

Projects and Planning Panel

8 May 2013

Actions List

Actions from the Last Meeting

Minute No.	Description	Action By	Target Date	Status/note
10/02/13	<p><b>TfL Sponsorship Capability Development Programme</b>                      The IIPAG to submit to the Panel its detailed views on the Programme.</p>	IIPAG	October 2013	<p>IIPAG has asked LU to prepare papers on: the five areas identified for sponsorship development and responsibility; and the benefits to the business of benchmarking.</p> <p>Following David Hughes' appointment as Director of Major Programme Sponsorship he had an introductory meeting with IIPAG.</p> <p>Detailed views on the Programme will be provided to the Panel at its next meeting.</p>
11/02/13	<p><b>Project Monitoring – Project Approvals – Forward Schedule of Approvals</b>                      The schedule to be extended to a rolling 18 month forward plan. The majority of Gate E reports scheduled for May to be deferred to the October 2013 meeting.</p>	Steve Allen	May 2013	<p>Changes made to the forward schedule in the Project Monitoring – Project Approvals paper.</p>

Minute No.	Description	Action By	Target Date	Status/note
11/02/13	<p><b>Project Monitoring – Project Approvals – Surface Transport Briefing</b></p> <p>Surface Transport to give an overarching briefing on cycling and road projects to a future meeting where a number of project approvals are being sought at the same time.</p>	Leon Daniels	-	On forward plan.

### Actions from Previous Meetings

Minute No.	Description	Action By	Target Date	Status/note
04/01/13	<p><b>Review of Project Sponsorship in TfL – ‘The Pathway’</b></p> <p>The TfL Pathway, providing an holistic view of project sponsorship in TfL and including a common set of high level principles, would be submitted to the Panel. The accompanying paper would clearly define the TfL Pathway and how independent sponsorship was to be rolled out across the business.</p>	Steve Allen	May 2013	A paper setting out the development of project sponsorship was considered by the Panel at its meeting on 26 February 2013. A further paper on the TfL pathway is on the agenda for this meeting.
04/01/13	<p><b>Review of Project Sponsorship in TfL – ‘The Plan’</b></p> <p>London Underground’s key programmes to achieve a step change in performance, would be submitted to a meeting of the Rail and Underground Panel.</p>	Mike Brown	-	This information was provided to all Board Members. Completed.

Minute No.	Description	Action By	Target Date	Status/note
09/07/12	<p><b>Project Monitoring – Project Approvals – Future Ticketing</b></p> <p>An opportunity to be provided to discuss the development of the future ticketing project on the use of contactless bankcards, prior to the project's submission for approval to the Finance and Policy Committee.</p>	Shashi Verma	-	On forward plan.