

Board



Date: 15 December 2016

Item: Matters Arising and Actions List

This paper will be considered in public

1 Summary

1.1 This paper informs the Board of progress against actions agreed at previous meetings. There has been no use of authority delegated by the Board.

2 Recommendation

2.1 **The Board is asked to note the actions list.**

List of appendices to this report:

Appendix 1: Board Actions List

List of Background Papers:

Minutes of previous meetings.

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Appendix 1

Board Actions List (reported to the meeting on 15 December 2016)

Actions from the meeting held on 8 November 2016:

| Minute No. | Item/Description | Action By | Target Date | Status/Note |
|------------|---|-------------------|---------------|--|
| 89/11/16 | Commissioner's Report – Crossrail Transition Members requested a report to the next meeting on Crossrail transition and assurance as it moved from a construction project to operational testing and delivery. | Mark Wild | December 2016 | On agenda and considered by Programmes and Investment Committee. |
| 89/11/16 | Commissioner's Report – Lorry Safety Direct Vision Standard Members requested that the Safety, Sustainability and Human Resources (SSHR) Panel receive regular updates on the number of direct vision lorries on the roads against each star category and suggestions to improve take up if required. | Leon Daniels | March 2017 | On SSHR Panel forward plan. |
| 89/11/16 | Commissioner's Report – Oxford Street Pedestrianisation Members would be provided with a briefing as the plans were developed. | Leon Daniels | TBC 2017 | On Board forward plan. |
| 89/11/16 | Commissioner's Report – Apprentices and Graduates Diversity Regular reports on progress would be considered by the Safety, Sustainability and Human Resources (SSHR) Panel. | Tricia Wright | March 2017 | On SSHR Panel forward plan. |
| 89/11/16 | Commissioner's Report – signposting of significant issues It was suggested that the report should also signpost significant issues, such as the reduction in bus ridership, even if it then refers to the detail being available in the Finance Report or a separate or future paper. | Mike Brown MVO | December 2016 | Agreed and addressed in current report. |
| 89/11/16 | Commissioner's Report – Organisational risk and assurance A report would be made, at least annually, on organisational risk and assurance, recognising that this would also be covered in more detail by the Audit and Assurance Committee (AAC). | Ian Nunn | March 2017 | On AAC and Board forward plans. |
| 93/11/16 | Initiatives to Improve London's Air Quality All of the proposed interventions would accelerate improvements in London's air quality. Further information on the expected impact, arising from the modelling, would be provided to Members. | Alex Williams | December 2016 | A note will be sent to Members. |

Actions from previous meetings:

| Minute No. | Item/Description | Action By | Target Date | Status/Note |
|-------------------|---|------------------|--------------------|--|
| 52/07/16 | Operational and Financial Performance and Investment Programme Reports – Fourth Quarter 2015/16 – Social Needs Transport Leon Daniels would provide a note to Members on the work to restructure the Dial-a-Ride service and the other options to assist people who were unable to use public transport. | Leon Daniels | January 2017 | On Customer Service and Operational Performance Panel forward plan. |
| 60/07/16 | Modern Slavery Statement A regular report on TfL's ethical procurement activities would be provided to the Safety, Sustainability and Human Resources (SSHR) Panel. | Ian Nunn | March 2017 | On SSHR Panel forward plan. |
| 74/09/16 | Commissioner's Report – TfL's contribution to affordable housing Members would be provided with more information on how TfL is contributing to the Mayor's affordable housing agenda. | Graeme Craig | January 2017 | On Finance Committee forward plan. |
| 74/09/16 | Commissioner's Report – Cycle Superhighways evaluation The timeline for a report to the Board on the evaluation of Cycle Superhighway usage and lessons learned from their design and location, as well as the construction process, would be notified to Members. | Leon Daniels | November 2016 | Considered by Programmes and Investment Committee on 30 November 2016. |
| 75/09/16 | Finance Report – Bus Safety Programme reporting requirements It was agreed that the Bus Safety Programme should include specific targets and that the data reported to the Safety, Sustainability and Human Resources (SSHR) Panel should include details on bus staff safety (injuries and assaults), injuries to other road users impacted by buses and trend analysis over the medium and long term. | Leon Daniels | January 2017 | On SSHR Panel forward plan. |
| 75/09/16 | Finance Report – Low emission technology buses Further information would be provided to the Safety, Sustainability and Human Resources (SSHR) Panel on the factors that determined TfL's approach to low emission bus technologies. | Leon Daniels | March 2017 | On SSHR Panel forward plan. |
| 75/09/16 | Finance Report – TfL's customer service approach A detailed report on TfL's customer service approach would be submitted to the Customer Service and Operational Performance (CSOP) Panel. | Vernon Everitt | January 2017 | On CSOPP forward plan. |

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| 75/09/16 | Finance Report – Technology, big/open data and innovation Effective deployment of technology, big/open data and innovation were core to enabling TfL to deliver for the Mayor, customers and users and staff. While papers would be brought to Committees and Panels, Vernon Everitt would also engage with interested Members to help develop TfL's strategy. | Vernon Everitt | November 2016 | Completed. A meeting was held and further meetings will be held twice each year. |
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