

TRANSPORT FOR LONDON

BOARD

SUBJECT: REPORT FROM THE MEETING OF THE SAFETY, HEALTH AND ENVIRONMENT COMMITTEE - 18 NOVEMBER 2008

DATE: 10 DECEMBER 2008

1 PURPOSE AND DECISION REQUIRED

- 1.1 To report to the Board on the Safety, Health and Environment Committee (SHEC) meeting held on 18 November 2008. The Board is asked to note the report.

2 BACKGROUND

- 2.1 The main matters considered at the SHEC meeting of 18 November 2008 were an Update on Health and Wellbeing, a report on Crossrail's Management of Health, Safety and Environment, the quarterly HSE reports from the modes, proposed agenda items for the Committee meetings in 2009 and a proposal for the induction of Committee Members.

3 MATTERS ADDRESSED

Update on Health and Wellbeing

- 3.1 The Committee was updated on Occupational Health and Wellbeing over the first two quarters of 2008/09. There has been a good uptake of health services by all the modes during the half year April to September.
- 3.2 Mental illness and musculoskeletal problems remain the largest contributors to sickness absence. Gastrointestinal problems, colds and flu and accidents (at work and home) are also significant contributors to sickness absence.
- 3.3 There continues to be a key focus on managing attendance across all modes of TfL. The occupational health team contribute to this through advising on workplace adjustments and return to work programmes, providing counselling and physiotherapy services (for back pain) to speed up recovery and prevent recurrence.
- 3.4 Significant plans for the rest of the year include the continued roll out of the Health Fair programme outside of London Underground, a review of Occupational Health processes and procedures and a programme of IT improvements to better support and meet customer needs.
- 3.5 The Committee noted the content of the report.

Crossrail - Management of Health, Safety and Environment

- 3.6 Cross London Rail Link's (CLRL's) Board has adopted the TfL Group HSE Policy Statement as its overarching HSE policy and is proposing to develop a

subsidiary CLRL Project HSE Policy focussing on design and construction safety issues.

- 3.7 CLRL is currently reviewing its Health and Safety management system with a view to establishing agreed reporting arrangements to meet TfL Group requirements and to adopting Level 1 standards from TfL's HSE management system and Level 2 standards where appropriate.
- 3.8 CLRL HSE assurance arrangements have been incorporated into the CLRL project agreements. CLRL will be in the same position with regard to the management and provision of HSE and security/resilience assurance as the existing TfL modes.
- 3.9 The Committee noted the content of the report.

The Quarterly Business reports

- 3.10 The quarterly reports provide an update to SHEC on any significant matters from the reporting quarter. A full report on HSE activities and performance is produced annually. London Underground, Surface Transport, London Rail and the Corporate Directorates submitted reports on HSE performance which were discussed.
- 3.11 London Underground reported that all safety key performance indicators were stable or improving during the quarter and are on, or better, than target. Notably, workplace violence incidents were reduced by 15 per cent to 367 in Quarter 2 compared to the same quarter last year. London Underground also reported the start of a trial of customer recycling bins at a number of stations.
- 3.12 Surface Transport reported that bus Driver Quality Monitoring scores, based on independent monitoring undertaken by the Driving Standards Agency, continued to show improvements.
- 3.13 London Rail presented its safety management arrangements to Her Majesty's Railway Inspectorate at the first of a planned series of high level liaison meetings which are designed to further develop the relationship between London Rail and their regulators.
- 3.14 TfL, in collaboration with Tube Lines Distribution Services and the Institute of Advanced Motorists have developed an online risk assessment to help the modes comply with the new Group driving/riding at work standard that applies to TfL staff. Full implementation is planned for March 2009.
- 3.15 The Committee noted the contents of the quarterly HSE Reports.

Proposed Agenda items for 2009

- 3.16 The Committee has four meetings scheduled for 2009 and the report proposed an outline agenda for those meetings. Members were invited to consider if there are additional items they wished to add to the list of proposed agenda items. Members agreed that Road Safety should be added as a specific agenda item at one of the 2009 meetings.
- 3.17 The Committee noted the content of the report.

Induction of Committee members

- 3.18 As a number of Members of the Committee are new an induction programme was proposed. This would give Members a better understanding of how TfL identifies and manages HSE and resilience risks.
- 3.19 The Committee requested that the proposed induction programme be extended to a full day and that if possible a visit to the Occupational Health Unit should be included.
- 3.20 The Committee agreed the modified induction programme.

4 RECOMMENDATION

- 4.1 The Board is asked to NOTE the content of this report.

5 CONTACT

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