

## SCHEDULE 30

### Open Book Template

#### Open Book Accounting

#### Projects

Units	Source/ Comments	Constants/ Totals	Due Diligence / Transition	Year 1	Year 2	...	Year 5	...
			20014/15	2015/16	2016/17	...	2019/20	
			1	2	3		6	

#### Income & Expenditure

##### Income

Total Revenue      nom£k



##### Expenditure

Staff-related costs      nom£k

Accommodation, travel,  
subsistence and incidental  
expenses      nom£k

*Total Staffing Costs*      *nom£k*



Corporate overheads      nom£k

Other services      nom£k

*Total Non-staffing Costs*      *nom£k*



Bid costs      nom£k



Legal & commercial	nom£k				
<i>Total bid costs</i>	<i>nom£k</i>				
<b>Total Costs</b>	nom£k				
Depreciation	nom£k				
PBIT	nom£k				
Profit Margin	nom£k				
<b><u>Cashflow</u></b>					
PBIT	nom£k				
Add back depreciation	nom£k				
(Increase)/decrease in working capital	nom£k				
Cashflow from operating activities	nom£k				
Capex	nom£k				
Net cash flow	nom£k				
<b><u>Balance Sheet</u></b>					
<b>Assets</b>					
Net fixed assets	nom£k				
Debtors	nom£k				
Cash	nom£k				
Total assets	nom£k				
<b>Liabilities</b>					
Creditors	nom£k				
Debt	nom£k				
Equity	nom£k				
Retained profit	nom£k				

Total liabilities  
Check

nom£k

**Excess Profit**

Target Profit Margin  
Actual Profit  
Excess Profit  
Cumulative Excess Profit



**Working capital**

Debtors  
Creditors  
Total working capital  
Change in working capital