

Board



Date: 24 September 2014

Item 4: Actions List and Use of Delegated Authority

This paper will be considered in public

1 Summary

1.1 This paper informs the Board of progress against actions agreed at previous meetings and the use of authority delegated by the Board since its last meeting.

2 Recommendation

2.1 **The Board is asked to note the Actions List and the use of delegated authority.**

List of appendices to this report:

- Appendix 1 Actions List
- Appendix 2: Use of delegated authority

List of Background Papers:

Minutes of previous meetings of the Board
Finance and Policy Committee papers from the meetings on 17 July and 20 August and its summary report to the Board.

Contact Officer: Howard Carter, General Counsel
Number: 020 3054 7832
Email: HowardCarter@tfl.gov.uk

Board Actions List (reported to the meeting on 24 September 2014)

Actions from the meeting held on 3 July 2014

Minute No.	Item/Description	Action By	Target Date	Status/Note
50/07/14	<p>Bank Station Capacity Transport and Works Act Order – passenger wayfinding</p> <p>At the appropriate time, the Rail and Underground Panel would look at the way-finding proposals for passengers within the station during the works.</p>	Mike Brown	TBA	On Forward Programme

Actions from previous meetings

Minute No.	Item/Description	Action By	Target Date	Status/Note
08/02/14	<p>Taxi Fares and Tariffs – further paper</p> <p>A further paper would be submitted to the Board in September 2014, on the additional Heathrow charge and the outcome of further engagement with the taxi trade on: introducing a fixed fare from Heathrow Airport to central London; bringing forward plans for the acceptance of credit and debit cards to be mandatory; and making passengers aware of the additional cost of using a credit or debit card at the start of their journey.</p>	Leon Daniels	September 2014	On agenda.
08/02/14	<p>Taxi Fares and Tariffs – Surface Transport Panel</p> <p>In future, taxi and private hire fees and fares would be discussed by the Surface Transport Panel before being submitted to the Finance and Policy Committee and the Board.</p>	Secretariat / Leon Daniels	July 2014	A paper was considered by the Surface Transport Panel and is on the agenda.
23/03/14	<p>Operational and Financial Performance and Investment Programme Reports – Third Quarter 2013/14: Cycle Delivery Plan</p> <p>A paper setting out the programme for cycling delivery over the coming years would be submitted to a future meeting.</p>	Leon Daniels	February 2015	The programme is under review and a paper will be submitted in due course.

Use of Authority Delegated by the Board

36/03/14 Delegation to the Finance and Policy Committee of Matters Reserved to the Board

On 26 March 2014, the Board delegated to the Finance and Policy Committee authority to approve any matter reserved to the Board from 4 July until 23 September 2014. The Committee exercised that authority for the following items of business. Details of the decisions taken are contained in the Committee's report to the Board, elsewhere on the agenda.

17 July 2014

- (a) Crossrail Train Operating Concession;
- (b) Crossrail Track Access;
- (c) Sub-Surface Upgrade Programme Automatic Train Control Contract – Lessons Learnt (the establishment of a Special Purpose Sub-Committee);
- (d) Traffic Control Maintenance Services;
- (e) Revenue Collection System and Associated Services Procurement;
- (f) Recruitment Services Tender – Award of Framework Agreement for Master Vendor Engineering;

20 August 2014

- (g) Northern Line Extension to Battersea; and
- (h) Special Purpose Sub-Committee Terms of Reference.

52/07/14 Crossrail Limited – Appointment of Non-executive Directors

On 3 July 2014, the Board delegated to the Deputy Chair of TfL the authority to approve the appointment of a new non-executive director to the Crossrail Limited (CRL) Board, to replace two current non-executive directors who would stand down in August and September 2014.

On 17 July 2014, the CRL Board approved the appointment of Jayne McGivern as a non-executive director, following a recruitment process approved by the CRL Nominations Committee. The role was advertised and an Executive Search firm conducted a search for potential recruits. Four candidates were interviewed by a panel which included the Chairman of the CRL Board, the Senior Independent Director, and the Chairman of the Nominations Committee.

On 22 July, the Deputy Chair of TfL exercised the authority delegated to her and approved the appointment of Jayne McGivern as a non-executive director to the CRL Board. The Department for Transport has also approved the appointment.