuring of the London Transport Museum;
 - (b) authorises the Commissioner (or in his absence, the MD Marketing and Communications) to give final approval to the transfer scheme and submit it to the Mayor for his approval;
 - (c) approves the amendments to TfL's Standing Orders necessary to facilitate the restructuring of the Museum; and
 - (d) delegates to General Counsel final approval of these amendments to the Standing Orders.

3 BACKGROUND

- 3.1 On 6 December 2007, the Board considered the details of the proposed restructure of the London Transport Museum and provided certain approvals to facilitate the restructuring.
- 3.2 In accordance with these approvals:
 - (a) the new charitable company, London Transport Museum Limited ("LTM"), was formed on 6 February 2008 as a wholly-owned subsidiary of Transport Trading Limited ("TTL") and an application was subsequently lodged with the Charity Commission for LTM to be registered as a charity;

- (b) LTM has also formed its own wholly-owned trading subsidiary, London Transport Museum (Trading) Limited, which will undertake the non-charitable commercial activities associated with the Museum; and
- (c) the necessary agreements to facilitate the restructuring are being finalised between TfL and LTM. These include agreements in relation to the future funding of LTM, the loan of the Museum collections to LTM and the use of TfL's intellectual property rights by LTM.
- 3.3 The new Museum structure is proposed to take effect on 1 April 2008.

4 PROPOSED INTERNAL TRANSFER SCHEME

- 4.1 As previously noted by the Board, an internal transfer scheme is required to move property, rights and liabilities between TfL, TTL and LTM as proposed.
- 4.2 Section 165 of the GLA Act provides TfL with the power to make schemes for the transfer of property, rights and liabilities between TfL and a subsidiary, or between subsidiaries, subject to the approval of the Mayor of London.
- 4.3 Approval of transfer schemes prior to their submission to the Mayor is a matter reserved to the Board under paragraph 4.2(h) of Standing Order 2.
- 4.4 The undertaking to be transferred under the proposed internal transfer scheme ("Transfer Scheme") carries out the operation and management of the Museum as well as related activities including operation of the Museum shop and café and hire of Museum facilities for corporate events.
- 4.5 All property, rights and liabilities specific to this undertaking will be transferred by the Transfer Scheme, except for the Museum collections (to be loaned to LTM), intellectual property rights (to be licensed to LTM), leases of the Museum premises (to be sub-leased to LTM), insurance contracts and employee records (to be retained by TfL to enable provision of Group support services to LTM).
- 4.6 As a charity, LTM will only be permitted to trade in furtherance of its charitable objects and incidental/ancillary activities. As a result LTM's activities will be limited to the operation of the Museum and associated charitable activities. The non-charitable commercial activities (operation of the shop and café and hire of facilities) will be undertaken by LTM's subsidiary trading company. As a result of this structure, certain assets exclusively related to the commercial activities will be transferred directly to LTM's subsidiary rather than to LTM.
- 4.7 Employees who are to transfer under the Transfer Scheme and their trade union representatives have been consulted and kept informed throughout the process. Their terms and conditions of service will be unchanged by the transfer.
- 4.8 A draft form of the Transfer Scheme is attached and specifies:
 - (a) the undertaking being transferred by reference to the functions it performs;

- (b) the employees within the undertaking whose employment will be transferring (only the job titles appear on this version as it is a public document); and
- (c) the assets associated with the undertaking divided into:
 - a list of the property, rights and liabilities transferring (i.e. stock, equipment, contracts and computer systems);
 - a list of items being excluded from transfer (i.e. Museum collections, premises leases, intellectual property rights, insurance contracts and employee records).
- 4.9 The leases for the Museum premises at Covent Garden and Acton Depot will be sub-leased, rather than transferred, to LTM under the Transfer Scheme. Sub-leases can be granted as part of the Transfer Scheme as the GLA Act allows transfer schemes to provide for the creation of an estate of interest in, or right over, land retained by the transferor.
- 4.10 The Transfer Scheme also includes certain consequential provisions which arise from the transfer of the undertakings, in particular in relation to creating certain financial provisions for accounting purposes.
- 4.11 The internal consultation undertaken in preparing the Transfer Scheme has not raised any significant issues.

5 PROPOSED AMENDMENT OF STANDING ORDERS

- In order to facilitate the Museum restructuring revision of TfL's Standing Orders is required. The key amendment is described below.
- 5.2 It is proposed to amend Standing Order 2 to exclude LTM and its subsidiary from the requirement to obtain any Authorities under the Scheme for Authorities. This amendment is considered necessary in order for LTM to be sufficiently arm's length from TfL to enable it to operate effectively as an independent charity. Instead, appropriate financial and other controls are contained in the funding and other agreements referred to in paragraph 3.2(c) above which will be entered into on 1 April 2008 and will govern the long term relationship between TfL and LTM. Both LTM and its subsidiary trading company will be required to comply with these agreements.

6 IMPLICATIONS FOR EQUALITIES AND INCLUSION, CRIME AND DISORDER AND SUSTAINABILITY

6.1 The restructure of the Museum is consistent with TfL's objectives in relation to equality and inclusion, crime and disorder and sustainability. In particular, the Museum will continue to operate in accordance with all of TfL's policies following the restructure.

6.2 Standing Orders that provide clear and effective control and guidance in relation to activities of the TfL Group are essential to the successful delivery of TfL's objectives in relation to equality and inclusion, crime and disorder and sustainability. The agreements to be entered into between TfL and LTM will provide equivalent requirements and guidance in relation to the activities of the Museum.

7 RECOMMENDATIONS

- 7.1 The Board is requested to:
 - (a) approve in principle the making of an internal transfer scheme as part of the restructuring of the London Transport Museum;
 - (b) authorise the Commissioner (or in his absence, the MD Marketing and Communications) to give final approval to the transfer scheme and submit it to the Mayor for his approval;
 - (c) approve the amendments to TfL's Standing Orders necessary to facilitate the restructuring of the Museum; and
 - (d) delegate to General Counsel final approval of these amendments to the Standing Orders.

Date: 2008

Greater London Authority Act 1999

Transport for London (London Transport Museum) Transfer Scheme 2008

Contents

No	Heading	Page
1.	Name of Transfer Scheme	1
2.	Definitions and Interpretation	1
3.	Transfer Date	4
4.	Transfers from TfL and TTL to LTML	4
5.	Transfers from TfL and TTL to LTMTL	5
6.	Conflict Between Provisions	5
7.	Inter-Company Balances	5
8.	No Transfer of Functions	6
Sch	edule 1	7
Des	cription of Transferring Undertaking	7
Sch	edule 2	8
Trar	nsfers from TfL and/or TTL to LTML	8
Sch	edule 3	20
Tran	nsfers from TfL and/or TTL to LTMTL	20

THIS TRANSFER SCHEME is made this day of 2008 by **TRANSPORT FOR LONDON**, a statutory corporation whose principal office is at Windsor House, 42-50 Victoria Street, London SW1H 0TL ("**TfL**").

WHEREAS:

- (A) TfL is a statutory corporation established by section 154(1) of the Greater London Authority Act 1999.
- (B) Subject to approval by the Mayor of London, TfL has power under section 165 of the Greater London Authority Act 1999 to make schemes for the transfer of property, rights and liabilities between TfL and any subsidiary of TfL and between any subsidiaries of TfL.
- (C) London Transport Museum Limited, London Transport Museum (Trading) Limited and Transport Trading Limited are each subsidiaries of TfL.
- (D) This Transfer Scheme is a scheme for the purposes of section 165 of the Greater London Authority Act 1999 and as such all of the provisions of Schedule 12 to that Act apply to this Transfer Scheme.

Subject to the approval of the Mayor of London in accordance with section 165(2) of the Greater London Authority Act 1999, **IT IS PROVIDED** as follows:

1. Name of Transfer Scheme

This Transfer Scheme shall be known as the Transport for London (London Transport Museum) Transfer Scheme 2008.

2. Definitions and Interpretation

2.1 In this Transfer Scheme, the following expressions shall have the following meanings:

Expression	Meaning
"Collections"	the historic collections, artefacts, artworks,
	books, drawings, ephemera, films, maps,
	models, photographs, posters, relics, signs,
	sound recordings, tickets, timetables, uniforms,
	vehicles and all other relevant items and

associated documentary and supporting materials of TfL relating to the history of London's transport as listed and described in the Collections Database;

"Collections Database"

the database (known as the IMS or the Information Management System) administered and maintained by TfL and/or TTL which lists all the items in the Collections from time to time;

"Contracts"

any contracts, agreements, arrangements, engagements, assignments, licences and any orders for goods and/or services;

"Exclusion Provisions"

the provisions contained in Part B of Schedule 2 and Part B of Schedule 3:

"Execution Date"

the date upon which TfL executes this Transfer Scheme:

"GLA Act"

the Greater London Authority Act 1999;

"Intellectual Property Rights"

all intellectual property rights including patents, trade marks, service marks, trade names, design rights, copyright, database rights, rights in know-how, rights in domain names and other intellectual property rights, in each case whether registered or unregistered, and including applications for the grant of any such rights and all rights or forms of protection having equivalent or similar effect anywhere in the world;

"Land"

any freehold or leasehold property together with all buildings and fixtures on such property, all interests in or over land, all licences to enter upon and use such property, the benefit of all other agreements relating to such property and all rights of common, drainage rights,

customary rights, profits à prendre, rights of
way, watercourses, rights of water and other
easements relating to such property:

"LTML" London Transport Museum Limited (Company

Number 6495761) whose registered office is at Windsor House, 42-50 Victoria Street, London

SW1H 0TL;

"LTMTL" London Transport Museum (Trading) Limited

(Company Number [XXX]) whose registered office is at Windsor House, 42-50 Victoria

Street, London SW1H 0TL;

"Mayor of London" the Mayor of London whose appointment is

provided for by section 2 of the GLA Act;

"Records" all records of whatever nature and whether held

in paper, electronic or any other form

whatsoever;

"TfL Group" TfL and all of its subsidiaries from time to

time:

"Transfer Date" the time at which the transfers and other

matters provided for in this Transfer Scheme

take effect as provided for in Clause 3;

"Transfer Scheme" a scheme for the transfer of property, rights and

liabilities under section 165 of the GLA Act:

"Transferring Undertaking" the undertaking a description of which is set out

in Schedule 1;

"TTL" Transport Trading Limited (Company Number

3914810) whose registered office is at Windsor House, 42-50 Victoria Street, London SW1H

OTL.

- 2.2 Any references in this Transfer Scheme to "**property**", "**rights**" or "**liabilities**" shall, unless the context otherwise requires, be construed in accordance with the meanings attributed to such terms for the purposes of section 165 of the GLA Act.
- 2.3 Any references in this Transfer Scheme to a "**subsidiary**" or a "**wholly-owned subsidiary**" shall be construed in accordance with the meanings attributed to such terms by section 736 of the Companies Act 1985.
- Any references in this Transfer Scheme to a "Clause", "Schedule", "Part" or "paragraph" shall, unless the context otherwise requires, be construed as references to a clause of, a schedule to, a part of a schedule to or a paragraph of a part of a schedule to this Transfer Scheme respectively.
- 2.5 Any reference to any legislative provision shall be deemed to be a reference to such provision as it may be amended, re-enacted or substituted from time to time.

3. Transfer Date

The transfers and other matters provided for in this Transfer Scheme shall take effect at 12.01 a.m. on the date specified by the Mayor of London as the date upon which this Transfer Scheme shall take effect.

4. Transfers from TfL and TTL to LTML

- 4.1 Subject to Clauses 4.2 and 4.3, on the Transfer Date there shall be transferred from TfL and/or TTL to LTML whatever property, rights and liabilities TfL and/or TTL have immediately prior to this Transfer Scheme taking effect which:
 - (a) relate wholly and exclusively to the Transferring Undertaking; and/or
 - (b) exist in or in respect of the items described in Part A of Schedule 2.

- 4.2 All that property and all those rights and liabilities which are described in Part B of Schedule 2 shall be excluded from the property, rights and liabilities transferring pursuant to Clause 4.1.
- 4.3 TfL and/or TTL will grant subleases to LTML in accordance with Part C of Schedule 2.

5. Transfers from TfL and TTL to LTMTL

- 5.1 Subject to Clause 5.2, there shall be transferred from TfL and/or TTL to LTMTL as of the Transfer Date whatever property, rights and liabilities TfL and/or TTL have which exist in or in respect of the items described in Part A of Schedule 3.
- 5.2 All that property and all those rights and liabilities which are described in Part B of Schedule 3 shall be excluded from the property, rights and liabilities transferring pursuant to Clause 5.1.

6. Conflict Between Provisions

If there is any conflict between the Exclusion Provisions and any other provision of this Transfer Scheme, the Exclusion Provisions shall take precedence.

7. Inter-Company Balances

- 7.1 Where immediately prior to the Transfer Date any amount is shown in the management accounts of TfL and/or TTL (each a "**Transferor**") as owing from the Transferring Undertaking to any other part of the undertaking of the relevant Transferor then with effect from the Transfer Date LTML shall accept liability for such amount and shall pay such amount on demand to the relevant Transferor.
- 7.2 Where immediately prior to the Transfer Date any amount is shown in the management accounts of a Transferor as owing to the Transferring Undertaking from any other part of the undertaking of the relevant Transferor then with effect from the Transfer Date the relevant Transferor shall accept liability for such amount and shall pay such amount on demand to LTML.
- 7.3 For the avoidance of doubt, the rights created pursuant to this Clause 7 shall take the form of a right of the party entitled to receive such sums (the "**Creditor**") to sue the party obliged to pay such sums (the "**Debtor**") as if the Creditor were suing the Debtor for a liquidated debt arising under the terms of a contract made by way of a deed.

8. No Transfer of Functions

This Transfer Scheme shall not be construed as providing (pursuant to paragraph 7 of Schedule 12 to the GLA Act) for the transfer of any function or the concurrent exercise by different bodies of any function.



Schedule 1

Description of Transferring Undertaking

London Transport Museum

All those parts of TfL's and/or TTL's undertaking which as at the Transfer Date are responsible for the operation and management of the London Transport Museum the primary location of which is Covent Garden Piazza, London WC2E 7BB and the activities of which include, without limitation, the following:

- (a) exhibition, interpretation, display and maintenance of historic collections, artefacts and associated materials of TfL relating to the history of transport in London for the benefit of the public; and
- (b) operation of the London Transport Museum shop and café and hire of London Transport Museum facilities to third parties for events.

Schedule 2

Transfers from TfL and/or TTL to LTML

Part A – Transferring Property, Rights and Liabilities

1. Fixtures, Fittings, Plant and Machinery

- 1.1 Except for those matters referred to in paragraph 1.2, whatever property, rights and liabilities TfL and/or TTL have in or in respect of any fittings and any items of furniture, equipment, machinery and vehicles which are solely and exclusively attributable to the Transferring Undertaking.
- 1.2 The items excluded from the transfers referred to in paragraph 1.1 are any fittings and any items of furniture, equipment or machinery relating to any of the computer systems referred to in paragraph 5.

2. Stock

The property, rights and liabilities which TfL and/or TTL have in or in respect of any stocks, inventory and stores which solely and exclusively relate to the Transferring Undertaking.

3. Contracts

- 3.1 Except for those matters referred to in paragraph 3.2, whatever property, rights and liabilities TfL and/or TTL have in any Contracts which:
 - (a) are solely and exclusively attributable to the Transferring Undertaking; and/or
 - (b) are listed below:

Contract Date	Parties	Subject Matter
	(1) TTL	Provision of cash collection
	(2) Securicor Cash Services Ltd	services
	(1) TTL	Supply of actors for Museum
	(2) Spectrum Drama & Theatre	gallery

Contract Date	Parties	Subject Matter
	Projects	
	(1) TTL	Supply of teachers and
	(2) Smart Teachers/Protocol	educational resources to deliver
	Teachers	safety and citizenship programme
		in schools
	(1) TTL	Contribution to safety and
	(2) London Underground Ltd	citizenship programme
	(1) TTL	Provision of advertising services
	(2) M&C Saatchi Ltd	
16.03.2006	(1) TTL	Provision of fit-out services
	(2) Fraser Randall Productions	relating to Covent Garden
	Limited	premises refurbishment
18.08.2005	(1) TTL	Provision of construction services
	(2) Wates Construction Limited	relating to Covent Garden
		premises refurbishment
01.09.2005	(1) TTL	Provision of lighting design
	(2) DHA Design	services relating to Covent
		Garden premises refurbishment
06.07.2007	(1) TTL	Provision of structural
	(2) Buro Happold Limited	engineering services relating to
		Covent Garden premises
		refurbishment
14.02.2007	(1) TTL	Provision of project management
	(2) Drivers Jonas	services relating to Covent
		Garden premises refurbishment
14.02.2007	(1) TTL	Provision of architecture services
	(2) Avery Associates (London)	relating to Covent Garden
	Limited	premises refurbishment
	(1) TTL	Supply of communications
	(2) NTL Ltd	system between Museum
		premises
	(1) TTL	Supply of telephone system
	(2) Demco Communications Ltd	
	(1) TTL	Provision of internet services
	(2) Star Internet	

Contract Date	Parties	Subject Matter
	(1) TTL	Provision of photocopier services
	(2) Eon	
	(1) TTL	Provision of banking services
	(2) Barclaycard Merchant Services	
	(1) TTL	Provision of design resources
	(2) Aquent	
	Performing Rights Society Limited	Licence for use of music
	Phonographic Performance Limited	Licence for public performance
		of sound recordings
24.09.2007	(1) TTL	Provision of funding
	(2) Museum Library Archives	
	Council	
	(1) TTL	Provision of funding
	(2) Designated Challenge Fund	
25.01.2005	(1) TfL	Provision of grant funding
	(2) The Trustees for the National	
	Heritage Memorial Fund	

3.2 The Contracts excluded from the transfers referred to in paragraph 3.1 are any Contracts which relate to the employment of employees.

4. Records and reference material

Whatever property, rights and liabilities TfL and/or TTL have in or in respect of any Records and any library books or other reference material but only to the extent that they:

- (a) are required to carry on the activities of the Transferring Undertaking; and
- (b) are attributable to the Transferring Undertaking.

5. Critical Computer Systems

5.1 Whatever property, rights and liabilities TfL and/or TTL have in any computer systems and applications specific to the performance of the functions of the Transferring Undertaking (but only to the extent that they are attributable to the Transferring Undertaking), including (but not limited to):

System or Application	Description
Futura	Electronic Point of Sale system
Raiser's Edge	Museum ticketing software
Patrons Edge	Customer relationship management software
ASTA Teamplan	Resource management software
Information Management	Collections Database
System (IMS)	
Xpressions	Telephone system

5.2 The property, rights and liabilities referred to in paragraph 5.1 shall be deemed to include all software (including, but not limited to source code and object code), hardware, Intellectual Property Rights and Contracts (including, but not limited to Contracts for the support and/or maintenance of such systems) which are in each case application-specific to the computer system or application in question.

6. Non Contractual Rights and Liabilities

- 6.1 All non-contractual rights and claims of TfL and/or TTL which are attributable to the Transferring Undertaking and which are exercisable against any third party whether arising under quasi-contract, in tort, under any trust or as a result of any fiduciary relationship and whether actual or contingent, accrued or accruing.
- All non-contractual obligations and liabilities in respect of any claims by any third party against TfL and/or TTL which are attributable to the activities of the Transferring Undertaking whether arising under quasi-contract, in tort, under any trust, as a result of any fiduciary relationship or otherwise and whether actual or contingent, accrued or accruing.

7. Licences and Consents

Whatever property, rights and liabilities TfL and/or TTL has in or in respect of any licences or consents required for the performance of the functions of the Transferring Undertaking.

8. Employees

Whatever rights and liabilities TfL and/or TTL have in or in respect of the contracts of employment of all those persons who immediately before this Transfer Scheme taking

effect were employed wholly or mainly for the purposes of the Transferring Undertaking, including but not limited to the following persons:

Employee Name	Employee No.	Position
		Customer Service Assistant
		Head of Customer Services
		Director of London Transport Museum
		Museum Security Operative
		Operations & Resourcing Manager
		Curator
		Depot Services & Logistics Manager
		ORA: Volunteers
		PA to Director of London Transport Museum
		Head Curator
		Curator
		Head of Digital Resources
	7	Education Liaison Officer - S&C
		Senior Curator: Vehicles & Engineering
		Senior Curator: Collections Development
		Customer Service Assistant
		Customer Service Assistant
		Head of Marketing & Development LTM

DS&L Assistant
Interpretation & Education Assistant - LTM
ORA: Management Support
Customer Service Assistant
Curator
Senior Curator: Collections Management
Head of Design and Displays
Customer Service Assistant
Safety and Citizenship Manager
Finance and Assurance Manager
Customer Service Assistant
Senior Technical Assistant
Customer Service Assistant
Assistant Director: Support Services
Head of Trading
Operations & Resourcing Manager
Digital Media Developer
Customer Services Manager
Presentation & Merchandising Coordinator
Information Services Manager
Museum Technical Support Assistant
Assistant Director: Business & Performance

Digital Collections Developer
Curator
Development Executive
Customer Service Assistant
Curator
Museum Security Operative
Librarian - LTM
Museum Technical Assistant
Operations & Resourcing Manager
Off-site Sales Manager
Customer Services Manager
Stakeholder Relations Manager
Education Liaison Officer - S&C
Education Officer - LTM
School Liaison Officer - S&C
School Liaison Officer - S&C
ORA: Receptionist
Finance Assistant
School Liaison Officer - S&C
School Liaison Officer - S&C
Museum Technical Assistant
Learning Manager

Head of Learning - LTM
School Liaison Officer - S&C
Head of Design & Presentation
Project Curator
Office Support Manager - LTM
Audience Development Officer
Audience Development Officer
Education Officer (SEN)
Education Officer (Secondary)
Development Manager - New Business
Customer Service Assistant
Project Curator
ICT Development Officer
Project Curator
Education Liaison Officer
Marketing and Venue Sales Manager
DS&L Assistant
Communications Manager
Operations & Resourcing Assistant
Business Change & Development Manager
Museum Technical Assistant
Network Administrator - LTM

Assistant Director: Visitor Services
Customer Service Assistant
Operations & Resourcing Assistant
Operations & Resourcing Assistant
Customer Service Assistant
Operations & Resourcing Assistant
Customer Service Assistant
Head of Operations & Resourcing
Admin - Marketing Assistant - LTM
Head of Design & Presentation
Education Liaison Officer - S&C
Retail Manager - LTM

Part B – Excluded Property, Rights and Liabilities

1. General Exclusion

Any property, rights and liabilities described in Schedule 3.

2. Land

Whatever property, rights and liabilities TfL and/or TTL have in Land which:

- (a) is attributable to the Transferring Undertaking; and/or
- (b) is a leasehold property listed below:

Lease Date	Lease Term	Parties	Demised Premises
07.07.1983	63 years from 22.01.1980	(1) Greater LondonCouncil (Lessor)(2) London TransportExecutive (Lessee)	Ground floor of the Flower Market and the Covered Way Covent Garden
15.09.2005	From 24.06.2005 to 21.01.2043	(1) The Covent GardenMarket LP (Landlord)(2) TTL (Tenant)	Basement premises adjoining the Flower Market and the Covered Way Covent Garden
20.01.1997	From 20.01.1997 to 23.06.2018	(1) Burford InvestmentCompany Limited(Landlord)(2) London RegionalTransport (Tenant)	First, Second and Third Floors, 33/35 Wellington Street, Covent Garden, London WC2
20.01.1997	From 20.01.1997 to 23.06.2018	(1) Burford InvestmentCompany Limited(Landlord)(2) London RegionalTransport (Tenant)	Part Fourth Floor, 33/35 Wellington Street, Covent Garden, London WC2

Lease Date	Lease Term	Parties	Demised Premises
18.05.2005	From 17.12.2005 to 23.06.2018	(1) The Covent Garden Market LP (Landlord) (2) TfL (Tenant)	Part Fourth Floor, 33/35 Wellington Street, Covent Garden, London WC2
29.10.2007	From 28.10.2007 to 27.10.2008	(1) Capital & Counties CG Limited (as General Partner for Capital & Counties CGP) and Capital & Counties CG Nominee Limited (Landlord) (2) TTL (Tenant)	Fifth Floor Russell Chambers, Covent Garden, London WC2
04.04.2003	From 01.04.2000 to 30.03.2050	(1) Infraco Sub-Surface Limited (Landlord) (2) TTL (Tenant)	London Transport Museum's Depot at Ealing Common Depot, 118-120 Gunnersbury Lane, Acton, London W3 9BQ

3. Insurance Contracts

Any contract, agreement, arrangement, engagement or assignment relating to any insurance policy.

4. Collections

All property, rights and liabilities TfL and/or TTL have in or in respect of the Collections.

5. Intellectual Property Rights

All Intellectual Property Rights owned by TfL and/or TTL.

6. Employment Records

All Records relating to the employment of individuals referred to in paragraph 8 of Part A of this Schedule.

Part C - Grant of Subleases

1. Subleases

TfL and/or TTL will grant to LTML a sublease of each leasehold property listed in paragraph 2(b) of Part B of this Schedule which will contain, inter alia, the following provisions:

- (a) The term of the sublease is to be equivalent to the unexpired residue of the term of the lease under which it is granted, less three days.
- (b) TfL and/or TTL may determine the sublease [XXX].

[Note: Wording of (b) still to be finalised – propose that subleases will be coterminous with Umbrella Agreement.]

- (c) The sublease is to be excluded from the security of tenure provisions contained in sections 24 to 28 (inclusive) of the Landlord and Tenant Act 1954.
- (d) LTML is to be permitted to share occupation with Group Companies of LTML within the meaning of section 42 of the Landlord and Tenant Act 1954.
- (e) LTML is to pay rents to be agreed between the parties to the sublease.

Schedule 3

Transfers from TfL and/or TTL to LTMTL

Part A - Transferring Property, Rights and Liabilities

1. Stock

The property, rights and liabilities which TfL and/or TTL have in or in respect of any stocks, inventory and stores which solely and exclusively relate to the London Transport Museum shop operated as part of the Transferring Undertaking.

2. Contracts

Whatever property, rights and liabilities TfL and/or TTL have in any Contracts which are listed below:

Contract No.	Contract Date	Parties	Subject Matter
	07.03.2006	(1) TTL	Provision of café catering
		(2) Searcy Tansley & Co	services
		Ltd	
		(1) TTL	Provision of webshop services
		(2) Internova	

Part B – Excluded Property, Rights and Liabilities

1. Collections

All property, rights and liabilities TfL and/or TTL have in or in respect of the Collections.

2. Intellectual Property Rights

All Intellectual Property Rights owned by TfL and/or TTL.



EXECUTED by **TRANSPORT FOR LONDON** the day and year first above written.

THE COMMON SEAL of TRANSPORT FOR LONDON was hereunto affixed in the presence of:-

The Mayor of London hereby:

- (a) approves the Transport for London (London Transport Museum) Transfer Scheme 2008 without modification pursuant to section 165(2) of the Greater London Authority Act 1999; and
- (b) appoints 1 April 2008 as the date upon which this Transfer Scheme takes effect for the purposes of paragraph 8 of Schedule 12 to the Greater London Authority Act 1999.

Ken Livingstone Mayor of London		
Date:	2008	