



Date: 28 February 2018

Item: Actions List

This paper will be considered in public

1 Summary

1.1 This paper informs the Panel of progress against actions agreed at previous meetings.

2 Recommendation

2.1 **The Panel is asked to note the Actions List.**

List of appendices to this report:

Appendix 1: Actions List

List of Background Papers:

Minutes of previous meetings of the Panel

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Safety Sustainability and Human Resources Panel Actions List (reported to the meeting on 28 February 2018)

Actions from the meetings held on 22 November 2017 and 22 January 2018

Minute No.	Description	Action By	Target Date	Status/note
04/01/18	Tram Derailments and Sandilands, Corydon on 9 November 2016 – RAIB and TfL Investigations Update			
	Provide a paper on actions relating to recommendations 13 and 14 of the RAIB report.	Gareth Powell	20 June 2018	On forward plan.
	Provide a paper on fatigue management across all TfL operations, covering all TfL operations, whether directly managed or contracted.	Jill Collis	27 September 2018	
	Panel Members to be invited to a meeting with London TravelWatch.	Jill Collis	-	Meeting to be scheduled.
06/01/218	Tram Derailments and Sandilands, Corydon on 9 November 2016 – Next Steps			
	Consider an enhanced strategy for emergency and evacuation procedures for customers with accessibility needs.	Jill Collis	-	On forward plan - Sandilands Tram Incident – Progress against recommendations

Minute No.	Description	Action By	Target Date	Status/note
66/11/2017	Quarter 2 – 2017/18 Human Resources Quarterly Report			
	Provide an update on work on the Gender Pay Gap.	Staynton Brown	28 February 2018	Publication pending.
	Provide an update on targets and milestones for disabled staff representation.	Staynton Brown	28 February 2018	All targets and milestones are being reviewed.
69/11/2017	Quarter 2 – 2017/18 HSE Report			
	Provide an update on KSI target setting for bus operators.	Gareth Powell	28 February 2018	Update to be given at meeting.
	Confirm completion of corrective action plan for the LU Inspection of Premises audit.	Jill Collis (Mike Shirbon)	31 March 2018	See Appendix 2.
	Provide an update on issues raised by the Deputy Mayor for Environment and Energy.	Jill Collis	20 June 2018	To be covered at 20 June 2018 meeting.
	Provide information on the current enhanced tunnel dust cleaning programme.	Jill Collis	28 February 2018	Included in Quarterly HSE Report.
71/11/17	Reducing Injuries Across TfL			
	Provide data on alcohol consumption being a factor in injuries.	Emma Burton / Jill Collis	28 February 2018	Over the last two years approximately 16 per cent of incidents were alcohol or other intoxication related (1112 out of 6951 incidents)

Minute No.	Description	Action By	Target Date	Status/note
72/11/17	<p>Vision Zero</p> <p>Provide an update on progress to a future meeting.</p>	Lilli Matson	28 February 2018	Briefing to be given after this meeting.
73/11/2017	<p>Member Suggestions for Future Agenda Discussions</p> <p>Additional meeting to discuss reports on tram overturning at Sandilands.</p> <p>Safety in major project supply chains</p> <p>Promotion of sustainability in partnerships with stakeholders</p> <p>An informal briefing on TfL's staff survey "Viewpoint" and staff engagement would be arranged.</p>	<p>Secretariat</p> <p>Jill Collis</p> <p>Alex Williams</p> <p>Tricia Wright</p>	<p>22 January 2018</p> <p>28 February 2018</p> <p>20 June 2018</p> <p>28 February 2018</p>	<p>Completed. Meeting took place on 22 January 2018.</p> <p>Information included in Quarterly HSE Report.</p> <p>On forward plan.</p> <p>Briefing to be given after this meeting.</p>

Outstanding actions from previous meetings.

Minute No.	Description	Action By	Target Date	Status/note
48/09/17	Review of CIRAS Report and Themes			
	Investigate how a uniform safety culture across TfL and its contractors can be created.	Gareth Powell / Jill Collis	27 September 2018	On forward plan – Bus Safety Programme Update
	Provide information on how the TfL Health and Safety structure connects with front line operational staff.	Gareth Powell / Jill Collis	27 September 2017	On forward plan – Bus Safety Programme Update
	Provide information on how health and safety can be further incorporated into bus contracts.	Gareth Powell	28 February 2018	Evaluation process for new bus contracts includes 10 categories of performance criteria, many of which are safety related.
49/09/17	Private Hire Vehicle Safety			
	An update would be provided to the meeting of the Panel on 28 February 2018, which would include details on the number of licences which have been revoked.	Gareth Powell	28 February 2018	Completed. Attached as Appendix 3

Confirm completion of corrective action plan for the LU Inspection of Premises audit.

At its meeting on 22 November 2017, the Panel noted that a recent audit relating to 'Inspection of LU Premises' resulted in a conclusion of 'poorly controlled' and that LU was implementing the actions and recommendations of the report. This note addresses the action that the Panel would receive confirmation that the corrective action plan was complete by its deadline of 31 March 2018 (Minute 69/11/17)

Six of the ten actions have been closed to date. Three of the open actions will be closed by 1 April and one has been extended to 27 April. The extension was granted in consultation with the LU Engineers as LU had raised quality control issues with Frankhams (the contractor performing inspections) which meant them repeating some inspections. A separate action has ensured sufficient LU resource is available to address the backlog of quality checks going forwards.

28 FEBRUARY 2018

Private Hire Vehicle Licence revocations data 2014-2017

Safety, Sustainability and Human
Resources Panel
28/02/2018



Context

- Active Private Hire Vehicle Licences 2014 -2017

	2014	2015	2016	2017
Active Private Hire Vehicle Licences at December (rounded down to nearest 000)	59k	74k	85k	88k

- Private Hire Vehicles (London) Act 1998 – Section 16
 - TfL may suspend or revoke a licence under this Act for any reasonable cause including where:
 - it is no longer satisfied that the licence holder is fit to hold such a licence; or
 - the licence holder has failed to comply with any condition of the licence or any other obligation imposed on him by or under the 1998 Act



Revocations data: Private Hire Vehicle Licences

Reason for Revocation	2014	2015	2016	2017
Cross Revocations			5	61
Decision made at court	1			
Failures relating to Hire or Reward insurance			6	25
Non-payment	2		1	
Safety Critical Vehicle Defect	1			
Touting Conviction		1		
Unfit - Failed to Rectify Issue(s) Identified			9	62
Grand Total	4	1	21	148



Explanation of Data

- **Cross Revocations: Action taken against a driver licence held**
 - Towards the end of 2016, a change in policy was made to consider whether a licensed driver also had a vehicle licence when taking licensing action. Should action be taken to suspend or revoke a driver licence on safety grounds, similar action may now be taken against their vehicle licence
- **Decision made at Court**
 - This was a case from 2014, where an individual was undertaking private hire bookings without a driver licence. They had licensed their vehicle only. Therefore, a decision was made to revoke their vehicle licence
- **Failures relating to Hire or Reward insurance**
 - Increased monitoring has been introduced to ensure all vehicles are covered by hire or reward insurance at the point of licensing and when in use as a private hire vehicle. The 2016 and 2017 data reflects these additional checks carried out by our compliance officers



Explanation of Data - continued

- Non-payment
 - This details the rare occurrences (2014 and 2016) of payment not being received prior to licensing. Non payment is no longer possible as the systems have now been changed
- Safety Critical vehicle defect
 - In this instance (2014), a vehicle licence was revoked as the mileage on the vehicle had been altered
- Touting conviction
 - In this instance (2015), the vehicle owner's driver's licence had expired. However, they continued to use their vehicle to trade as a licensed Private Hire driver
- Unfit – Failed to rectify Issue(s) Identified
 - The increase in these numbers could be linked to the increase in on street checks and strict adherence to the policy to revoke the licence should the necessary repairs not be carried out within the specified time frame



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