

**Board**



**Date:** 30 January 2018

**Item:** **Matters Arising, Actions List and Use of Delegated Authority**

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**This paper will be considered in public**

## **1 Summary**

- 1.1 This paper informs the Board of progress against actions agreed at previous meetings and the use of authority delegated by the Board to its Committees or exercised by Chairs of Committees since the last meeting of the Board.
- 1.2 Appendix 1 provides an update on the actions, all of which are completed or being addressed.
- 1.3 On 9 November 2017, the Board delegated to the Finance Committee the approval of the Business Plan. All Members of the Board were sent the paper and invited to attend the meeting of the Committee, held on 5 December 2017, which approved the Business Plan.

## **2 Recommendation**

- 2.1 **The Board is asked to note the Actions List and that the Finance Committee exercised the authority delegated by the Board to approve the TfL Business Plan.**

### **List of appendices to this report:**

Appendix 1: Board Actions List

### **List of Background Papers:**

Minutes of previous meetings.

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## Board Actions List (reported to the meeting on 30 January 2018)

### Actions from the meeting held on 9 November 2017:

Minute No.	Item/Description	Action By	Target Date	Status/Note
85/11/17	<p><b>Commissioner's Report – Strategic Risk Reporting</b> Members discussed future reporting to the Board on the risks and controls relating to the completion of the project, primarily around costs and schedule and the transition of staff to TfL and the handover of services. It was agreed that arrangements should be made for enhanced reporting to the TfL Board and relevant Committees.</p>	Mark Wild	January 2018	Proposals for enhanced reporting will be discussed by the Chairs Coordination Group on 22 January 2018.
96/11/17	<p><b>Finance Committee Report – Oyster Cards</b> Shashi Verma would brief Dr Alice Maynard CBE on TfL's approach to ensuring that disabled people were able to update Oyster cards when a number of third-party top up venues were often inaccessible.</p>	Shashi Verma	December 2017	Completed.

### Actions from previous meetings:

Minute No.	Item/Description	Action By	Target Date	Status/Note
48/07/17	<p><b>Customer and Operational Performance Report – Stakeholder Feedback</b> Members requested that consideration be given to including stakeholder feedback in future reports.</p>	Vernon Everitt	November 2017	This is being considered as the content of the report is developed.