

**TRANSPORT FOR LONDON**

**PLANNING AND CORPORATE PANEL MEETING**

**8 JULY 2009**

**ACTIONS LIST**

**Actions from the Last Meeting**

<b>Minute No.</b>	<b>Item/Description</b>	<b>Action By</b>	<b>Target Date</b>	<b>Status/note</b>
<b>12/05/09</b>	<b><u>Corporate Managing Directors' Report</u></b> Background information in relation to the Heathrow Airport Judicial Review commenced by 2M Group of local authorities to be provided to Members.	Michèle Dix	-	Information circulated. Action completed.
	Details of the rolling timetable of the Building Energy Efficiency Programme to be provided to Members.	Steve Allen	-	Information circulated. Action completed.
<b>13/05/09</b>	<b><u>TfL Workforce Diversity – End of Year Report</u></b> A copy of TfL's response to the Mayor's "Equal Life Chances for All" Framework be circulated to Panel Members for information.	Sushel Ohri	-	Information circulated. Action completed.
<b>14/05/09</b>	<b><u>Skills and Employment Strategy Implementation</u></b> Officers to provide an update report to a future meeting on the Organisational Capability Strategy within the context of the Skills and Employment Strategy.	Michael Higgins	Next meeting of the Corporate Panel	Information circulated. Action completed.

Minute No.	Item/Description	Action By	Target Date	Status/note
15/05/09	<p><b><u>Operating Cost Reduction Programme – Communication Approach</u></b>            That a brief report, detailing the range of communication strategies employed and the communications approach adopted in informing staff of the on-going Operating Cost Reduction Programme, be submitted to a future meeting.</p> <p>That Panel Members be sent information about the Recruitment and Governance Process in relation to the Operating Cost Reduction Programme.</p>	<p>Steve Allen/ Michael Higgins</p> <p>Michael Higgins</p>	<p>Next meeting of the Corporate Panel</p> <p>-</p>	<p>Information circulated. Action completed.</p>