

Jacob Gemma

From: Paul Morrell <[REDACTED]@btinternet.com>
Sent: 23 July 2018 11:37
To: Ritchie Charles
Cc: Brown Andy (Corporate Affairs); Curry Justine; [REDACTED]@gardenbridge.london; [REDACTED]@gardenbridge.london
Subject: FW: Underwriting
Attachments: Bloomberg Interest Calculation 30 June 2018.xlsx; BDB note re TFF payment.pdf

Charles

I hope you've had a good holiday, and here is a response to the questions put in your email sent just before heading off on leave (as attached below).

Starting with the point about there being provision for only a single payment, whilst the agreement says what it says, I guess, it also says that the purpose of the Deed is "to put into effect the DfT's decision" to provide up to £9m of underwriting – and one consequence of applying the agreement in the way suggested could positively undermine the full effect of that decision. It would also create a perverse incentive to settle any contentious matters on a conservative basis. Rather than re-engaging the DfT on this issue at this stage, however, we propose to just reserve our position. I'm sure there is a way of implementing the clear intention of the original agreement to ensure the Trustees are not left with the unintended and unacceptable risk (remote though we believe it to be) of being faced with unexpected costs - for example in being asked to go back over old ground, for whatever reason, additional donor claims, or unforeseen complexity in the liquidation process itself.

As for the more detailed questions re donors, responses are as follows:-

1. Bloomberg: yes, the increased figure does relate to interest. It is an example of the point we have discussed before about some figures moving until they are settled and paid/repaid, and the figure has increased again since the last EOS was prepared. The calculation is attached, producing a new figure for Bloomberg of £2,273,321.
2. Taylor Family Foundation: I was not involved in negotiations with the Foundation, but the straight answer to the question as to why settlement was struck at £450,000 is that it was the lowest figure that the Foundation would settle for – and yes, it is agreed, subject only to payment. In order to close the loop, we have also consulted BDB, who gave the original advice on the need for compromise, and attached is their note confirming their opinion that "the proposed payment of £450,000 is well within the range of reasonable compromises".
3. United Way Foundation: again the increase relates to interest – and again this will increase until repayment. The current figure is £103,818.
4. Funder 3: yes, this is the Aldama Foundation.
5. Kai Yin Lo: Kai Yin Lo is part of the Hong Kong Friends, but she had paid an initial £20,000 at the start of the project, followed by a further £500,000 from Hong Kong Friends - a total of £520,000. I understand you have previously had the contracts for both, and have confirmed that you are happy with them.

Finally, re the IPR package, this has all been collated on disk, and I will ask Bee Emmott to arrange handover.

I will send a separate email re the updated calculation of the Exit Payment and the covering letter, still in draft.

Kind regards
Paul

-----Original Message-----

From: Ritchie Charles [mailto:[REDACTED]@tfl.gov.uk]
Sent: 06 July 2018 10:51

To: 'Bee Emmott' <[REDACTED]@gardenbridge.london>; Jim Campbell
<[REDACTED]@gardenbridge.london>; 'Paul Morrell' <[REDACTED]@btinternet.com>; Brown Andy
(Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk>; Curry Justine <[REDACTED]@tfl.gov.uk>
Subject: Underwriting

Dear all,

Following my call with Paul on Wednesday I have some initial observations to make on the draft submission:

- in the draft letter, it states that "Notwithstanding the contingency...the Trustees will continue to rely upon the Guarantee for payment of any liabilities that are properly established as payable." I'm afraid that the underwriting of September 2016 only provides for a single payment (and therefore a single claim).

- on the schedule of donor repayments, I have a few questions:

BLOOMBERG - the amount claimed of £2,272,400 differs slightly from the previous figure of £2,271,300. Is there a reason for this?

TAYLOR FAMILY FOUNDATION - Thank you for this. What was the basis of the decision to offer the figure of £450K (the legal advice doesn't touch on this), and has it been accepted?

UNITED WAY FOUNDATION - the figure of £103,800 has changes slightly from the previous figure of £103,679.77 (I suspect interest). It would be good to get an explanation for the final figure.

FUNDER 3 - unclear who this is - is it the Aldama Foundation?

KAI YIN LO - I had previously understood that this £20k was part of the £500K "Hong Kong Friends" amount and not separate.

I understand that the package of IPR rights and it would be good to get this.

I am away after today (back 19th July) but Andy is back on Monday.

Kind Regards,
Charles

Charles Ritchie
Legal Manager | Legal - General Counsel Room 282, 2nd Floor, Petty France | 55 Broadway, London |
SW1H 0BD [REDACTED]@tfl.gov.uk | Tel: [REDACTED] (ext. [REDACTED]) | Fax: [REDACTED] (ext. [REDACTED])

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Taylor Family Foundation (TFF)

- 1 We have been asked to produce this Note to confirm that the proposed payment of £450,000 to TFF is a reasonable compromise of TFF's claim against GBT for repayment of £665,000 donated by TFF to GBT.
- 2 This Note is addressed to and for the benefit of GBT. However, we are aware that GBT intends to disclose it to TfL. In doing so, GBT does not intend to generally waive its privilege in this advice and any waiver of privilege is strictly limited to the specific purpose for which it is necessary for GBT to share this advice with TfL.
- 3 TFF's claim is set out in three letters from its solicitors, Russell-Cooke, dated 10 and 30 November 2017 and 22 February 2018. We gave advice as to the strengths and merits of the claim, as confirmed in writing on 19 March 2018.
- 4 Further to that advice, JH and BE on behalf of GBT held a without prejudice meeting with Ian Taylor of TFF on 3 April 2018 with a view to negotiating as large a discount as possible off the full amount of TFF's claim. The outcome of that meeting was that TFF was apparently willing to settle for no less than £450,000 (being approximately 68% of the full claim). We wrote to Russell-Cooke to confirm the terms of an 'in principle' settlement for this amount on 12 April 2018.
- 5 Whether or not it would be possible to drive a harder bargain is impossible to say. GBT could put TFF to the burden of proving its willingness to pursue its claim via court proceedings but delay in resolving the claim will put GBT to further legal and professional expense. In the circumstances, in order to resolve the TFF claim without such further delay and expense, the proposed payment of £450,000 is well within the range of reasonable compromises.

Bircham Dyson Bell LLP

20.07.18

Garden Bridge Trust
 Calculation of Interest on Bloomberg Funds
 Oct 2016 to J une 2018

Date	Description	£
03/10/2016	Funds received	2,500,000.00
31/10/2016	Total costs for October 2016	- 40,000.00
30/11/2016	Total costs for November 2016	- 34,200.00
31/12/2016	Total costs for December 2016	- 61,800.00
31/01/2017	Total costs for January 2017	- 45,900.00
28/02/2017	Total costs for February 2017 (CR in this month)	5,400.00
31/03/2017	Total costs for March 2017	- 33,800.00
30/04/2017	Total costs for April 2017	- 18,400.00
31/05/2017	Total costs for May 2017	-
30/06/2017	Total costs for J une 2017	-
31/07/2017	Total costs for J uly 2017	-
31/08/2017	Total costs for August 2017	-
30/09/2017	Total costs for Sept 2017	-
31/10/2017	Total costs for Oct 2017	-
30/11/2017	Total costs for Nov 2017	-
31/12/2017	Total costs for Dec 2017	-
31/01/2018	Total costs for Jan 2018	-
28/02/2018	Total costs for Feb 2018	-
31/03/2018	Total costs for March 2018	-
30/04/2018	Total costs for April 2018	-
31/05/2018	Total costs for May 2018	-
30/06/2018	Total costs for J une 2018	-

Total interest earned to 30 J une 2018	-	228,700.00
--	---	------------

Interest Rate £	Interest £	Balance £
		2,500,000.00
0.05	94.36	2,460,094.36
0.05	99.69	2,425,994.05
0.05	100.40	2,364,294.45
0.05	98.45	2,318,492.90
0.05	89.14	2,323,982.04
0.05	97.25	2,290,279.29
0.05	93.36	2,271,972.65
0.05	96.48	2,272,069.14
0.05	93.37	2,272,162.51
0.05	96.49	2,272,259.00
0.05	96.49	2,272,355.49
0.05	96.50	2,272,451.99
0.05	96.50	2,272,548.49
0.05	96.51	2,272,645.00
0.05	96.51	2,272,741.50
0.05	96.51	2,272,838.02
0.05	96.52	2,272,934.54
0.05	96.52	2,273,031.06
0.05	96.53	2,273,127.58
0.05	96.53	2,273,224.11
0.05	96.53	2,273,320.65

2,020.65

Jacob Gemma

From: Bee Emmott <[REDACTED]@gardenbridge.london>
Sent: 16 April 2018 08:43
To: Brown Andy (Corporate Affairs); Ritchie Charles
Cc: Jim Campbell
Subject: Fwd: You have been invited to a Conference by Jane Hywood
Attachments: mime-attachment.ics; ATT00001.htm

Begin forwarded message:

From: <noreply@switchboard-support.co.uk>
Date: 16 April 2018 at 08:41:46 BST
To: <[REDACTED]@gardenbridge.london>
Subject: **You have been invited to a Conference by Jane Hywood**

■

Hello ,

You have been invited to a Conference called 'Gbt call ' organised by Jane Hywood to be held on **16/04/2018 16:30**.

To join this conference at the scheduled time please call...

When requested, the PIN number for the conference will be:



Download Con-Flab from...



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Jacob Gemma

From: Jane Hywood <[REDACTED]@gardenbridge.london>
Sent: 27 July 2018 09:26
To: Brown Andy (Corporate Affairs)
Cc: Bee Emmott
Subject: Garden Bridge Trust - Exit Payment letter
Attachments: 180726 Letter to Andy Brown.pdf; 2. Calculation of Exit Payment.xlsx

Importance: High

Dear Andy,

I attach a revised Calculation of Exit Payment schedule – only change – DRAFT removed from top of page. Please substitute it for the one I sent yesterday.

Thanks.

Kind regards

Jane Hywood
Finance Manager, Garden Bridge Trust

m: [REDACTED]
e: [REDACTED]@[gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)

From: Jane Hywood
Sent: 26 July 2018 14:45
To: [REDACTED]@[tube.tfl.gov.uk](mailto:[REDACTED]@tube.tfl.gov.uk)
Cc: Bee Emmott
Subject: Garden Bridge Trust - Exit Payment letter
Importance: High

Dear Andy,

Attached please find a letter from Lord Davies for your attention.

Thank you.

Kind regards

Jane Hywood
Garden Bridge Trust

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Commercially confidential**Garden Bridge Trust****Calculation of Exit Payment under Deed of Variation dated 28 September 2016**

Ref	Item	£	£	£
1	Donor repayments (excluding ring-fenced donations, to be returned direct)			
1.1	Bloomberg		2,273,321	
1.2	Garfield Weston Foundation		2,000,000	
1.3	Petr Aven		800,000	
1.4	Victor Lo (Hong Kong Friends)		500,000	
1.5	The Taylor Family Foundation		450,000	
1.6	Glencore		375,000	
1.7	United Way Foundation		103,818	
1.8	Aldama Foundation		50,000	
1.9	Michael Gross (Euston Estates)		33,000	
1.10	Royal Mail Group		25,000	
1.11	Ian & Carol Sellars		21,000	
1.12	Helen & Tim Throsby		21,000	
1.13	Kai Yin Lo		20,000	
1.14	Jennifer McSweeney		20,000	
1.15	Caroline Townsend		17,000	
1.16	Barratt West		17,000	
1.17	Peggy Yeoh/Lee Seng Hung		17,000	
1.18	Lelia Govi		15,000	
1.19	Jane & Roger Madelin		15,000	
1.20	Mayank Patel		15,000	
1.21	Michael Burton		10,000	
1.22	Susan Li		10,000	
1.23	Florence St George		10,000	
1.24	Electra Toub		10,000	
1.25	Tony Chambers (Wallpaper)		10,000	
1.26	Lisa & Lance West		3,200	
1.27	Lawrence Sword		2,200	
1.28	Total		<u>2,200</u>	6,843,539
2	Amount covered by balance of Trust cash			
2.1	Total cash at bank as at 27 June 2018	2,989,975		
2.2	Cash held by BDB for third party undertakings	<u>9,294</u>		
2.3	Total cash available as at 27 June 2018		2,999,269	
2.4	Less ascertained unpaid liabilities (excluding Donor repayments) to 15 June 2018		1,072,829	
2.4.1	Consultant team - Arup	7,605		
2.4.2	Main Contractor - Bouygues/Cimolai JV	774,550		
2.4.3	Third party - ITV	137,907		
2.4.4	Third party - City of Westminster	32,300		
2.4.5	Third party - London Borough of Camden	57,500		
2.4.6	Third party - Parsons Brinkerhof	22,480		
2.4.7	Legal fees - Macfarlanes	32,737		
2.4.8	Gift Aid to be repaid	7,750		
2.5	Less ongoing/future liabilities (estimated)		173,094	
2.5.1	Third party legal fees (re IBM and ITV)	<u>9,294</u>		

2.5.2	Legal fees - BDB/Pinsent Masons	10,000	
2.5.3	Legal fees - Macfarlanes	3,000	
2.5.4	Accountancy/audit fees, 2016/17 - Clark Whitehill	32,400	
2.5.5	Accountancy/audit fees, 2017/18 - Clark Whitehill	26,400	
2.5.6	Liquidation/advisory fees - PcW	50,000	
2.5.7	Accountancy/audit support staff costs	25,000	
2.5.8	Document filing/storage	12,000	
2.5.9	Escrow Agent's fees	5,000	
2.6	Less provision for contingent liabilities		<u>400,000</u>
2.7	Net cash available		1,353,346
3	Exit Payment due		<u>5,490,193</u>

GBT - 20 July 2018

26 July 2018

Mr Andy Brown
Head of Corporate Affairs
Palestra
197 Blackfriars Road
London
SE1 8NJ

Dear Mr Brown,

I attach a schedule which produces, at the bottom line, the Exit Payment payable to the Trust by virtue of the Deed of Variation dated 28 September 2016, to enable the repayment of donors who qualify for clawback – a net total of **£5,490,193**.

The calculation simply lists all such donors, and then deducts from the total, the surplus of cash that we believe the Trust will have in hand after settling all known and estimated liabilities. We have provided separate figures for those costs that have been ascertained, which include virtually all expenditure incurred up to a cut-off date of Friday 15 June (with the exception of legal fees payable in respect of ITV and IBM, for which final invoices have not yet been received, but will be funded from the balance of an undertakings account held by BDB, and a claim for 2016/17 audit fees); and then a separate figure for an estimate of costs after 15 June, essentially covering the process of producing accounts for 2017/18, as required by the Charity Commission, and then implementing the winding-up process – again following agreement with the Charity Commission.

We have, in addition, allowed a contingency to cover the risk of any further liabilities being established during the liquidation process – or, if not required, to be credited back to reduce the final draw on the Guarantee.

Bank statements, invoices etc relating to the ascertained numbers have all been provided to you.

We have every reason to believe the total amount scheduled to be adequate to cover the risk of any further liabilities arising, but the Trustees reserve their position in respect of continuing to rely upon the Guarantee for payment of any liabilities that are properly established as payable, but which are in excess of the allowances made in the attached schedule.

In terms of the process hereafter, you discussed arranging for funds, once formally agreed, to be paid into an escrow account. That would certainly be acceptable to us, and please let us know whether you would like to suggest an Escrow Agent, or whether we should organise that (and we have made financial provision for it in the attached figures for future costs).

We believe this, and the information already provided, gives you everything that you need in order to confirm agreement to the amount of the application and the process for handling it, but please let us know if any further information is required. As you know, we are under considerable pressure from a number of donors to obtain the release of their funds, and we would therefore ask for such agreement to be reached, and the funds to be released, as quickly as possible. Can we suggest that it would be reasonable to ask that we get to that point within 2 weeks of receipt of this letter, given that the Deed provides for payment within 10 days of all supporting documentation being provided?

Finally, we are, as a courtesy, copying this letter and its attachment to the Secretary of State at the Department for Transport.

Yours sincerely



Lord Mervyn Davies, Chairman

Cc Secretary of State, Department for Transport

Jacob Gemma

From: Jane Hywood <[REDACTED]@gardenbridge.london>
Sent: 10 August 2018 15:38
To: Ritchie Charles; Brown Andy (Corporate Affairs)
Cc: Jim Campbell; paul morrell; Bee Emmott
Subject: Garden Bridge Trust - invoice for Exit claim pack
Attachments: Invoice 71263398 - Bircham Dyson Bell LLP re Garden Bridge Trust S106.pdf

Dear Charles,

Attached please find the invoice for City of Westminster – it is for the item 2.4.4 on the Exit claim that Paul prepared.

Thank you.

Kind regards

Jane Hywood
Garden Bridge Trust

e: [REDACTED]@[gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)

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City of Westminster
City Hall
64 Victoria Street
London
SW1E 6QP



City of Westminster

COPY INVOICE

Bircham Dyson Bell LLP
50 Broadway LONDON
SW1H 0BL

Invoice Number: 71263398
Date (and Tax Point): 07/02/2017
Customer Number: 5035955
Order Number: 1026167

Due Immediately

VAT Reg No: 239 2916 42

In case you have a query in respect of the goods or service provided, please contact the following email address [redacted]@lbhf.gov.uk or telephone [redacted]

In case of payment queries, please contact the following email address [redacted]@lbhf.gov.uk, or telephone [redacted]

Description	VAT %	Quantity	Price £	Amount £
Legal - Section 106 agreements Legal costs incurred in relation to planning matters, s106 agreement and GLA Guarantee for period December 2014 – November 2016 Agreement re: JA/30088360 Temple Station Buildings, Victoria Embankment, London WC2 (aka The Garden Bridge)	0.0	1.00	32,274.00	32,274.00

VAT Total	0.00
Total	32,274.00

Ways to pay your invoice

There are a number of different ways you can pay your invoice. Listed below are the ways to pay in order of cost to the council - with the least expensive first. Please choose the least expensive option that suits you.

1. By Direct Debit

Direct Debit is the easiest and preferred method of payment for services. To arrange to make direct debit payments please telephone 0345 600 3916. If you pay by direct debit your charges will be collected within 7 days of the due date.

2. Online

You can pay on-line using your debit or credit card by visiting: www.westminster.gov.uk/payments.

3. By Phone

You can pay using your debit or credit card by phoning: [REDACTED]

4. Internet or Telephone Banking

If you have access to online or telephone banking please quote our bank sort code [REDACTED] and account number [REDACTED]. Please use the invoice number shown over the page as your reference.

5. Free at any Post Office

If you have received a printed invoice with a payment slip attached, you may sign and date the payment slip and take the whole bill with your cash or cheque to any Post Office. Cheques should be made payable to 'Post Office Limited'.

6. At a Bank

If you have received a printed invoice with a payment slip attached, you may complete the credit slip and take it with your payment to your bank. NB a fee may be payable for this service.

7. By Post

Cheques should be made payable to "City of Westminster" and sent to Westminster City Council, P O Box 188, JARROW, NE32 9AY. Please write your invoice number(s) and address on the back of the cheque.

Jacob Gemma

From: Jane Hywood <[REDACTED]@gardenbridge.london>
Sent: 16 October 2018 11:02
To: Brown Andy (Corporate Affairs)
Cc: Jim Campbell; Bee Emmott
Subject: Garden Bridge Trust - setup on Citibank internet banking

Importance: High

Dear Andy,

I have been advised that you will be the signatory from TFL that I need to set up on one of our bank accounts (where the TFL funds will be transferred to).

In order to get you set up on Citibank internet banking, please could you provide me with the following :

1. Full name and address. Citibank need to send you a toggle and user password (which generates a code for internet banking)
2. Certified copy of your passport – on email , I do not need the original.

Thank you,

Kind regards

Jane Hywood
Garden Bridge Trust
m : [REDACTED]
e: [REDACTED]@gardenbridge.london

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Jacob Gemma

From: Jane Hywood <[REDACTED]@gardenbridge.london>
Sent: 15 August 2018 13:52
To: Ritchie Charles; Bee Emmott; Brown Andy (Corporate Affairs)
Cc: Jim Campbell
Subject: RE:

Hi Charles,

Someone was delivering it to BDB today, and I haven't had confirmation that it is there yet. As soon as I know I will let you know that its ready for collection.

Thanks.

Kind regards

Jane Hywood
Garden Bridge Trust

e: [REDACTED]@gardenbridge.london

-----Original Message-----

From: Ritchie Charles <[REDACTED]@tfl.gov.uk>
Sent: 15 August 2018 13:37
To: Bee Emmott <[REDACTED]@gardenbridge.london>; Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk>
Cc: Jim Campbell <[REDACTED]@gardenbridge.london>; Jane Hywood <[REDACTED]@gardenbridge.london>
Subject: RE:

Great - I could pop across the road and pick it up at any time in the next hour?

-----Original Message-----

From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]
Sent: 15 August 2018 13:16
To: Brown Andy (Corporate Affairs); Ritchie Charles
Cc: Jim Campbell; Jane Hywood
Subject:

Andy, Charles

We have the GB IPR on a memory stick at BDB. Where/Who is it best delivered?

Thanks

Bee

The contents of this e-mail and any attached files are confidential. If you have received this email in error, please notify us immediately at postmaster@tfl.gov.uk and remove it from your system. If received in error, please do not use, disseminate, forward, print or copy this email or its content. Transport for London excludes any warranty and any liability as to the quality or accuracy of the contents of this email and any attached files.

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 21 May 2018 20:34
To: Bee Emmott; Ritchie Charles; Jim Campbell
Subject: RE:

Now we know what you're doing to stay entertained these days...! :)

Best times for me would be before 10.30am on Thursday, or 1.00-3.00pm on Friday.

Andy

[REDACTED] | [REDACTED]

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 21 May 2018 20:23
To: Ritchie Charles; Jim Campbell; Brown Andy (Corporate Affairs)
Subject: Fwd:

Apologies - previous mail sent from the wrong email address - please respond to this one.

Thanks

Bee

Date: 21 May 2018 at 20:21:21 BST
To: [REDACTED] [Tfl.gov.uk](mailto:[REDACTED]@tfl.gov.uk), Jim Campbell <[\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)>, Andy Brown <[\[REDACTED\]@tube.tfl.gov.uk](mailto:[REDACTED]@tube.tfl.gov.uk)>

Andy

It would be worth a catch up call this week - how are you fixed Thursday onwards?

Thanks

Bee

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Jacob Gemma

From: Jim Campbell <[REDACTED]@gardenbridge.london>
Sent: 23 April 2018 09:02
To: Bee Emmott
Cc: Brown Andy (Corporate Affairs); Ritchie Charles
Subject: Re:

Ok for me

Sent from my iPhone

> On 23 Apr 2018, at 08:59, Bee Emmott <[REDACTED]@gardenbridge.london> wrote:
>
> Fine for me - Jim?
>
>> On 23 Apr 2018, at 08:39, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:
>>
>> I could do today at 4?
>>
>>> On 22 Apr 2018, at 14:21, Bee Emmott <[REDACTED]@gardenbridge.london> wrote:
>>>
>>> Hi all
>>>
>>> I'm v sorry but I can't make the 10am call on Tuesday. I could do Monday afternoon after 4pm. Otherwise I think it would need to be Wednesday morning (same day we submit to the charity commission).
>>>
>>> What works for you all?
>>>
>>> Bee
>>
>>
>> *****
>> ***** The contents of this e-mail and any attached files are
>> confidential. If you have received this email in error, please notify us immediately at postmaster@tfl.gov.uk and remove it from your system. If received in error, please do not use, disseminate, forward, print or copy this email or its content. Transport for London excludes any warranty and any liability as to the quality or accuracy of the contents of this email and any attached files.
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>> *****
>> *****

Jacob Gemma

From: Bee Emmott <[REDACTED]@gardenbridge.london>
Sent: 17 April 2018 11:06
To: Ritchie Charles
Cc: Brown Andy (Corporate Affairs); Jim Campbell; Jane Hywood
Subject: Re: Call

Thanks Charles

Hopefully you'll have received dial in details.

We are dialling in together straight from another meeting. If we are done at 5 we'll let you know but otherwise speak at 5.15.

Bee

> On 17 Apr 2018, at 11:02, Ritchie Charles <[REDACTED]@Tfl.gov.uk> wrote:

>

> Yes 5.15 fine.

>

> -----Original Message-----

> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]

> Sent: 17 April 2018 10:49

> To: Brown Andy (Corporate Affairs)

> Cc: Ritchie Charles; Jim Campbell; Jane Hywood

> Subject: Re: Call

>

> Thanks Andy

>

> Charles does 5.15 work for you today?

>

>> On 17 Apr 2018, at 08:25, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

>>

>> OK that's fine for me - thanks

>>

>> Andy

>>

>> [REDACTED] | [REDACTED]

>>

>>

>> -----Original Message-----

>> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]

>> Sent: 16 April 2018 17:16

>> To: Brown Andy (Corporate Affairs)

>> Cc: Ritchie Charles; Jim Campbell; Jane Hywood

>> Subject: Re: Call

>>

>> Tomorrow

>>

>>> On 16 Apr 2018, at 17:03, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

>>>

>>> Today or tomorrow?

>>>

>>>

>>> -----Original Message-----

>>> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]

>>> Sent: 16 April 2018 16:56

>>> To: Ritchie Charles

>>> Cc: Brown Andy (Corporate Affairs); Jim Campbell; Jane Hywood

>>> Subject: Re: Call

>>>

>>> We've just had a meeting confirmed for 4pm sorry! It moved from 3pm.

>>>

>>> How about 5,15pm?

>>>

>>> Bee

>>>

>>>> On 16 Apr 2018, at 16:47, Ritchie Charles <[REDACTED]@Tfl.gov.uk> wrote:

>>>>

>>>> 4pm I can do.

>>>>

>>>> -----Original Message-----

>>>> From: Brown Andy (Corporate Affairs)

>>>> Sent: 16 April 2018 16:47

>>>> To: 'Bee Emmott'; Ritchie Charles

>>>> Cc: Jim Campbell; Jane Hywood

>>>> Subject: RE: Call

>>>>

>>>> I could do 4pm onwards tomorrow. I'd prefer that if possible, if it meant Charles can join the call.

>>>>

>>>> Andy

>>>>

>>>> [REDACTED] | [REDACTED]

>>>>

>>>>

>>>>

>>>> -----Original Message-----

>>>> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]

>>>> Sent: 16 April 2018 16:45

>>>> To: Ritchie Charles

>>>> Cc: Brown Andy (Corporate Affairs); Jim Campbell; Jane Hywood

>>>> Subject: Re: Call

>>>>

>>>> Jim and I can't do until 3pm. Would 3 work? Otherwise we'll go with

>>>> 6

>>>>

>>>>> On 16 Apr 2018, at 16:34, Ritchie Charles <[REDACTED]@Tfl.gov.uk> wrote:

>>>>>

>>>>> I can't do 6 but could do tomorrow before 10am (ideally after

>>>>> 9.15)

>>>>>

>>>>> -----Original Message-----

>>>>> From: Brown Andy (Corporate Affairs)

>>>>> Sent: 16 April 2018 16:33

>>>>> To: 'Bee Emmott'

>>>>> Cc: Jim Campbell; Ritchie Charles; Jane Hywood

>>>>> Subject: RE: Call

>>>>>

>>>>> I can speak then, yep (although I am rapidly losing my voice, so

>>>>> may be mute by that point!)

>>>>>

>>>>> Otherwise I could do first thing tomorrow (before 10.00am)

>>>>>

>>>>> Andy

>>>>>

>>>> [REDACTED] | [REDACTED]

>>>>

>>>>

>>>>

>>>> -----Original Message-----

>>>> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]

>>>> Sent: 16 April 2018 16:28

>>>> To: Brown Andy (Corporate Affairs)

>>>> Cc: Jim Campbell; Ritchie Charles; Jane Hywood

>>>> Subject: Re: Call

>>>>

>>>> I'm so sorry for late notice but can we reschedule this to 6pm? I've been dragged into something I wasn't expecting.

>>>>

>>>> Apologies

>>>>

>>>> Bee

>>>>

>>>>> On 16 Apr 2018, at 09:07, Brown Andy (Corporate Affairs) <[REDACTED]@tfl.gov.uk> wrote:

>>>>>

>>>>> Great - speak then.

>>>>>

>>>>> Andy

>>>>>

>>>>> [REDACTED] | [REDACTED]

>>>>>

>>>>>

>>>>>

>>>>> -----Original Message-----

>>>>> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]

>>>>> Sent: 16 April 2018 08:31

>>>>> To: Brown Andy (Corporate Affairs)

>>>>> Cc: Jim Campbell; Ritchie Charles; Jane Hywood

>>>>> Subject: Re: Call

>>>>>

>>>>> Thanks Andy

>>>>> Jane can send dial in details.

>>>>> Speak later

>>>>> Bee

>>>>>

>>>>>> On 16 Apr 2018, at 08:23, Brown Andy (Corporate Affairs) <[REDACTED]@tfl.gov.uk> wrote:

>>>>>>

>>>>>> Why don't we go for 4.30pm, then

>>>>>>

>>>>>> Bee - do you have conf call facilities still, or would it be easier for me to try to source some?

>>>>>>

>>>>>> Andy

>>>>>>

>>>>>> [REDACTED] | [REDACTED]

>>>>>>

>>>>>>

>>>>>>

>>>>>> -----Original Message-----

>>>>>> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]

>>>>>> Sent: 16 April 2018 08:17

>>>>>> To: Jim Campbell

>>>>>> Cc: Ritchie Charles; Brown Andy (Corporate Affairs)

>>>>>> Subject: Re: Call
>>>>>>
>>>>>> I can do either of those.
>>>>>>
>>>>>> Andy?
>>>>>>
>>>>>> On 16 Apr 2018, at 08:09, Jim Campbell <[REDACTED]@gardenbridge.london> wrote:
>>>>>>
>>>>>> Morning all,
>>>>>> How about 1230/1pm or 430pm. I've got a 5pm meeting that can't be moved.
>>>>>> Jim
>>>>>>
>>>>>> Sent from my iPhone
>>>>>>
>>>>>>> On 16 Apr 2018, at 07:38, Brown Andy (Corporate Affairs) <[REDACTED]@tfl.gov.uk>
wrote:
>>>>>>>
>>>>>>> Hi Bee
>>>>>>>
>>>>>>> Yes it'd be good to catch up - but I am in unavoidable meetings this afternoon 1.30-4.30pm.
What's your availability?
>>>>>>>
>>>>>>> Andy
>>>>>>>
>>>>>>> [REDACTED] | [REDACTED]
>>>>>>>
>>>>>>>
>>>>>>> -----Original Message-----
>>>>>>> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]
>>>>>>> Sent: 16 April 2018 07:35
>>>>>>> To: Ritchie Charles; Jim Campbell; Brown Andy (Corporate
>>>>>>> Affairs)
>>>>>>> Subject: Call
>>>>>>>
>>>>>>> Hi Andy, Charles
>>>>>>>
>>>>>>> Would you be around at some point this afternoon for a catch up call?
>>>>>>>
>>>>>>> Thanks
>>>>>>>
>>>>>>> Bee
>>>>>>>
>>>>>>>
>>>>>>> *****
>>>>>>> *
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>>>>>>> *
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>>>>>>>>

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>>>>>>>> *****

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>>>>>>>> *

>>>>>>>> *****

Jacob Gemma

From: Paul Morrell <[REDACTED]@btinternet.com>
Sent: 15 November 2018 16:41
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles
Subject: RE: Call

Thanks, Andy. I'll call in the morning.

From: Brown Andy (Corporate Affairs) [[mailto:\[REDACTED\]@tfl.gov.uk](mailto:[REDACTED]@tfl.gov.uk)]
Sent: 15 November 2018 12:10
To: 'Paul Morrell'
Cc: Ritchie Charles
Subject: RE: Call

Hi Paul,

There is nothing sinister in tomorrow's phone call with Mike being cancelled; he is just extremely busy at the moment, as you would expect given Crossrail etc.

I could speak tomorrow (Friday) before midday, but there isn't really anything more to say compared to when we last spoke.

Andy

[REDACTED] | [REDACTED]

From: Paul Morrell [[mailto:\[REDACTED\]@btinternet.com](mailto:[REDACTED]@btinternet.com)]
Sent: 15 November 2018 11:37
To: Brown Andy (Corporate Affairs)
Subject: Call

Andy

You will know that tomorrow's meeting has been cancelled, and this of considerable concern to Trustees. We have a regular fortnightly call on Monday morning, and donors who have been really pressing had been promised an update after that meeting - so can we speak about what is to happen now, please? I can make a call after 3.30pm today, or any time tomorrow.

Thanks
Paul

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 09 November 2018 12:29
To: Paul Morrell
Subject: RE: Exit Payment

Yep, sure - anytime after 2.30pm

Andy

From: Paul Morrell [mailto: [REDACTED]@btinternet.com]
Sent: 09 November 2018 10:30
To: Brown Andy (Corporate Affairs)
Subject: RE: Exit Payment

Thanks Andy. Do you have 2 minutes for a call today?

From: Brown Andy (Corporate Affairs) [mailto: [REDACTED]@tfl.gov.uk]
Sent: 08 November 2018 16:58
To: Paul Morrell
Cc: Ritchie Charles ; Williams Alex ; Breden Julie ; Bee Emmott ; Jim Campbell
Subject: Re: Exit Payment

Thanks Paul. We were proceeding on the basis of the phone call you and I had (so we have not been sitting waiting for this email), but this is all helpful and we will factor this into the process.

Rest assured that we are progressing with considering your application, as well as the separate but relevant legal considerations that have been raised in the public domain, and want to reach a view as quickly as possible.

Andy

On 8 Nov 2018, at 16:21, Paul Morrell < [REDACTED]@btinternet.com > wrote:

Andy

Just to follow up on this, I'm not sure if you wanted written confirmation of our telephone discussion; but for the record the position on each cost about which you've asked for more clarity is as follows:-

Re Camden, I don't think there has ever been any dispute about this cost - which was an accepted liability, in respect of which the Trust was required to give undertakings in order for the Section 106 Agreement with Lambeth to be progressed (Lambeth having appointed Camden as their legal advisers). I think the only question we had is whether or not it should include VAT, and we have confirmation from Camden that it should not, as the services were undertaken for another local authority.

Re Westminster, I think the first question on this issue was that we didn't seem to have an invoice on file, and therefore questioned whether the work (which again related to drafting a Section 106 Agreement and the Guarantee required by Westminster) had actually been done, given the termination of the project.

In view of your question we've looked back through the history of this and there was an invoice, actually submitted in early 2017, but submitted to BDB rather than direct to us. This was forwarded to you under cover of Jane Hywood's 10 August 2018 email. Westminster also submitted a detailed

breakdown of the hours expended, and there was indeed an exchange of successive drafts of the agreements – which, in January 2017, Westminster suggested were more than 90% complete. We had accepted that these costs would eventually fall to us for payment, and the obligation to do so was included in the draft S106 Agreement. The total is reasonable by reference to the equivalent account re the Lambeth S106, we had included it as an accrued liability in our 2016/17 accounts – and, having discussed it again with fellow Trustees, we accept it as such. Westminster have also been chasing payment in pretty forceful terms.

Re Gift Aid, this relates to two contributions in respect of which Gift Aid has been claimed: those made by Ian & Carol Sellars (£21,000) and Florence St George (£10,000). The amount involved is 25% of the total of £31,000 - leading to the figure included in the application of £7,750. The liability to repay is crystallised by the return of the donations.

Finally, could I just follow up on the request for the details required for your inclusion as signatory on the account to be set up for receipt of the Exit Payment (full name and address, and scanned/emailed certified copy of your passport, as Jane Hywood's 16 October 2018/11:02 email), as this will take a while to clear.

As before, I certainly hope we can get to the situation where TfL can confirm in advance of the meeting arranged with Mike Brown for 16 November that all conditions to the Exit Payment, as set down in the Deed of Variation, have been satisfied and that the mechanics of making payments are agreed – so glad to meet or talk on the phone if that would help us get to that point. As you will appreciate, the latest application for the Exit Payment is already approaching a month old, and of course costs continue to run - and will do so until we can wind up the Trust.

Kind regards
Paul

From: Brown Andy (Corporate Affairs) [[mailto: \[REDACTED\]@tube.tfl.gov.uk](mailto: [REDACTED]@tube.tfl.gov.uk)]
Sent: 24 October 2018 18:50
To: 'Paul Morrell' <[\[REDACTED\]@btinternet.com](mailto: [REDACTED]@btinternet.com)>
Cc: Williams Alex <[\[REDACTED\]@tfl.gov.uk](mailto: [REDACTED]@tfl.gov.uk)>; Breden Julie <[\[REDACTED\]@tfl.gov.uk](mailto: [REDACTED]@tfl.gov.uk)>; Bee Emmott <[\[REDACTED\]@gardenbridge.london](mailto: [REDACTED]@gardenbridge.london)>; Jim Campbell <[\[REDACTED\]@gardenbridge.london](mailto: [REDACTED]@gardenbridge.london)>; Ritchie Charles <[\[REDACTED\]@tfl.gov.uk](mailto: [REDACTED]@tfl.gov.uk)>
Subject: RE: Exit Payment

Hi Paul,

Thanks for your email below with your revised Calculation of Exit Payment, and sorry I haven't replied sooner.

We are in the process of seeking approval for the change from a single Exit Payment to several payments, and also for the amounts set out in your calculations.

In the meantime it would be helpful if you could provide more clarity about the Westminster and Camden payments, and the Gift Aid liability – we had understood that the Westminster payment was disputed and the Camden claim was not in fact legally payable.

Many thanks,

Andy

[REDACTED] | [REDACTED]

From: Paul Morrell [[mailto: \[REDACTED\]@btinternet.com](mailto: [REDACTED]@btinternet.com)]
Sent: 12 October 2018 15:55
To: Brown Andy (Corporate Affairs); Ritchie Charles

Cc: Williams Alex; Breden Julie; Bee Emmott; Jim Campbell
Subject: Exit Payment

Following recent discussions and correspondence, we attach a substitute calculation of the Exit Payment, which has been updated since the application made with our letter dated 26 July. This has been structured in a way that creates an audit trail back to the July application, but a summary of changes made since that time (using the references of the attachment) is as follows:-

- (1) Item 1.13: on further investigation, and as per my earlier email, revised legal advice in respect of the donation made by Kai-Yin Lo in 2014 is that it appears to be unconditional, and is therefore not refundable. It is possible that the donor may be able to refer to additional statements made at the time of making the donation that establishes it as conditional upon the project proceeding, but pending that we propose that it is dealt with as a contingent liability. Kai-Yin Lo is also named as a donor under the agreement made with Hong Kong Friends, and any donation that she made via that route will be refundable, as the agreement makes clear that it was conditional upon completion of the project.
- (2) Item 2.6: we have had no response to our attempts to get an invoice from Parsons Brinckerhoff, although we have previously acknowledged the liability, so have transferred this to section 6.0 dealing with ongoing/ estimated liabilities.
- (3) Item 2.9: an invoice for this additional fee relating to queries on the 2016/17 Annual Report and Accounts is included in the attached file of supporting documentation.
- (4) Items 4.4.1-7: these are amounts paid since the cut-off date for the previous application (24 June), accounting for the reduction in the balance of cash held. Again, invoices are included in the attached file of supporting documentation, where not previously provided. Item 4.5.6 relates to the following formerly directly employed staff who are retained on a call-off basis for the closure process (Unit One = Bee Emmott, Executive Director; Data Driven = Jim Campbell, Finance Director; RMG = Jane Hywood, Accounts Manager).
- (5) Item 4.5: bank statements totalling the amount of cash reserves held by the Trust are also included in the attached supporting documentation, as follows:-

	£
• Citi 1	2,772,332.30
• Citi 2	5,421.90
• Metro 1	607.60
• Metro 2	103,879.23
• Total	£2,882,241.03

- (6) Item 4.8: this is the reserve to be retained as cash at bank to handle direct staff costs and related expenses, as estimated through to the date of closure - which we have taken as the end of December.
- (7) Item 5.0: in accordance with our discussions, this represents the current application for a payment under the Deed of Variation, and further applications will be made periodically as and when costs are ascertained and supported by evidence. We would hope, however, that these can be handled within an approval envelope that permits approval of invoices at working officer level. Drawdowns against the cash reserve of £50,000 for Trust direct costs in organising/supporting the audit/solvent liquidation/closure process will also be accounted for in the same way, with any amount remaining at closure then being taken into the final balancing calculation.
- (8) Third party costs in the interim (principally professional fees re the same audit/liquidation/closure process) would then be the subject of supplementary applications under the Guarantee.
- (9) Item 7.0: we have adjusted the contingency to keep the bottom line the same as the July application, and you will see that there has been some reduction as a consequence of additional legal and accountancy/audit fees and prolonged operation of the Trust.

In summary, we believe this accords with our discussions and that all conditions of the Deed of Variation have been met. As you know, the Deed provides for payment to be made within 10 days of the satisfaction of all conditions, so we hope we can now regard that clock as counting down, and look forward to agreeing arrangements for the payment in, and for subsequent payments out to be made, with your knowledge and approval, to settle ascertained liabilities.

Regards

Paul Morrell

for and on behalf of Garden Bridge Trust

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 25 October 2018 19:33
To: 'Paul Morrell'
Cc: Williams Alex; Breden Julie; Bee Emmott; Jim Campbell; Ritchie Charles
Subject: RE: Exit Payment

Paul

We spoke earlier, and I have since caught up with colleagues. We had understood that you were yourselves disputing the Westminster payment and were uncertain about the strength of Camden's claim. If you are saying that is not the case then we will continue with our approvals process on that basis.

I understand your need for pace and will try to get it resolved as quickly as possible. I'll keep you updated on progress.

Andy

From: Brown Andy (Corporate Affairs)
Sent: 24 October 2018 18:50
To: Paul Morrell
Cc: Williams Alex; Breden Julie; Bee Emmott; Jim Campbell; Ritchie Charles
Subject: RE: Exit Payment

Hi Paul,

Thanks for your email below with your revised Calculation of Exit Payment, and sorry I haven't replied sooner.

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Many thanks,

Andy

From: Paul Morrell [mailto: [REDACTED]@btinternet.com]
Sent: 12 October 2018 15:55
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Cc: Williams Alex; Breden Julie; Bee Emmott; Jim Campbell
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Regards

Paul Morrell

for and on behalf of Garden Bridge Trust

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 25 October 2018 11:48
To: 'Paul Morrell'
Subject: RE: Exit Payment

Hi Paul
Yes - call me whenever. Mobile is best (number below).
Andy

From: Paul Morrell [mailto: [REDACTED]@btinternet.com]
Sent: 25 October 2018 11:43
To: Brown Andy (Corporate Affairs)
Subject: RE: Exit Payment

Are you around for a call today, just so I can know whom we have to meet to conclude matters, so that there isn't always just one more thing?
Not your fault, I know, but we are looking at an application that was first made formally 3 months ago, with most of the evidence submitted many months before that - and yet still we get questions that could have been asked at any time.
We will answer, of course – but will there then be another reason for procrastination?
P

From: Brown Andy (Corporate Affairs) [mailto: [REDACTED]@tube.tfl.gov.uk]
Sent: 24 October 2018 18:50
To: 'Paul Morrell'
Cc: Williams Alex ; Breden Julie ; Bee Emmott ; Jim Campbell ; Ritchie Charles
Subject: RE: Exit Payment

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Regards

Paul Morrell

for and on behalf of Garden Bridge Trust

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 11 October 2018 18:39
To: Paul Morrell
Cc: Ritchie Charles; [REDACTED]@gardenbridge.london; [REDACTED]@gardenbridge.london
Subject: RE: Exit Payment

Hi Paul

I have discussed with Charles and that all seems reasonable to us. Thanks.

Andy

From: Paul Morrell [mailto:[REDACTED]@btinternet.com]
Sent: 09 October 2018 11:22
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; [REDACTED]@gardenbridge.london; [REDACTED]@gardenbridge.london
Subject: Re: Exit Payment

Thanks.

Am just awaiting copies of invoices, bank statements etc as supporting evidence for any changes since the July application, and will then substitute an updated version of the Exit Payment calculation.

Current best estimate of Trust direct costs to support the audit/solvent liquidation/closure process looks like £50,000. Am also awaiting confirmation of that, but otherwise would propose to treat that as a cash balance to hold in reserve, with the balance set off now against the total of liabilities, and any part of the £50,000 remaining at closure then being taken into the final balancing calculation.

Third party costs in the interim (principally professional fees re the same audit/liquidation/closure process) would then be the subject of supplementary applications under the Guarantee.

Hope that aligns with your thoughts below.

Paul

From: Brown Andy (Corporate Affairs) [mailto:[REDACTED]@tube.tfl.gov.uk]
Sent: 05 October 2018 09:56
To: Paul Morrell <[REDACTED]@btinternet.com>
Cc: Ritchie Charles <[REDACTED]@tfl.gov.uk>; Bee Emmott <[REDACTED]@gardenbridge.london>; Jim Campbell <[REDACTED]@gardenbridge.london>
Subject: Re: Exit Payment

Thanks, Paul.

I appreciate the pressure you are under from creditors and the need for as much pace as possible. If you could provide an updated calculation of the Exit Payment (as we discussed and as you explain below) as soon as you can then we will put our recommendations through to the necessary people here, at the GLA and the DfT.

With that updated calculation and your confirmation of the position regarding Kai-Yin Lo, I believe we have all the evidence we need to make those recommendations.

We also previously discussed the options that would allow you the necessary cashflow / working capital to take the Trust through its winding-up. We would prefer you to make further requests for interim payments on account, in the same way as this initial claim, rather than setting up a system of monthly drawdowns. I think that is what I indicated when we spoke on the phone last week, so is hopefully acceptable.

We would not therefore expect the Trust to seek to hold significant funds in its account for paying estimated liabilities or for contingency - only for the running of the Trust. Perhaps that position could also be reflected in your updated Exit Payment calculation.

And we will get back to you on a named person for the controlled account to handle payments.

On 4 Oct 2018, at 23:55, Paul Morrell <[REDACTED]@btinternet.com> wrote:

As discussed, having looked at the bank statements establishing "proof of payment" - for Kai-Yin Lo's original donation (in 2014), and then the later payments received from Hong Kong Friends (in 2016) - I referred back to BDB

about their advice that both amounts were refundable. I understand that BDB's original advice was based on the assumption that both donations were covered by the agreement made with HK Friends, but having look at it again, specifically in the context of the time difference between the two donations, they agree that the original donation would not be refundable, unless there is additional paperwork predating the 2014 donation, to make it clear that there were conditions attached.

We cannot trace any such paperwork, and will take it up with Kai-Yin Lo, but in the meantime we think it should be removed from the "ascertained" amounts included in the application for the Exit Payment, and regarded as a contingent liability.

The situation re the £500,000 received from HK Friends is unchanged: the advice is that it is clearly refundable.

This is one of a number of movements in the figures that have occurred since the application was originally made in 25 July, so – again as discussed - we will update the Exit Payment calculation, relying on the assurance that this does not simply start the merry-go-round spinning again.

And on the subject of the merry-go-round, and as stressed on the phone, we are now under constant pressure from people awaiting repayment. We also feel that we have satisfied the preconditions to the release of funds, and if there is going to be any further delay in that, then we do really need both a reason and a timetable to pass on to those who have been so patient for so long.

Would it help to fix a meeting to settle any outstanding issues once and for all?

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 28 September 2018 17:41
To: Paul Morrell
Subject: RE: Exit Payment

Thanks, Paul. I will make sure colleagues have this.

Andy

[REDACTED] | [REDACTED]

From: Paul Morrell [[mailto:\[REDACTED\]@btinternet.com](mailto:[REDACTED]@btinternet.com)]
Sent: 28 September 2018 17:34
To: Brown Andy (Corporate Affairs)
Subject: Exit Payment

Andy

Apologies – having checked it seems that the "proof of payment" statements demonstrating that Kai-Yin Lo's payment was in addition to the HK Friends donation (in which Kai-Yin Lo was also involved) was apparently not attached when Mervyn's 14 September letter was sent to Alex Williams.

Now attached, together with another copy of the letter for ease of reference.

Let me know if you need anything else; and look forward to hearing re the other matters covered in Mervyn's letter.

Thanks
Paul

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14 September 2018

Alex Williams
Transport for London
Director of City Planning
5 Endeavour Square
Westfield Avenue
Stratford, London
E20 1JN

Dear Mr Williams

Many thanks for your letter dated 14 August in response to our application for the Exit Payment in our letter dated 27 July, about which there has been some subsequent discussion.

This letter is to deal with the principal issues raised.

1. The Exit Payment

We quite understand that TfL needs to be assured that liabilities to be taken into account in the calculation and release of the Exit Payment are properly due, and that has of course been the subject of extensive discussions between TfL and the Trust. We have provided detailed evidence in respect of all ascertained liabilities which, subject to the one point addressed in section 2 below, TfL has confirmed as meeting all the requirements of the Deed of Variation.

In respect of estimated liabilities (and anything that might be set against the contingency), again we understand that the same evidence must be provided, and that payment should be made only when the requirements of the Deed have been met to TfL's reasonable satisfaction. This would have been effected through the operation of an escrow account, the possibility of which has been discussed between us.

As discussed, however, if the amount to be released shortly as a first instalment of the Exit Payment is to be limited to ascertained liabilities, and the figure is to be netted down to take account of the full amount of the Trust's cash reserves, then the Trust will have no working capital once it has settled those liabilities. In the meantime, liabilities continue to accrue (for example, in producing audited accounts for the period after March 2017, in implementing a resulting of a solvent liquidation etc), and invoices and supporting evidence will come forward for some historic liabilities, as scheduled in our calculation of the Exit Payment. Settlement of those amounts cannot await a second, final instalment - and of course the position has moved on even since our letter dated 27 July.

That was the reason for proposing the payment into an escrow account of an amount that covered anticipated future liabilities (with settlement subject to ascertainment and TfL approval, as above), as well as established historic ones.

If that is not to be the agreed way forward (and we think it still could be), then we would propose as an alternative **either** that we follow the practice of funded development, and have a monthly drawdown, with applications for further instalments of the Exit Payment backed by the evidence required by the Deed of Variation – and we think this would be the most straightforward process; **or** that working capital is maintained within the Trust by not deducting the full amount of cash reserves in calculating the first instalment of the Exit Payment. If the latter route is favoured, and the intention is to make only one more, final payment, then we believe the amount reserved needs to match the allowance made in our calculation of the Exit Payment for estimated liabilities and a contingency, or there needs to be a provision for interim payments in the event that whatever is retained proves inadequate and liabilities are both ascertained and need to be settled.

We also accept that there needs to be a sunset date to the liability implicit in the Deed of Variation, but there are certain dates over which we have no control – such as the Charity Commission’s call to approve the implementation of the voluntary liquidation process, and HMRC clearance to closure. To provide some float for this, we would propose that the date for the final instalment should be 4 months from payment of the first instalment but qualified to the extent that it will be extended if the final ascertainment of all liabilities and closure of the Trust is not achieved within that time for reasons beyond the reasonable control of the Trustees.

2. Escrow account

As discussed, because of regulations now relating to “Know Your Customer”, it is now both difficult and relatively expensive to arrange an escrow account, and the only proposal we have secured to date looks like accumulating to a cost of £20,000. That does not seem to us to represent value for money, so if TfL is not proposing to deposit an amount that includes un-ascertained liabilities, then we would suggest exploring a much simpler banking arrangement by which payments are made from a designated account only with TfL’s knowledge and approval. We understand that this would be acceptable to TfL, and Citibank would be able to set it up with a designated representative from TfL as signatory, with limited KYC requirements re the designated signatory – so can we proceed to organise that?

3. Donations by Kai-Yin Lo

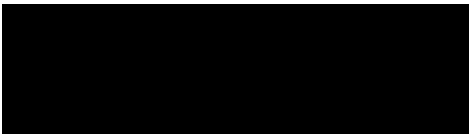
I attach an extract from the notes submitted to TfL by the Trust, via BDB, on 6 March 2018. This makes clear that the Kai-Yin Lo donation is in addition to the general donation from the Hong Kong Friends, with separate receipts of £20,000 for Kai Yin Lo (actually £19,968 after bank charges) and £500,000 for Hong Kong Friends.

On the other two matters you raise, we confirm that the IPR package has now been delivered to you; and we re-confirm that we will produce a full summary of total project cost, in the continuing interests of transparency, as soon as the report and accounts for 2017/18 (which are now in the course of preparation) are available.

In the meantime, your letter also stated that you were still considering the latest of the evidence and would have completed this task shortly. We understand that the only issues now are as above, and we would appreciate your confirmation of that.

For our part, we believe that all of the conditions precedent to the payment of the Exit Payment, as set down in the Deed of Variation, have now been satisfied, again subject only to agreement on the points covered above (and any necessary adjustment to the amount of the first instalment, given the passage of time); and we would appreciate confirmation of when the payment will now be made, as we are under considerable pressure from those due for repayment, and will need to let them know if there is likely to be further delay, the reasons for it, and the date by which they can expect resolution.

Yours sincerely,



Lord Mervyn Davies
Chariman

Garden Bridge Liabilities v2.2 March 2018

Kai Yin Lo (Hong Kong Friends)

See Victor Lo (Hong Kong Friends) – included there.

Victor Lo

Your account summary

From: 01 MAY 2014	To: 31 MAY 2014	Account number	██████████
Opening balance	£0.00	Sort code	██████████
Total money in	£20,168.10	Statement number	3
Total money out	£3,304.72	Overdraft limit	£0.00
End balance	£16,863.38		

Your transactions

Date	Transaction	Money out (£)	Money in (£)	Balance (£)
	Balance brought forward			0.00
14 MAY 2014	Inward Payment MISS LO KAI YIN		19,968.10	19,968.10

Bank Reference	3644635213
Customer Reference	PET114477277
Value Date	03/10/2016
Entry Date	03/10/2016
Transaction Amount	200,000.00
Product Type	Funds Transfer
Transaction Description	CCY RECD
Payment Details	MR LO CHUNG WING VICTOR DONATION VICTOR LO PAR
Ordering Bank Account/ID Name/Address	MR LO CHUNG WING VICTOR 9/F BUILDING 12W 12 SCIENCE PARK WE ST AVENUE PHASE 3 HONG KONG SCIENCE ORDER BANK: HASEHKHXXX HANG SENG BANK LIMITED
By Order of Account/ID Name/Address	374336366888 MR LO CHUNG WING VICTOR 9/F BUILDING 12W 12 SCIENCE PARK WE ST AVENUE PHASE 3 HONG KONG SCIENCE RRITORIES HONG KONG ID:E343873(6)
Original Amount	200,000.00 GBP
Beneficiary Account/ID	



Bank Reference	3645247504
Customer Reference	FT00175913579261
Value Date	06/10/2016
Entry Date	06/10/2016
Transaction Amount	299,988.00
Product Type	Funds Transfer
Transaction Description	CCY RECD
Payment Details	M K LAU FOUNDATION LIMITED DONATION FROM VICTOR LO
Ordering Bank Account/ID Name/Address	M K LAU FOUNDATION LIMITED 9/F BUILDING 12W, 12 SCIENCE PARK WEST AVENUE, PHASE 3, HK SCIENCE ORDER BANK: DBSSHKHXXX DBS BANK LTD, HONG KONG BRANCH
By Order of Account/ID Name/Address	30001182288 M K LAU FOUNDATION LIMITED 9/F BUILDING 12W, 12 SCIENCE PARK WEST AVENUE, PHASE 3, HK SCIENCE PARK PAK SHEK KOK, N.T., HONG KONG
Original Amount	300,000.00 GBP
Senders Charges Amount	12.00 GBP
Beneficiary Account/ID	████████████████████

Two payments totalling £500,000 received in October 2016. A donation from Kai In Lo of £20,000 was received on 14 May 2014.

Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 29 July 2018 11:05
To: Jane Hywood
Cc: Bee Emmott; Ritchie Charles; Carter Howard; Gourley Jennifer; Williams Alex
Subject: Re: Garden Bridge Trust - Exit Payment letter

Thanks Jane. We will get back to you as soon as we can.

Andy

On 27 Jul 2018, at 09:26, Jane Hywood <[REDACTED][gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)> wrote:

Dear Andy,
I attach a revised Calculation of Exit Payment schedule – only change – DRAFT removed from top of page. Please substitute it for the one I sent yesterday.

Thanks.

Kind regards

Jane Hywood

Finance Manager, Garden Bridge Trust

m: [REDACTED]

e: [REDACTED][gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)

From: Jane Hywood

Sent: 26 July 2018 14:45

To: [REDACTED][tube.tfl.gov.uk](mailto:[REDACTED]@tube.tfl.gov.uk)

Cc: Bee Emmott <[REDACTED][gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)>

Subject: Garden Bridge Trust - Exit Payment letter

Importance: High

Dear Andy,

Attached please find a letter from Lord Davies for your attention.

Thank you.

Kind regards

Jane Hywood

Garden Bridge Trust

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 28 August 2018 09:25
To: Paul Morrell
Subject: RE: Garden Bridge

Great. Speak then.

From: Paul Morrell [[mailto:\[REDACTED\]@btinternet.com](mailto:[REDACTED]@btinternet.com)]
Sent: 28 August 2018 09:23
To: Brown Andy (Corporate Affairs)
Subject: RE: Garden Bridge

That's fine: I'll call the 7005 number at 12. Thanks, P

From: Brown Andy (Corporate Affairs) [[mailto:\[REDACTED\]@tube.tfl.gov.uk](mailto:[REDACTED]@tube.tfl.gov.uk)]
Sent: 28 August 2018 09:21
To: 'Paul Morrell'
Subject: RE: Garden Bridge

Hi Paul

I could do 12.00-13.00 or 15.30-16.30?

They're the easiest times but shout if they don't work, and I can try to rearrange things

Andy

[REDACTED] | [REDACTED]

From: Paul Morrell [[mailto:\[REDACTED\]@btinternet.com](mailto:[REDACTED]@btinternet.com)]
Sent: 28 August 2018 09:12
To: Brown Andy (Corporate Affairs)
Subject: Garden Bridge

Andy: Are you around for a quick call today? If so, just let me know availability (I can do pretty well any time) and best number, and I'll give you a call. Thanks, Paul

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 27 September 2018 17:48
To: [REDACTED]@btinternet.com
Subject: RE: GB

Great. Speak then.

Andy

[REDACTED] | [REDACTED]

From: [REDACTED]@btinternet.com [mailto:[REDACTED]@btinternet.com]
Sent: 27 September 2018 17:41
To: Brown Andy (Corporate Affairs)
Subject: Re: GB

Just as good. I'll call you at 4. P

Sent from my BlackBerry 10 smartphone.

From: Brown Andy (Corporate Affairs)
Sent: Thursday, 27 September 2018 17:00
To: [REDACTED]@btinternet.com
Subject: RE: GB

Hi Paul - so sorry, I've literally just been invited to attend a (wholly unrelated) meeting with the DfT at 2pm, which will almost certainly run over beyond 3pm.

Is there any chance you'd be able to speak at 4pm instead?

Andy

[REDACTED] | [REDACTED]

From: Brown Andy (Corporate Affairs)
Sent: 27 September 2018 16:29
To: [REDACTED]@btinternet.com
Subject: RE: GB

Hi Paul

Yes, sure - do you want to call me on my mobile, below?

Andy

[REDACTED] | [REDACTED]

From: [REDACTED]@btinternet.com [mailto:[REDACTED]@btinternet.com]
Sent: 27 September 2018 12:37

To: Brown Andy (Corporate Affairs)
Subject: Re: GB

That's fine. Can we say 3pm?

Sent from my BlackBerry 10 smartphone.

From: Brown Andy (Corporate Affairs)
Sent: Thursday, 27 September 2018 10:27
To: 'Paul Morrell'
Subject: RE: GB

Hi Paul

Sorry I didn't get back to you yesterday - I just wanted to get up to speed on some points after getting back from leave. Tomorrow afternoon would be much better, if that's OK. I could do any time after 2pm?

Andy

[REDACTED] | [REDACTED]

From: Paul Morrell [[mailto:\[REDACTED\]@btinternet.com](mailto:[REDACTED]@btinternet.com)]
Sent: 27 September 2018 10:26
To: Brown Andy (Corporate Affairs)
Subject: GB

Andy

Do you have any time either this afternoon, between 1pm and 3pm; or tomorrow afternoon, after 1pm (later is better, but can make any time after 1pm work).

Thanks
Paul

From: Brown Andy (Corporate Affairs) [[mailto:\[REDACTED\]@tube.tfl.gov.uk](mailto:[REDACTED]@tube.tfl.gov.uk)]
Sent: 24 September 2018 10:18
To: Paul Morrell <[\[REDACTED\]@btinternet.com](mailto:[REDACTED]@btinternet.com)>
Subject: Automatic reply: GB

Thank you for your email.

I am currently out of the office overseas, returning on Wednesday 26 September 2018.

For anything urgent while I'm away please contact Kate Keane ([\[REDACTED\]@tfl.gov.uk](mailto:[REDACTED]@tfl.gov.uk), [REDACTED])

Many thanks,
Andy

From: Paul Morrell [[mailto:\[REDACTED\]@btinternet.com](mailto:[REDACTED]@btinternet.com)]
Sent: 24 September 2018 10:18
To: 'Brown Andy (Corporate Affairs)' <[\[REDACTED\]@tube.tfl.gov.uk](mailto:[REDACTED]@tube.tfl.gov.uk)>
Subject: GB

Do have time for a call today for a brief update? I could do any time before 3pm, or after 5pm.

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Jacob Gemma

From: Bee Emmott <[REDACTED]@gardenbridge.london>
Sent: 03 April 2018 17:55
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Re: GBT - documents for TfL [BDB-BDB1.FID9714273]

You lucky thing! Have a fantastic time.

On 3 Apr 2018, at 17:41, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

Yes - [REDACTED]

From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]
Sent: 03 April 2018 17:37
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Re: GBT - documents for TfL [BDB-BDB1.FID9714273]
Ok no problem! Are you off somewhere exciting?

On 3 Apr 2018, at 17:24, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

Hi Bee
Best if you can wait to deliver them to Charles on Friday, please. Not only is he the one who needs to see them, but I will be away myself from tomorrow until 16 April!
Thanks
Andy

From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]
Sent: 03 April 2018 17:23
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Fwd: GBT - documents for TfL [BDB-BDB1.FID9714273]
Andy - shall we arrange for these documents to be given to you or await Charles return? They're some additional evidence he requested.
Thanks
Bee

Begin forwarded message:

From: MALVEZZI Alice <[REDACTED]@bdb-law.co.uk>
Date: 3 April 2018 at 17:06:40 BST
To: 'Bee Emmott' <[REDACTED]@gardenbridge.london>
Cc: Jane Hywood <[REDACTED]@gardenbridge.london>, Jim Campbell <[REDACTED]@gardenbridge.london>, CHAPMAN Penny <[REDACTED]@bdb-law.co.uk>
Subject: RE: GBT - documents for TfL [BDB-BDB1.FID9714273]

Dear Bee
Charles is out of the office, returning this Friday 6 April.

Accordingly, we will arrange to deliver the documents to Charles on Friday, unless there is an alternative contact at Tfl?
Kind regards
Alice

Alice Malvezzi Campeggi (née Unwin) Associate

T [REDACTED]
M+ [REDACTED]
W www.bdb-law.co.uk

For and on behalf of Bircham Dyson Bell LLP
50 Broadway London SW1H 0BL

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Jacob Gemma

From: Bee Emmott <[REDACTED]@gardenbridge.london>
Sent: 30 May 2018 20:10
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Re: Meeting

Ok great - thank you Andy

On 30 May 2018, at 20:05, Brown Andy (Corporate Affairs) <[REDACTED]@tfl.gov.uk> wrote:

Thanks Bee - let me confirm with Howard and then get back to you on location (if he does want to join then it might be easier for it to be in one of our other offices)
Andy

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 30 May 2018 14:42
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Re: Meeting

Ok great - 10-11am on the 7th - I assume Palestra works for you both?
If Howard is available for 30 minutes, it would be great if he could join, but if not then we are very happy to go ahead anyway.

Thanks

Bee

On 30 May 2018, at 13:47, Brown Andy (Corporate Affairs) <[REDACTED]@tfl.gov.uk> wrote:

Hi Bee

Yes I could make myself free for that

If you specifically want Howard there then we can see if he's available - but otherwise I would suggest that Charles and I can update him after the meeting

Andy

From: Ritchie Charles
Sent: 30 May 2018 13:42
To: 'Bee Emmott'; Brown Andy (Corporate Affairs)
Cc: Jim Campbell
Subject: RE: Meeting

I am.

Kind Regards,

Charles

Charles Ritchie

Legal Manager | Legal - General Counsel

Room 282, 2nd Floor, Petty France | 55 Broadway, London | SW1H 0BD

[REDACTED]@tfl.gov.uk | Tel: [REDACTED] (ext. [REDACTED]) | Fax: [REDACTED]
[REDACTED] (ext. [REDACTED])

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 30 May 2018 13:36
To: Brown Andy (Corporate Affairs); Ritchie Charles

Cc: Jim Campbell

Subject: Meeting

Hi Andy

Are you and Charles (and Howard if you think necessary), available for a meeting [Thursday 7th 10-11am](#)?

Many thanks

Bee

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Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 08 July 2018 16:02
To: Bee Emmott; Ritchie Charles
Cc: Jim Campbell
Subject: RE: Meeting

Ignore me, I can see this has moved on in a separate email chain. Problem with coming back to a very full inbox!

Andy

██████████ | ██████████

-----Original Message-----

From: Brown Andy (Corporate Affairs)
Sent: 08 July 2018 15:55
To: Bee Emmott; Ritchie Charles
Cc: Jim Campbell
Subject: RE: Meeting

Bee,

I have been away and have not been looking at my emails, but I'll be back in the office tomorrow and perhaps we can then arrange a time to meet?

I am conscious, though, that Charles is himself away and not back until 19 July. So depending on what you need to discuss, we may need to wait until then.

Charles - if you're reading emails then can I check if the folder has been kept somewhere colleagues could access?

Andy

██████████ | ██████████

-----Original Message-----

From: Bee Emmott [<mailto:██████████@gardenbridge.london>]
Sent: 04 July 2018 07:07
To: Ritchie Charles; Jim Campbell; Brown Andy (Corporate Affairs)
Subject: Re: Meeting

Hi Charles

Have you and Andy received my email below? Please can you let me have some times you could meet with Paul.

Also, could we collect the folder we gave you with the liabilities and evidence in so we can compile what's required into one final submission?

Many thanks

Bee

> On 2 Jul 2018, at 22:06, Bee Emmott <[REDACTED]gardenbridge.london> wrote:

>

> Hi Andy

>

> Appreciate you've been away but just checking you've seen my email below?

>

> Many thanks

>

> Bee

>

>> On 28 Jun 2018, at 16:12, Bee Emmott <[REDACTED]gardenbridge.london> wrote:

>>

>> Hi Andy

>>

>> Can you do a meeting anytime Tuesday morning or Wednesday all day? Ideally not Wednesday 10-12.30.

>> Paul would like to run through our claim before we submit.

>>

>> Thanks

>>

>> Bee

Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 08 July 2018 15:55
To: Bee Emmott; Ritchie Charles
Cc: Jim Campbell
Subject: RE: Meeting

Bee,

I have been away and have not been looking at my emails, but I'll be back in the office tomorrow and perhaps we can then arrange a time to meet?

I am conscious, though, that Charles is himself away and not back until 19 July. So depending on what you need to discuss, we may need to wait until then.

Charles - if you're reading emails then can I check if the folder has been kept somewhere colleagues could access?

Andy

[REDACTED] | [REDACTED]

-----Original Message-----

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 04 July 2018 07:07
To: Ritchie Charles; Jim Campbell; Brown Andy (Corporate Affairs)
Subject: Re: Meeting

Hi Charles

Have you and Andy received my email below? Please can you let me have some times you could meet with Paul.

Also, could we collect the folder we gave you with the liabilities and evidence in so we can compile what's required into one final submission?

Many thanks

Bee

> On 2 Jul 2018, at 22:06, Bee Emmott <[\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)> wrote:

>
> Hi Andy
>
> Appreciate you've been away but just checking you've seen my email below?
>
> Many thanks
>
> Bee
>
>> On 28 Jun 2018, at 16:12, Bee Emmott <[\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)> wrote:
>>
>> Hi Andy
>>

>> Can you do a meeting anytime Tuesday morning or Wednesday all day? Ideally not Wednesday 10-12.30.

>> Paul would like to run through our claim before we submit.

>>

>> Thanks

>>

>> Bee

Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 01 June 2018 16:59
To: Bee Emmott
Cc: Ritchie Charles; Jim Campbell
Subject: RE: Meeting

Hi Bee

Unfortunately Howard can't join us (there is a meeting of one of our Board Committees that he has to attend).

I've got us a room in Palestra - I'll send an invite.

Andy

[REDACTED] | [REDACTED]

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 30 May 2018 20:10
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Re: Meeting

Ok great - thank you Andy

On 30 May 2018, at 20:05, Brown Andy (Corporate Affairs) <[\[REDACTED\]@tube.tfl.gov.uk](mailto:[REDACTED]@tube.tfl.gov.uk)> wrote:

Thanks Bee - let me confirm with Howard and then get back to you on location (if he does want to join then it might be easier for it to be in one of our other offices)

Andy

[REDACTED] | [REDACTED]

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 30 May 2018 14:42
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Re: Meeting

Ok great - 10-11am on the 7th - I assume Palestra works for you both?

If Howard is available for 30 minutes, it would be great if he could join, but if not then we are very happy to go ahead anyway.

Thanks

Bee

On 30 May 2018, at 13:47, Brown Andy (Corporate Affairs)

<[REDACTED]@tfl.gov.uk> wrote:

Hi Bee

Yes I could make myself free for that

If you specifically want Howard there then we can see if he's available - but otherwise I would suggest that Charles and I can update him after the meeting

Andy

[REDACTED] | [REDACTED]

From: Ritchie Charles
Sent: 30 May 2018 13:42
To: 'Bee Emmott'; Brown Andy (Corporate Affairs)
Cc: Jim Campbell
Subject: RE: Meeting

I am.

Kind Regards,

Charles

Charles Ritchie

Legal Manager | Legal - General Counsel
Room 282, 2nd Floor, Petty France | 55 Broadway, London | SW1H 0BD

[REDACTED]@tfl.gov.uk | Tel: [REDACTED] (ext. [REDACTED]) | Fax: [REDACTED]
(ext. [REDACTED])

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 30 May 2018 13:36
To: Brown Andy (Corporate Affairs); Ritchie Charles
Cc: Jim Campbell
Subject: Meeting

Hi Andy

Are you and Charles (and Howard if you think necessary), available for a meeting [Thursday 7th 10-11am](#)?

Many thanks

Bee

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Jacob Gemma

From: Jim Campbell <[REDACTED]@gardenbridge.london>
Sent: 21 August 2018 12:53
To: Brown Andy (Corporate Affairs); Bee Emmott
Cc: Ritchie Charles
Subject: Re: RE:

3pm works for me

Sent from my iPhone

> On 21 Aug 2018, at 12:43, Brown Andy (Corporate Affairs) <[REDACTED]@tfl.gov.uk> wrote:

>
> Hi Bee
>
> I could do tomorrow at 9.30am or after 3pm?
>
> Andy

> [REDACTED] | [REDACTED]

> -----Original Message-----

> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]
> Sent: 21 August 2018 12:21
> To: Ritchie Charles; Jim Campbell; Brown Andy (Corporate Affairs)
> Subject:

> Andy
> Would you be free for a call with Jim and I today or tomorrow? Just want to share a couple of thoughts with you.
> Thanks
> Bee

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> *****
> *****

Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 22 May 2018 07:19
To: Jim Campbell
Cc: Bee Emmott; Ritchie Charles
Subject: Re: RE:

Great. Speak then.

Andy

On 22 May 2018, at 03:27, Jim Campbell <[REDACTED]@gardenbridge.london> wrote:

Good for me
J

Sent from my iPhone

On 21 May 2018, at 15:53, Bee Emmott <[REDACTED]@gardenbridge.london> wrote:

Ha - not quite!

1pm Friday is good for me. Jim?

On 21 May 2018, at 20:34, Brown Andy (Corporate Affairs)
<[REDACTED]@tube.tfl.gov.uk> wrote:

Now we know what you're doing to stay entertained these days...! :)
Best times for me would be before 10.30am on Thursday, or 1.00-3.00pm on Friday.

Andy

[REDACTED] | [REDACTED]

From: Bee Emmott
[mailto:[REDACTED]@gardenbridge.london]
Sent: 21 May 2018 20:23
To: Ritchie Charles; Jim Campbell; Brown Andy (Corporate Affairs)
Subject: Fwd:
Apologies - previous mail sent from the wrong email address - please respond to this one.
Thanks
Bee

Date: 21 May 2018 at 20:21:21 BST
To: [REDACTED]@Tfl.gov.uk, Jim Campbell
<[REDACTED]@gardenbridge.london>, Andy
Brown <[REDACTED]@tube.tfl.gov.uk>

Andy
It would be worth a catch up call this week -
how are you fixed Thursday onwards?
Thanks
Bee

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Jacob Gemma

From: Bee Emmott <[REDACTED]@gardenbridge.london>
Sent: 05 March 2018 14:30
To: Brown Andy (Corporate Affairs)
Subject: Re: RE:

Ok thanks.

> On 5 Mar 2018, at 13:56, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

>
> Hi Bee
>
> No we haven't published them or sent them anywhere except to City Hall for their review.
>
> Andy

> [REDACTED] | [REDACTED]

> -----Original Message-----

> From: Bee Emmott [mailto:[REDACTED]@gardenbridge.london]
> Sent: 05 March 2018 13:51
> To: Brown Andy (Corporate Affairs)
> Subject:

> Andy
> Have the minutes now gone onto the website and if so could you send me a link?
> Will Hurst has been in touch so just helpful to know exactly what he will have been provided/gained access to eg reasons for the redactions.
> Many thanks
> Bee

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> *****
> *****

Jacob Gemma

From: Bee Emmott <[REDACTED]@gardenbridge.london>
Sent: 05 March 2018 09:43
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Gourley Jennifer
Subject: Re: TfL / GBT meeting

Thanks Andy. I'm checking with Paul and will confirm as soon as I can.

Bee

> On 5 Mar 2018, at 07:25, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

>
> Hi Bee
>
> Howard and I both have a meeting we must attend at 2.00pm, so that would be fine as long as we can genuinely keep it to 30 minutes.

>
> The alternative with some diary rejigging would be 1.00pm the next day (Thursday) in 55 Broadway, if that would be any better?

>
> Andy

>
>> On 5 Mar 2018, at 07:16, Bee Emmott <[REDACTED]@gardenbridge.london> wrote:

>>
>> Hi Andy
>>
>> Many thanks. John will struggle with that but Paul could do 1.30. He doesn't think they'll need much more than 30 minutes.

>>
>> Could that work?

>>
>> Bee

>>> On 2 Mar 2018, at 18:49, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

>>>
>>> Hi Bee

>>>
>>> Nice to talk earlier, as always.

>>>
>>> I have spoken to Howard and the best time next week for a meeting would be at 1pm on Wednesday (7 March), at our Palestra office (opposite Southwark tube station).

>>>
>>> Would that work for you, John and Paul, by any chance?

>>>
>>> Sorry not to offer more times. If that's a no-go then we can attempt to rejig diaries - but that was the clear option that fits my and Howard's existing commitments, so I thought I'd give it a try...

>>>
>>> Many thanks

>>>
>>> Andy

>>>
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>>> *****

>>> *****

Jacob Gemma

From: Bee Emmott <[REDACTED]@gardenbridge.london>
Sent: 05 March 2018 10:54
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Gourley Jennifer
Subject: Re: TfL / GBT meeting

Hi Andy

Please can we go with Wednesday. Paul will try and get there by 1.15pm. I'll join him but I'm afraid John isn't able to.

See you Wednesday.

Bee

> On 5 Mar 2018, at 07:25, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:
>
> Hi Bee
>
> Howard and I both have a meeting we must attend at 2.00pm, so that would be fine as long as we can genuinely keep it to 30 minutes.
>
> The alternative with some diary rejigging would be 1.00pm the next day (Thursday) in 55 Broadway, if that would be any better?
>
> Andy
>
>> On 5 Mar 2018, at 07:16, Bee Emmott <[REDACTED]@gardenbridge.london> wrote:
>>
>> Hi Andy
>>
>> Many thanks. John will struggle with that but Paul could do 1.30. He doesn't think they'll need much more than 30 minutes.
>>
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>>
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>>
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>>>
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>>>
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>>>
>>> Many thanks
>>>
>>> Andy

>>>
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>>> *****
>>> *****

Jacob Gemma

From: Jim Campbell <[REDACTED]@gardenbridge.london>
Sent: 25 May 2018 12:30
To: Brown Andy (Corporate Affairs)
Cc: Bee Emmott; Ritchie Charles
Subject: Re: Today

Ok for me

Sent from my iPhone

> On 25 May 2018, at 12:29, Brown Andy (Corporate Affairs) <[REDACTED]@tfl.gov.uk> wrote:

>
> Fine by me!

>
>
> [REDACTED] | [REDACTED]

>
>
>
>
> -----Original Message-----

> From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
> Sent: 25 May 2018 12:25
> To: Jim Campbell; Brown Andy (Corporate Affairs); Ritchie Charles
> Subject: Today

>
> All - apologies but any chance we can move our call to 1.30 today?
> B

>
>
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> *****
> *****

Jacob Gemma

From: Brown Andy (Corporate Affairs)
Sent: 22 August 2018 12:45
To: Bee Emmott
Cc: Jim Campbell; Jane Hywood; Ritchie Charles
Subject: Re:

OK, no problem. Thanks for letting me know.

Andy

> On 22 Aug 2018, at 12:14, Bee Emmott <[REDACTED]@gardenbridge.london> wrote:

>
> Andy
> Jim and I have both got caught up in things and won't be able to make a call today.
> I'll come back to you with some suggested alternative times.
> Apologies
> B

Jacob Gemma

Subject: TfL / GBT meeting
Location: PALESTRA, 197 Blackfriars Road, SE1 8NJ (St James Park meeting room, 11th floor Blue corner)
Start: Thu 07/06/2018 10:00
End: Thu 07/06/2018 11:00
Recurrence: (none)
Meeting Status: Meeting organizer
Organizer: Brown Andy (Corporate Affairs)
Required Attendees: Bee Emmott; Jim Campbell; Ritchie Charles

Bee, Jim,

As discussed - looking forward to seeing you on Thursday.

I'm not sure if Paul is attending too; if he is then please let me know and I'll make sure Reception is aware.

If you could ask for me downstairs then I'll come down and pick you up.

Thanks

Andy

From: Brown Andy (Corporate Affairs)
Sent: 01 June 2018 16:59
To: Bee Emmott
Cc: Ritchie Charles; Jim Campbell
Subject: RE: Meeting

Hi Bee

Unfortunately Howard can't join us (there is a meeting of one of our Board Committees that he has to attend).

I've got us a room in Palestra - I'll send an invite.

Andy

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 30 May 2018 20:10
To: Brown Andy (Corporate Affairs)

Cc: Ritchie Charles; Jim Campbell
Subject: Re: Meeting

Ok great - thank you Andy

On 30 May 2018, at 20:05, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

Thanks Bee - let me confirm with Howard and then get back to you on location (if he does want to join then it might be easier for it to be in one of our other offices)

Andy

[REDACTED] | [REDACTED]

From: Bee Emmott [[mailto:\[REDACTED\]@gardenbridge.london](mailto:[REDACTED]@gardenbridge.london)]
Sent: 30 May 2018 14:42
To: Brown Andy (Corporate Affairs)
Cc: Ritchie Charles; Jim Campbell
Subject: Re: Meeting

Ok great - 10-11am on the 7th - I assume Palestra works for you both?

If Howard is available for 30 minutes, it would be great if he could join, but if not then we are very happy to go ahead anyway.

Thanks

Bee

On 30 May 2018, at 13:47, Brown Andy (Corporate Affairs) <[REDACTED]@tube.tfl.gov.uk> wrote:

Hi Bee

Yes I could make myself free for that

If you specifically want Howard there then we can see if he's available - but otherwise I would suggest that Charles and I can update him after the meeting

Andy

[REDACTED] | [REDACTED]

From: Ritchie Charles
Sent: 30 May 2018 13:42
To: 'Bee Emmott'; Brown Andy (Corporate Affairs)
Cc: Jim Campbell
Subject: RE: Meeting

I am.

Kind Regards,

Charles

Charles Ritchie

Legal Manager | Legal - General Counsel

Room 282, 2nd Floor, Petty France | 55 Broadway, London | SW1H 0BD

[redacted] [tfl.gov.uk](mailto:[redacted]@tfl.gov.uk) | Tel: [redacted] (ext. [redacted]) | Fax: [redacted] (ext. [redacted])

<image001.jpg>

From: Bee Emmott [[mailto:\[redacted\]@gardenbridge.london](mailto:[redacted]@gardenbridge.london)]
Sent: 30 May 2018 13:36
To: Brown Andy (Corporate Affairs); Ritchie Charles
Cc: Jim Campbell
Subject: Meeting

Hi Andy

Are you and Charles (and Howard if you think necessary), available for a meeting [Thursday 7th 10-11am](#)?

Many thanks

Bee

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