

Transport for London

Minutes of the Meeting

Committee Rooms 4-5, City Hall, The Queen's Walk, London
10.30am, Thursday 2 February 2012

Members

Boris Johnson	Chairman
Daniel Moylan	Deputy Chairman
Peter Anderson	Member
Claudia Arney	Member
Charles Belcher	Member
Isabel Dedring	Member
Baroness Grey-Thompson	Member
Sir Mike Hodgkinson	Member
Judith Hunt	Member
Eva Lindholm	Member
Steven Norris	Member
Bob Oddy	Member
Patrick O'Keeffe	Member
Tony West	Member

Staff

Steve Allen	Managing Director, Finance
Mike Brown	Managing Director, Rail and Underground
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Leon Daniels	Managing Director, Surface Transport
Richard De Cani	Director of Transport Strategy and Policy, Planning
Vernon Everitt	Managing Director, Marketing and Communications
Peter Hendy	Commissioner
John Mason	Director, Taxi & Private Hire, Surface Transport (for part)
Terry Morgan	Chairman, Crossrail Limited (for part)
Andrew Pollins	Director of Finance, Rail and Underground
Clive Walker	Director of Internal Audit
Shamus Kenny	Head of Secretariat

01/02/12 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Christopher Garnett, Keith Williams and Steve Wright and from Michèle Dix, Managing Director, Planning.

The following interests were declared: Daniel Moylan as a Councillor for the Royal Borough of Kensington and Chelsea, a director of the London Transport Museum and Chairman of Urban Design London; Peter Anderson as a director of the Canary Wharf Group plc in relation to Crossrail and the Jubilee line upgrade; Baroness Grey-Thompson as Vice Chair of the Athletes' Committee for the London Organising Committee of the Olympic Games; Sir Mike Hodgkinson as a non-executive director of Crossrail Limited and as Chairman of Keolis UK; Steven Norris as a Board Member of

the London Development Agency, as Chairman of AMT-Sybex Limited, as a non executive director of Initiate Limited, as Chairman of Saferoad BLG Limited, as an adviser to Dragados SA and as an adviser to Kapsch AG; Bob Oddy on taxi related issues; and Tony West as a member of Bexley Council's Public Transport Sub-Committee.

02/02/12 Minutes of the Meeting held on 7 December 2011

The minutes of the meeting held on 7 December 2011 were approved as a correct record and the Chairman was authorised to sign them.

03/02/12 Matters Arising and Actions List

The Actions List was noted.

04/02/12 Commissioner's Report

The Commissioner introduced his report, which provided an overview of major issues and developments since the report to the meeting on 7 December 2011 and updated Members on significant projects and initiatives.

He highlighted the good performance of London Underground and London Rail against a background of record passenger demand. From 30 January 2012 there had been improved capacity on the DLR due to the introduction of longer and more frequent trains between Bank and Woolwich. There was also continued good news on reduced levels of crime on the underground and buses and the new 'get-tough' approach to pedicab enforcement had resulted in 35 arrests.

The Government had agreed to put lane rental legislation before Parliament. TfL was about to submit its scheme to the DfT for approval and expected to have the first scheme in the country operational by summer 2012.

In response to a question from Tony West, the Commissioner reported on the good work being undertaken on freight logistics to prepare for the 2012 Games. The Mayor and Board commended the partnership working with the Traffic Commissioners and other regulatory bodies and other parties involved.

The Board noted the Commissioner's report.

05/02/12 Operational and Financial Performance and Investment Programme Reports – Third Quarter 2011/12

Steve Allen introduced the report setting out the performance monitoring reports for the third quarter of 2011/12 (18 September – 10 December 2011).

Savings of £669m had been secured in 2011/12 to date on a gross basis, with just over £1bn of savings forecast to be delivered in the full year.

There had been a net improvement in margin of £78m between Quarter 2 and Quarter 3. This was due to additional income, early achievement of efficiencies and rephasing of expenditure into future years. Around £30m of this total represented an additional improvement since the Quarter 2 forecast, which could be re-allocated. There was also a net reduction in full-year forecast capital expenditure of £77m, which reflected rephasing to future years and, therefore, was not available to be spent.

Mike Brown highlighted that both London Underground and London Rail had achieved a record number of passenger journeys in the third quarter. London Overground topped the National Passenger Performance Measure table in Periods 7 and 8 and continued to improve. Reliability in Quarter 3 on all transport modes was better than target.

Leon Daniels highlighted that there had been an increase in bus passengers and in cycle journeys on the TfL Road Network and a high level of compliance with the Low Emission Zone. The Safety, Health and Environment Assurance Committee would receive regular reports on progress against air quality targets. **[ACTION: Michèle Dix]**

Good progress was being made on repairing the Hammersmith flyover, which would be fully reopened before the 2012 Games. Members were invited to a site visit to see the work being undertaken to increase the flyover's life expectancy and to make future monitoring and maintenance easier. **[ACTION: Leon Daniels]**

TfL would announce shortly which key London junctions would be the first of 500 to be examined as part of a major review of cycle safety. The review would cover highway engineering and design solutions and the behaviour of all road users.

The Commissioner commented on the good progress being made on travel demand engagement (TDM) for the 2012 Games. The first TDM campaign focusing on regular users of the transport network had been launched on 30 January 2012. The campaign had a national remit and included the new 'Get Ahead of the Games' website, which would act as the first point of contact for anyone looking for Games related travel information. The website provided hot spot information on the LU and Greater London road networks and linked to travel information websites such as TfL, The Highways Agency and Transport Direct.

On HGV safety, there had been very positive engagement with the Road Haulage Association and Freight Transport Association but further work was required on construction industry HGVs as they were involved in a disproportionate number of Killed and Seriously Injured incidents with cyclists. TfL was working with Crossrail and London Underground to ensure that construction vehicles and driver incentives supported the highest levels of cycle safety. TfL also expected to award a contract by the end of February 2012 for a research project on 'Construction Logistic Operations and the Safety of Cyclists', looking at the construction, operation and driving of construction industry HGVs. TfL would continue to engage with stakeholders and the media to explain what it was doing to promote cycle safety.

The Board noted the reports.

06/02/12 Taxi Fares

Leon Daniels introduced the paper, seeking Board approval to the proposed changes to taxi fares and related regulations.

The Board noted the paper and:

- 1 approved an increase to taxi fares by 5.3 per cent and the making of a London Cab Order to implement the new fares, with effect from Saturday 14 April 2012, to be signed by the Commissioner (or in his absence the Managing Director, Surface Transport);
- 2 approved an increase to the taxi flag fall by 20 pence from £2.20 to £2.40 with effect from Saturday 14 April 2012, such increase to be included in the London Cab Order referred to in paragraph 1 above;
- 3 authorised a 40 pence additional charge to be implemented only if London retail diesel prices (as measured by the Arval index) reach the threshold level of 179.7 p/litre between 14 April 2012 and 6 April 2013 and if implemented would not extend beyond 6 April 2013;
- 4 authorised the Commissioner (or in his absence the Managing Director Surface Transport) to make and sign a London Cab Order to implement the additional charge referred to in paragraph 3 above;
- 5 approved the increase to the fixed-fare taxi sharing schemes set out in Appendix 4 of the paper and the making of a London Taxi Sharing Scheme Order to implement the new fares, with effect from Saturday 14 April 2012 to be signed by the Commissioner (or in his absence the Managing Director Surface Transport);
- 6 approved the additional fixed-fare schemes for the 2012 Olympic Games and Paralympic Games as detailed in Appendix 5 of the paper;
- 7 authorised the Commissioner (or in his absence, the Managing Director Surface Transport) to finalise the fares, implementation and operational dates and locations at which the fixed-fare taxi sharing schemes should operate during Games time and make and sign a London Taxi Sharing Scheme Order to implement the new fixed-fare taxi sharing schemes;
- 8 approved the implementation of a scheme allowing the charging of pre-agreed fares by taxi companies meeting certain criteria as outlined in Appendix 6 of the paper; and
- 9 authorised the Commissioner (or in his absence the Managing Director Surface Transport) to finalise the criteria and circumstances in which this scheme will operate, and make and sign a London Cab Order to implement the new scheme referred to in paragraph 8 above.

07/02/12 Taxi and Private Hire Licence Fees

Leon Daniels introduced the paper, which set out the proposed annual taxi and private hire licence fee review, with effect from 2 April 2012.

The Board noted the paper and a price freeze on all taxi and private hire application and licence fees as detailed in the paper and a £1m per annum contribution to Cab Enforcement costs to take effect from 2 April 2012.

08/02/12 London Overground Impact Study

Mike Brown introduced the paper, which informed the Board of the results of TfL's analysis of demand patterns in the London Overground network. The study reflected the improved services and passenger demand since TfL had been running the services. The performance and passenger satisfaction measures, including accessibility and the significant modal shift away from cars, made a strong case for TfL to take control of other inner London suburban rail lines.

The Board noted the paper.

09/02/12 Crossrail Land Issues – Changes to the Sponsors Agreement

Steve Allen presented the paper seeking approval in principle in respect of TfL amending the Sponsors Agreement so that certain leasehold interests at Woolwich, Paddington New Yard East and Paddington New Yard West, acquired by the Secretary of State for Transport for Crossrail purposes, could be transferred to TfL under the existing Crossrail Act 2008 transfer scheme.

The Board noted the paper and:

- 1 authorised changes to the Core Agreements described in the paper; and**
- 2 delegated authority to General Counsel to approve the final form of such changes to the Core Agreements and to execute any documents recording these changes on TfL's behalf.**

10/02/12 Review of Board Effectiveness and the Committee Panel Structure

Howard Carter introduced the paper setting out proposals to review TfL's Board effectiveness and to ask the Board to agree changes to the committee and panel structure, to be implemented on 1 April 2012.

A paper would be submitted to the Board in March 2012 proposing appointments to the revised committee and panel structure. **[ACTION: Howard Carter]**

The Board approved:

- 1 the proposed review of TfL's Board effectiveness;**
- 2 the proposed TfL Internal Audit benchmarking review of TfL's compliance with relevant parts of the UK Corporate Governance Code 2010; and**
- 3 the changes to the committee and panel structure, as set out in Appendix 2 of the paper, for implementation on 1 April 2012.**

11/02/12 Conduct of Meetings

Howard Carter presented the paper informing Members of the changes required to the conduct of TfL's Board and committee meetings from May 2012, arising from the implementation of the Localism Act 2011.

A similar paper would be considered at the next meetings of the Finance and Policy Committee, Audit Committee and Safety, Health and Environment Assurance Committee. **[ACTION: Howard Carter]**

A paper would be submitted to the Board in March 2012 proposing changes to Standing Orders to reflect the new meeting arrangements, revised committee and panel membership and other required revisions. **[ACTION: Howard Carter]**

The Board is asked to note the paper.

12/02/12 Report from the Meeting of the Safety, Health and Environment Assurance Committee – 15 December 2011

The Chairman of the Committee, Tony West, gave an update to the Board on the meeting of the Safety, Health and Environment Assurance Committee held on 15 December 2011.

The Board noted the report.

13/02/12 Report from the Meeting of the Finance and Policy Committee – 19 January 2012

The Chairman of the Committee, Peter Anderson, gave an update to the Board on the meeting of the Finance and Policy Committee held on 19 January 2012.

The Board noted the report.

14/02/12 Any Other Business

There being no further business, the meeting closed at 11:40am.

The next scheduled meeting would be held on Thursday 15 March 2012 at 10.00am.

Chair: _____

Date: _____