

Transport for London

Minutes of the Meeting

Committee Rooms 4-5, City Hall, The Queen's Walk, London
10.00am, Wednesday 30 March 2011

Members

Boris Johnson	Chairman
Daniel Moylan	Deputy Chairman
Peter Anderson	Member
Charles Belcher	Member
Christopher Garnett	Member
Sir Mike Hodgkinson	Member
Judith Hunt	Member
Eva Lindholm	Member
Steven Norris	Member
Bob Oddy	Member
Patrick O'Keeffe	Member
Kulveer Ranger	Member (for part)
Tony West	Member
Keith Williams	Member (for part)
Steve Wright	Member

Staff

Steve Allen	Managing Director, Finance (for part)
Mike Brown	Managing Director, London Underground and Managing Director, London Rail
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Michèle Dix	Managing Director, Planning
Garrett Emmerson	Chief Operating Officer - London Streets, Surface Transport
Vernon Everitt	Managing Director, Marketing and Communications
Peter Hendy	Commissioner
Ellen Howard	Director of Corporate Governance
Clive Walker	Interim Director of Internal Audit
Shamus Kenny	Head of Secretariat

13/03/11 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Claudia Arney and Baroness Grey-Thompson.

The following interests were declared: Daniel Moylan as Deputy Leader of the Royal Borough of Kensington and Chelsea, a director of the London Transport Museum and Chairman of Urban Design London; Peter Anderson as a director of the Canary Wharf Group plc in relation to Crossrail and the Jubilee line upgrade; Christopher Garnett as a member of the Olympic Delivery Authority and non-executive director of Aggregate Industries Limited; Sir Mike Hodgkinson as a non-executive director of Crossrail

Limited; Steven Norris as a Board Member of the London Development Agency, as Chairman of AMT-Sybex Limited, as a non executive director of Initiate Limited, as Chairman of Saferoad BLG Limited and as an adviser to Dragados SA; Bob Oddy on taxi related issues; Tony West as a member of Bexley Council's Public Transport Advisory Group; and Steve Wright on matters relating to private hire vehicles.

14/03/11 Minutes of the Meeting held on 2 February 2011

The minutes of the meeting held on 2 February 2011 were approved as a correct record and the Chairman was authorised to sign them.

15/03/11 Matters Arising and Actions List

The Actions List was noted.

16/03/11 Commissioner's Report

The Commissioner introduced his report, which provided an overview of major issues and developments since the report to the meeting on 2 February 2011 and updated Members on significant projects and initiatives.

London Underground was predicted to reach a record 1.1 billion passenger journeys by the end of the year. The Board congratulated London Underground on winning the overall Best Metro at the international Metros Awards 2011.

After significant work by TfL, the Train Operating Companies had agreed to withdraw the use of Oyster Extension Permits from the end of May 2011. This would significantly reduce the complexity of travel for customers.

TfL had ensured that there would be no line closures due to planned engineering works on Friday 29 April 2011, the day of the royal wedding, and only essential closures that weekend. The Mayor congratulated TfL on the release of the Oyster card to commemorate the royal wedding.

The Board noted the Commissioner's report.

17/03/11 2011/12 – 2014/15 Business Plan and 2011/12 Budget

Steve Allen introduced the paper, which set out the overall structure of the draft Business Plan and Budget. The new Business Plan updated the previous Plan, published in October 2009, to reflect the significant changes that had occurred over the course of the previous 18 months, including the revised TfL funding agreement with the Department for Transport in October 2010. The paper set out the key financial pressures and risks to the Plan and the Budget and how these were being managed.

The Business Plan set out the principal outputs to be delivered during the life of the Plan, the costs of those outputs and the sources of funding. The TfL Budget gave further detail for the first year of the Plan and largely reflected the Mayor's consolidated budget for 2011/12, which had been approved by the Assembly in February 2011.

Consideration would be given to adding some information in the Business Plan on the major achievements in the last financial year, further information on how cost reductions would be achieved and if the TfL Rail Transport Network Maps at 2015 and 2019 could highlight the changes from the current network. **[ACTION: Steve Allen]**

The Board would receive an Equality Impact Assessment on the proposed staff changes as a result of Project Horizon. **[ACTION: Peter Hendy]**

The Business Plan and Budget would be published on the TfL website.

The Board

- 1 approved the Business Plan to 2014/15 and Budget for 2011/12; and**
- 2 delegated to the Managing Director, Finance, the authority to make any editorial or other minor changes prior to their publication.**

18/03/11 Treasury Management Strategy 2011/12

Steve Allen introduced the paper on TfL's Treasury Management Strategy for 2011/12, which included the borrowing, investment, and financial risk management strategies.

The Board:

- 1 noted the paper;**
- 2 approved:**
 - (a) the Treasury Management Strategy for 2011/12, including the borrowing strategy, the cash investment strategy, the financial risk management strategy and the TfL Policy on Minimum Revenue Provision as outlined in Appendix 1 of the paper;**
 - (b) the Treasury Management Policy Statement and the Treasury Management Practices in Appendix 2 of the paper; and**
 - (c) the TfL Group Policy Relating To The Use Of Derivative Investments in Appendix 3 of the paper; and**
- 3 delegated to the Finance and Policy Committee authority to approve amendments to the Treasury Management Strategy and the Policy Relating To The Use Of Derivative Investments, so far as required to facilitate a restructuring or refinancing of existing borrowings.**

19/03/11 TfL Prudential Indicators 2011 to 2014

Steve Allen introduced the paper, which sought approval for the proposed TfL borrowing limits and other Prudential Indicators under the CIPFA Prudential Code. These were consistent with the Treasury Management Strategy 2011/12, based on the Business Plan to 2014/15 position.

The Board approved:

- 1 the revised Authorised Limit, Operational Boundary and other Prudential Indicators for 2010/11 as set out in Appendix 1 of the paper;**
- 2 the TfL Prudential Indicators as set out in Appendix 1 of the paper, for 2011/12 and the following two years; and**
- 3 the Treasury Indicators as set out in Appendix 2 of the paper, for 2011/12 and the following two years.**

20/03/11 A102/A12 Blackwall Tunnels Incident Reduction and Capacity Improvement Measures

Garrett Emmerson introduced the paper, which updated Members on the actions being taken and considered to reduce the number of unplanned incidents that caused significant delays to traffic using the A102/A12 Blackwall Tunnels corridor. In particular the paper focussed on actions to reduce the amount of tunnel closures caused by over-height vehicles and vehicle breakdowns.

The Board noted the actions being taken and considered by TfL, in partnership with other agencies, to reduce the number of traffic delaying incidents on the A102/A12 corridor.

21/03/11 Delegation to the Finance and Policy Committee of Transactions over £100m

Howard Carter introduced the paper, which sought an interim delegation of approval for projects and transactions over £100m to the Finance and Policy Committee until the scheduled meeting of the Board on 29 June 2011 and from that date until the scheduled meeting of the Board on 21 September 2011.

The Board delegated to the Finance and Policy Committee:

- 1 authority to approve any project or transaction over £100m until 29 June 2011;**
- 2 authority to approve any project or transaction over £100m from 29 June 2011 until 21 September 2011; and**
- 3 in relation to any authority approved under paragraphs 1 and 2 above, the authority to delegate to the TfL Officers and Subsidiaries (defined in paragraph 4 below):**
 - (a) the ability to agree and execute (whether by deed or otherwise) on behalf of TfL or any Subsidiary (as appropriate) any documentation to be entered into in connection with such projects or transactions (including, without limitation, all agreements, deeds, guarantees, indemnities, announcements, notices, contracts, certificates, letters or other documents); and**

- (b) to do all such other things as they consider necessary or desirable to facilitate the execution and implementation of the projects or transactions.

4 The following TfL Officers and Subsidiaries shall have delegated authority:

- (a) **TfL Officers: the Commissioner, Managing Director Finance, General Counsel, Chief Finance Officer and the Director of Corporate Finance; and**
- (b) **Subsidiaries: all subsidiary companies of TfL including Transport Trading Limited and any other subsidiary (whether existing presently or to be formed) of Transport Trading Limited: any of the directors shall be authorised to act for and on behalf of any such subsidiary.**

22/03/11 Report from the Meeting of the Audit Committee – 2 March 2011

The Chair of the Committee, Judith Hunt, gave an update to the Board on the meeting of the Audit Committee held on 2 March 2011.

The Board noted the report.

23/03/11 Report from the Meeting of the Safety, Health and Environment Assurance Committee – 9 March 2011

The Chairman of the Committee, Tony West, gave an update to the Board on the meeting of the Safety, Health and Environment Assurance Committee held on 9 March 2011. The Committee had requested a pan-TfL report on physical assaults on staff and the steps being taken in relation to workplace violence.

The Board noted the report.

24/03/11 Report from the Meeting of the Finance and Policy Committee – 17 March 2011

The Chairman of the Committee, Peter Anderson, gave an update to the Board on the meeting of the Finance and Policy Committee held on 17 March 2011.

The Board noted the report.

25/03/11 Any Other Business

There being no further business, the meeting closed at 10.55am

The next scheduled meeting would be held on Wednesday 29 June 2011 at 10.00am.

Chair: _____

Date: _____